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## **PROGRAM DEVELOPMENT COMMITTEE**

March 15, 2010  
Michigan High School Athletic Association  
1661 Ramblewood Drive  
East Lansing, MI

## **MINUTES**

**MEMBERS PRESENT:** Dale Barr; Shirley Carter; Dale Copedge; Pam DeVaney-Bozinoff; Cliff Herl; Lynn Mason

**MEMBERS ABSENT:** Pat Gillis; Jim VanDoren

**STAFF:** Gary VanNorman, Executive Director; Jeanne Diver, Treatment/CCC Manager; Lori Coe, Executive Secretary; Joel Hoepfner, Prevention Coordinator

**GUEST:** Lisa McCafferty, Ionia Co. Health Department/Ionia alternate member

### **CALL TO ORDER**

Mr. Herl called the meeting to order at 6:02 p.m.

### **APPROVAL OF THE MINUTES OF NOVEMBER 16, 2009**

**Mr. Barr moved approval of the minutes of November 16, 2009 as presented. Ms. Mason supported the motion. The motion carried.**

### **ADDITIONS/DELETIONS TO THE AGENDA**

There were none offered.

### **PUBLIC COMMENT**

There was no public comment.

## **NEW BUSINESS**

### **A. Quality Improvement**

A Provider Retreat will be held in May. Topics of discussion will include contracts, recovery model, next year's contract and quality care, Mid-South expectations, among other topics. The date is May 6, 2010, 9:30 - 2:30, location to be determined.

Mr. VanNorman reported on a joint meeting he attended between 55<sup>th</sup> District Court staff and NCA staff to broker improved relationships between judges, probation officers, and providers. Further meetings will take place. He added the Court has agreed to the MOU, which includes credentialing and criminal justice certifications. Proper paperwork has been submitted to MCBAP which will assist providers to accept criminal justice assessments. Mr. VanNorman noted that the criminal justice population is the only one Court staff will conduct assessments on. Residential assessments will need to go through the CCC.

### **B. Jackson Drug Court Abstract**

Abstract from the grant proposal was provided for information. If awarded, the grant will provide for case management, peer supports, recovery supports, and case managers at the drug court and Allegiance Health.

### **C. CCC Call Logs**

Logs were reviewed by Ms. Diver.

### **D. Prevention FY08-09 Review/FY09-10 Submission Highlights**

Mr. Hoepfner reviewed the year-end report. It shows a 75% milestone completion percentage, which is improved from the previous year. The regional average completion also increased from 71% to 81%. He also reviewed the number of resubmissions and extensions requested. Ms. Mason asked why the number of resubmissions is listed, to which Mr. Hoepfner replied it speaks to following instructions, completion of contracted tasks, and their timelines; whether providers did or did not.

### **E. Quality Improvement Agenda**

Agenda provided for information only.

## **OLD BUSINESS**

### **A. Advisory Council Status**

Jackson is the only county to appoint two individuals as of this date.

**B. Selection of Committee Chair and Vice Chair**

**Mr. Copedge nominated Ms. Carter for chair of the Committee. Mr. Barr supported. The motion carried unanimously.**

**Mr. Copedge nominated Mr. Herl for vice chair of the Committee. Mr. Barr supported the nomination.**

**Mr. Copedge moved to close nominations and cast a unanimous ballot. Mr. Barr supported the motion. The motion carried unanimously.**

Ms. Mason asked for status of the ABW subcommittee. Mr. VanNorman reported on what has been happening.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

The meeting adjourned at 6:52 p.m.