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## **PROGRAM DEVELOPMENT COMMITTEE**

**June 21, 2010**

**Michigan High School Athletic Association**

**1661 Ramblewood Drive**

**East Lansing, Michigan**

### **M I N U T E S**

**MEMBERS PRESENT:** Shirley Carter, Chair; Dale Barr; Dale Copedge; Pam DeVaney-Bozinoff; Craig Finger; Lynn Mason; Jim Van Doren; Cliff Herl

**MEMBERS ABSENT:** Jean Golden; Pat Gillis

**STAFF:** Gary VanNorman, Executive Director; Jeanne Diver, CCC/Treatment Manager; Lori Coe, Executive Secretary

**GUEST:** Deb Thalison, Ionia County Health Department

#### **CALL TO ORDER**

Ms. Carter called the meeting to order at 6:00 p.m.

#### **APPROVAL OF THE MINUTES OF MAY 17, 2010**

**Ms. Mason moved approval of the minutes of May 17, 2010 as presented. Mr. Barr supported the motion. The motion carried.**

#### **ADDITIONS/DELETIONS TO THE AGENDA**

No additions or deletions were offered.

**Mr. Van Doren moved to accept the agenda as printed. Mr. Barr supported the motion. The motion carried.**

## **PUBLIC COMMENT**

There was no public comment.

## **NEW BUSINESS**

### **A. CCC Call Log Report**

CCC call logs were reviewed. It was explained that only Jackson and Ingham counties were listed as they were the only ones having calls for screens.

### **B. Clinical Site Review Results**

Reviews were completed in 2<sup>nd</sup> quarter of 2010 at 25 provider locations. A majority of the providers (10) scored 69% or lower, which is considered “poor”, and warrants a return visit or technical assistance to be provided. Ms. Diver noted these reviews were done in preparation for retrospective reviews next year. Discussion ensued.

### **C. Quality Improvement Meeting**

Ms. Diver reported the June meeting was well attended, and discussion centered on admissions with 4 or less encounters, recidivism reports, and continuing in treatment transfer.

### **D. Recovery Oriented Systems of Care**

#### **Strategic Plan**

Draft of the plan was provided to members; it will be discussed at the upcoming Board Retreat. It will eventually go to the full Commission from this committee for approval.

## **OLD BUSINESS**

### **A. Advisory Council Status**

Ionia County made two appointments. We have no names at this time.

### **B. Credentialing Status**

Mid-South staff is working with providers to assure all credentials are in order. No additional problems have been identified. Mr. VanNorman stated other CAs have had the same issue come up.

### **PUBLIC COMMENT**

Ms. Thalison commented on the site reviews, noting assistance is needed at the provider level throughout the year. She added a lot of policies were changed at one time, and as a smaller program, they struggled to keep up with the changes. She added it would be helpful to have more notice of upcoming changes. Ms. Thalison also noted her concern with accepting assessments from court criminal justice professionals who are not certified. She added what is fair for those individuals should be for all providers. Mr. VanNorman replied the State allows for the criminal justice professionals.

### **ADJOURNMENT**

The meeting adjourned at 6:52 p.m.