

PROGRAM DEVELOPMENT COMMITTEE

**June 21, 2004 - 6:00 p.m.
Michigan High School Athletic Association
1661 Ramblewood Drive
East Lansing, Michigan**

M I N U T E S

PRESENT: Jean Golden, Chair; Shirley Carter-Johnson; Ron Clark; Debbie De Leon;
Dave Elwell; Lisa McCafferty; Bill Swint

ABSENT: Larry Gould; Ben Miller; Hattie Oliver

STAFF: Robin Reynolds, Executive Director; Mary Kronquist, Assistant Director; Jeanne
Diver, Quality Assurance Manager; Lori Griffin, Executive Secretary

GUESTS: Bruce Hindenach, CDRS; Doak Bloss, Ingham County Health Department

CALL TO ORDER

Ms. Golden called the meeting to order at 6:04p.m.

APPROVAL OF THE MINUTES OF MAY 17, 2004

Mr. Swint moved approval of the Minutes of May 17, 2004 as presented. Mr. Elwell supported the motion. The motion carried.

ADDITIONS TO THE AGENDA

Under New Business, July meeting was added, and Item C was deleted, to be discussed at a future meeting.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

Program Review - Gratiot County, Human Aid; Eaton County, ESAP

Ms. Diver first reviewed Human Aid in Gratiot County. She stated their office is located in Alma, and provides services for community grant and Medicaid clients, which include assessments for outpatient and adolescent intensive outpatient services, outpatient treatment, case management and ancillary services for women, outpatient and intensive outpatient services for adolescents, and prevention services through a subcontract with Professional & Program Services. Ms. Diver reported their Site Review scores of 96% Clinical and 97% Financial; Access: Timeliness of 65%, Satisfaction Surveys (44 surveys) of 90%, and no Delinquencies. She also noted admissions totaled 92 in the first two quarters of 2004, and 12 treatment in the adolescent IOP. Ms. Diver noted there is still concern with access, and barrier noted was the lack of dependable transportation. Ms. Kronquist stated the program will be reviewed later this summer for a women's specialty designation from the state. She noted there are five Federal criteria that need to be met to gain this designation, which are: provision of women-specific treatment, children-specific treatment if necessary, provision of ancillary services (i.e., transportation), and ability to access health care for the women, and child care. Ms. Kronquist added the Commission has been working to assure that all of the counties have at least one women's specific program. Ms. Reynolds reviewed the financial results, stating their score was 97%, with only one file found to be partially compliant. She specifically noted the Women's program is slightly under spent at 55.43%, as is the Adolescent IOP at 57.27% (spending should be at 66.67%); ABW is on-target, Outpatient is slightly under, and Medicaid is higher than the same period last year. Ms. Reynolds stated they are doing fine financially, and it is expected they won't have any lapsed dollars at the end of the fiscal year. For Prevention, Ms. Reynolds stated they are also on-target with spending and their units.

Ms. Diver next presented the site review findings for ESAP, located in Eaton County, providing assessments for outpatient services, outpatient treatment, IOP, treatment groups at the jail, assessments for the student assistance program, women's specific services, and family court services. She further noted there are two years results reported, stating scores for 2003 and 2004 as follows: Site Review Clinical 96% and 97%, Financial 81% and 100%, Access: Timeliness 80% and 91%, Satisfaction Surveys 86% and 85%, and seven delinquencies for both years. She added there were 422 treatment admissions in FY 2003 and 213 in 2004, with barriers noted of distance to the agency and lack of dependable transportation. Ms. Diver also noted concerns of treatment plans not consistent for all clients, adding a corrective action is already in place. Ms. Reynolds reported on the financial review, noting they are doing well spending, with ABW slightly over spent and Medicaid under spent. Ms. Reynolds also reported she would be sending the program a letter of commendation in recognition of their 100% score for the 2004 financial site visit. She added all of their files were found to be compliant and easy to read. She also noted the Drug Court in Eaton County is going well, and they will be expanding services to FIA and an OUIL Court.

Presentation on the Ingham Co. Health Department Clinic Proposal

Ms. Reynolds introduced Doak Bloss from the Health Department. She stated the Commission has a contract with the department which funds case management services at the health department clinics to clients who receive opiates for pain control. She noted that in the past this project has been funded by the Health Department, but that funding ends on June 30th, so continuation funding is being sought.

