

PROGRAM DEVELOPMENT COMMITTEE

October 20, 2008 ó 6:00 p.m.
Mid-South Substance Abuse Commission
2875 Northwind Drive, Suite 215
East Lansing, Michigan

M I N U T E S

MEMBERS PRESENT: Lynn Mason, Chair; Dale Barr; Jan Bunting; Dale Copedge; Cliff Herl; Deb Smith; Jerry Michalowicz; Jim VanDoren

MEMBERS ABSENT: Shirley Carter; Jean Golden

STAFF: Mary Kronquist, Treatment Manager; Jeanne Diver, CCC Manager; Joel Hoepfner, Prevention Manager; Lori Griffin, Executive Secretary

GUEST: Lisa McCafferty, Ionia Co. Health Department

CALL TO ORDER

The meeting was called to order at 6:03 p.m. by Ms. Mason.

APPROVAL OF THE MINUTES OF SEPTEMBER 15, 2008

Mr. Herl moved approval of the minutes of September 15, 2008 as presented. Mr. Michalowicz supported the motion. The motion carried.

ADDITIONS/DELETIONS TO THE AGENDA

Within the prevention update, the MSU Data Report should have been indicated as an action item. Added as Item F under New Business was an announcement on the Federal women's post-partum grant.

PUBLIC COMMENT

Ms. McCafferty announced that the Ionia County Substance Abuse Initiative recently received its JCAHO accreditation.

NEW BUSINESS

A. Care Coordination Center Update

Ms. Diver reported the following:

- A total of 372 calls have been received since October 1st
- Highest number of calls per staff member is 150

- A meeting is scheduled with residential, detox, and methadone providers to discuss processes.
- Plans are underway to have a form on MSSAC's web site noting number of residential, detox, and methadone openings per day.
- Wait List information is not being reported timely. This will be a topic at the meeting scheduled with providers.
- Staff is meeting regularly with Dr. Baker to continually review implementation of processes.

B. ODCP Action Plan Submission

Ms. Kronquist reported this is year 3 of the 3 year cycle from ODCP. She stated from the initial submission, the Prevention Plan was accepted, and pieces of the Treatment Plan require resubmission, which is due October 24. Those areas were discussed.

Discussion ensued regarding the section on an Advisory Committee, as reinstating this Committee is under consideration. This will be on the Agenda for the November meeting.

C. Methadone RFP

Ms. Kronquist stated the letting of this RFP was approved several months ago, with a request that the Program Development Committee review it. Members offered some comments and changes to the document. Ms. Kronquist reported it will be offered to methadone providers, other coordinating agencies, and current providers through our web site. There will be a mandatory pre-bid meeting and only those who attend that meeting will be able to submit a proposal. Ms. Kronquist also noted that in the past, one member of this Committee participated on the RFP Review Committee. Ms. Smith was selected as the participant.

D. Recovery Oriented System of Care

Ms. Kronquist stated this topic will be discussed more and more over the next several months as this is where the state is moving.

E. Prevention Update

Department Update: Mr. Hoepfner handed out the Substance Abuse Needs Assessment Toolkit for each county and the regional report. He reported MSU produced the county reports, a regional report, all Power Point slides, and Excel spreadsheets for all data indicators. He added this data will aid the counties as they make decisions on allocation of resources, identification of need, and strategy development.

Mr. Copedge moved to accept the reports, place them on file, and to acknowledge this is the first step in the SPF-SIG process. Mr. VanDoren supported the motion.

Further discussion ensued, with Mr. Barr calling the question.

The vote on the motion carried unanimously.

PNA Survey: Mr. Hoepfner stated this survey was conducted in 2004, 2006, and will be done again this year. He added that initial participation of 40-50% of region school districts has increased to almost 80% this year. The survey is given to 6th, 8th, 10th, and 12th grade students in the participating schools. As of October 10th, 48 districts are scheduled to participate; 36 are public districts and 12 are charter/private schools. Ionia and Lenawee counties have the highest numbers of participating districts.

Synar: Mr. Hoepfner stated these are civilian inspections of tobacco retailers and are a Federal mandate. He reported Mid-South's rates fluctuate between consistent declines with peaks every four years. Overall, the regional sales rate is declining. He also noted that for the first time since 2004, Synar rates for our region slightly exceed the statewide target rate of 20%.

F. Grant Notification

Ms. Kronquist reported she had found out, although not officially, that Mid-South did not receive one of the Federal Women's Post-Partum grants.

OLD BUSINESS

A. Appointment of Audit Committee Member

Mr. VanDoren moved the Committee chairperson be appointed to the Audit Committee. Ms. Bunting supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting adjourned at 8:01 p.m.