

## **PROGRAM DEVELOPMENT COMMITTEE**

September 19, 2005 - 6:00 p.m.  
Michigan High School Athletic Association  
1661 Ramblewood Drive  
East Lansing, Michigan

### **MINUTES**

**PRESENT:** Jean Golden, Chair; Lisa McCafferty; Ron Clark; Dale Copedge; Jim Gallant; Shirley Carter

**ABSENT:** Joe Brehler; Allen Garbrecht; Larry Gould; Ben Miller; Hattie Oliver

**STAFF:** Robin Reynolds, Executive Director; Mary Kronquist, Assistant Director; Jeanne Diver, Quality Assurance Manager; Lori Griffin, Executive Secretary

#### **CALL TO ORDER**

Ms. Golden called the meeting to order at 6:08 p.m.

#### **APPROVAL OF THE MINUTES OF AUGUST 15, 2005**

**Mr. Clark moved approval of the Minutes of August 15, 2005 as printed. Mr. Gallant supported the motion. The motion carried.**

#### **ADDITIONS TO THE AGENDA**

Ms. Reynolds requested the Agenda be amended as follows: Item C moved to Item B, Item C will be changed to Health Care Study as the addition, and the Prevention Strategic Plan Update will be Item D.

**Mr. Clark moved approval of the Agenda as amended. Mr. Gallant supported the motion. The motion carried.**

## **PUBLIC COMMENT**

Ms. Golden noted she had been chairperson of this Committee for two years, and asked if there is a process for appointing a new chair, and when that would occur. It was agreed that this would be revisited at the first meeting of the new year.

## **NEW BUSINESS**

A. Program Review-Out of Region Providers: Clearview, Kairos and Salvation Army

### Clearview Substance Abuse Services

Ms. Diver reported this program is located in Port Huron, their Site Director is Millie Yanosh, and they provide Medicaid services to women and their children, which include short and long term residential services, and assistance to help women reentering the community to gain family restoration, and to obtain necessary skills to maintain a sober lifestyle. She reported their scores as follows:

- Site Review: Clinical n/a; Financial 100%
- Satisfaction Surveys: 82% (20 surveyed)
- Admissions: 26 from 10/1/04 to 9/1/05
- Delinquencies: One total
- Concerns & Resolutions: none
- Barriers to Treatment: Distance to Agency and Transportation

Ms. Diver reported she did not physically visit the program but used documentation from their local coordinating agency. She also noted the program is a provider of residential methadone services for pregnant women who are opiate addicted.

Ms. Reynolds presented the financial review, noting their score was 100%. She added they have spent over \$6,500 from last year, which means they are seeing more clients. She also reported all files were found to be compliant. Ms. Kronquist added that since the program was absorbed into the Sacred Heart system, that could account for the increase in clients served.

### Kairos Healthcare, Inc.

Ms. Diver reported Kairos is located in Bridgeport, their President is Frederick Wigen, and they provide services to Community Grant and Medicaid adolescents and their families, which include short and long term residential services. She reported their scores as follows:

- Site Review: Clinical 94%; Financial 100%
- Satisfaction Surveys: 85% (15 surveyed)

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- Admissions: 28 from 10/1/04 to 9/1/05
- Delinquencies: 4 total
- Concerns & Resolutions: none
- Barriers to Treatment: Appointment time

Ms. Diver made a correction to Delinquencies, stating the total should be five.

Ms. Reynolds presented the financial report, stating it was 100%. She noted the block grant funding is only 65% spent at this time, so some of their dollars will most likely be moved to where they can be spent. She also reported Medicaid is approximately \$6,000 over spent. Overall, she stated the program is performing very well and all files were found to be compliant.

#### Salvation Army Turning Point

Ms. Diver reported this program is located in Grand Rapids, the Director is Robert Byrd, and they provides sub-acute detoxification and short term residential services to Community Grant and Medicaid clients, adding they are a regional provider. Ms. Diver also noted an internal review was performed due to their exceptional site review score last year. She reported their scores as follows:

- Site Review: Clinical 93%; Financial 100%
- Satisfaction Surveys: 95% (11 surveyed)
- Admissions: 269 from 10/1/04 to 9/1/05
- Delinquencies: two total
- Concerns & Resolutions: none
- Barriers to Treatment: distance to agency and transportation

Ms. Diver noted a new process for satisfaction surveys has been developed by the program, and that they have a new clinical director and quality assurance manager.

Ms. Reynolds presented the financial review, noting their score was 100%, all files found to be compliant. She also noted they are low in residential spending at 73%, so some savings may be realized there, and Medicaid is a little lower than last year.

#### **B. HIV/EIP Services**

Ms. Reynolds stated this proposal will be a change in the way business is currently done for these services. She reported the Commission has been receiving this money for several years, which is used to make sure clients in substance abuse programs, and

clinicians, are getting HIV education and testing, and that the Lansing Area AIDS Network (LAAN) has been providing the services. She continued by stating with funding decreasing and the region increasing in size, LAAN is no Program Development Committee Minutes  
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longer able to effectively reach all areas. Ms. Reynolds stated the proposal will have the Commission contact with LAAN to provide services in the higher prevalence counties of Calhoun, Ingham and Jackson for testing and counseling, with local Health Departments in the other counties being engaged to provide testing and counseling services. This will also help to expand their limited services by blending funding. Ms. Kronquist briefly explained the state has eliminated the regional training centers and put the requirements for training of clinicians and clients onto the coordinating agencies, with no funding. She further stated some videos will be purchased for the education of clients and the health departments will train staff. Ms. Kronquist stated costs are as follows:

\$134,299	total available
\$ 5,060	cost of videos
\$ 83,432	allocated to LAAN
\$ 45,807	allocated to public health departments

**Mr. Copedge moved to recommend to the Executive Committee approval of the HIV/EIP Proposal as presented. Mr. Clark supported the motion. The motion carried, with Ms. McCafferty abstaining.**

### **C. Health Care Study**

Ms. Reynolds stated the study has been running for several years, and in its present form for two years. She noted it is designed to follow clients after discharge from treatment at 3, 6 and 12 month junctures to determine how they are doing. She further stated that it is not working, due mainly to staff inability to contact the clients. Ms. Reynolds also reported that in the boilerplate for next year's budget there is language for them (the state) to develop an outcome study project at the Department. She noted that at this point, it is wasteful to spend money and staff time when it isn't working, so the study in its current form will be suspended temporarily. She also reported a new form will be designed for clients to complete upon discharge which will be tied to the BSAP and will ask questions on employment, medical status, housing, etc. Ms. Reynolds did note one way to help make the study work would be to offer incentives, but there are no funds to allow for them.

Ms. McCafferty left the meeting at this time.

### **D. Prevention Strategic Plan Update**

Ms. Reynolds noted that tomorrow afternoon is the meeting scheduled to explain the decision-making process and rationale to the Program Development Committee, or any Board Members. She stated not many members had indicated they could attend the meeting. A brief discussion was held on what would be communicated to the Coalitions later in the week. There are major  
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changes occurring in funding in some communities. Ms. Golden asked Ms. Reynolds to be in telephone contact with all Board Members in advance of the meetings with the Coalitions to let them know what was decided.

### **OLD BUSINESS**

There was no Old Business brought before the Committee.

### **PUBLIC COMMENT**

There was no public comment.

### **ADJOURNMENT**

The meeting adjourned at 7:48 p.m.