Mr. Bloss stated this was originally a demonstration project, which took into consideration comments from citizens made during the dialog process two years ago. He stated this was a grant, which placed two case managers at four clinics for eight hours per week, with the goal

being to see 60-100 clients over the term of the project. He reported the goal was accomplished at the 9 month juncture, with 104 clients assessed, 75 referred to treatment, 31 actually entered and those not entering are contemplating. Mr. Bloss stated \$55,000 is needed to keep it at the same level as this year. To date, he reported \$12,000 has been received from Community Voices; the HCAP grant gave \$22,500, with \$20,000 still needed. Ms. Reynolds stated the staff recommendation is to provide \$20,000 of Ingham County PA2 funding for this project. She added the FIA project was late starting and will only spend \$20,500, and there are some unallocated PA2 dollars remaining. Grants will be sought to continue this project.

Mr. Clark moved to recommend the Ingham County Health Department Health Clinic Proposal to the Executive Committee for funding consideration in the amount of \$20,000, paid from Ingham County PA2 funds. Mr. Elwell supported the motion.

Ms. Golden noted this proposal ties substance abuse and public health systems together, and its success has not been seen in the past. She added her belief it has potential for a landmark study on how to get people into treatment.

Vote called on the motion. The motion carried.

Update on Prevention Strategic Planning

Ms. Reynolds stated this update will be provided each month. She reminded members that the scope of the work shifted from local strategic planning to building the skills of current providers to do a data-driven regional strategic planning process. She noted that in July, the draft of the Regional Strategic Plan will be presented to the Board, with the final plan being delivered in September. Ms. Reynolds also stated that once the regional plan is submitted, all providers will be expected to abide by this plan, and the Commission won't fund programming that falls outside of the parameters of it. She added that funding will be provided for programs where there is data indicating a need. Ms. Reynolds further noted the Board will need to be supportive of what the data shows is needed as opposed to what falls outside and is not needed. Ms. McCafferty asked if this plan assumes contracting with the same providers as are currently funded. Ms. Reynolds replied that is correct; unless they can't meet our needs. She continued by stating services they can't provide may be bid out.

Catholic Social Services Project Clay Proposal

Ms. Reynolds reported this proposal from Catholic Social Services, offers high risk youth and their families supervised activities after school, in the evenings and on weekends. She continued by stating these services are provided one time per week, parents are included four times per year. Ms. Reynolds added funding has been committed from the Granger Foundation (\$7,500), Ingham County (\$4,370), the United Way (\$14,078), CSS/SVH Development (\$75,000), Capital Region Community Foundation (\$5,000) and fund raising events (\$3,000). Ms. Reynolds stated they are seeking \$30,000 from the Commission.

Ms. Golden stated she had difficulty finding a substance abuse link in the proposal. Ms. Reynolds noted her concern that there is only one day per week of contact with the kids, and minimal involvement of the parents. Ms. Golden stated the Commission needs to be targeted and focused in its funding decisions in order to achieve maximum outcomes, and this proposal did not appear to fall into this model. She added it should be communicated to Catholic Social Services that the concept is good, but it does not fit into the Commission's criteria for funding. Ms. De Leon and Ms. Carter-Johnson agreed with Ms. Golden's comments. It was also noted that 60% of the budget is for salaries and program management, with little going towards direct services.

Mr. Elwell moved to not recommend the Catholic Social Services Project Clay proposal for funding consideration, and for Ms. Reynolds to direct them towards more appropriate sources of funding. Ms. De Leon supported the motion. The motion carried.

July Meeting

Ms. Reynolds noted that typically, there is no meeting in July. She added that the prevention plan is scheduled to be reviewed by the full Commission, so she suggested presenting it to the full Board rather than both the Program Development Committee and the Board. Members agreed, so the July Program Development meeting has been cancelled.

Ms. McCafferty moved to cancel the July Program Development Committee meeting. Ms. Carter-Johnson supported the motion. The motion carried.

OLD BUSINESS

There was no Old Business brought before the Committee.

ADJOURNMENT

The meeting adjourned at 7:15 p.m.