

Program Development Committee

August 15, 2005 - 6:00 pm
Michigan High School Athletic Association
1661 Ramblewood Drive
East Lansing, Michigan

M I N U T E S

PRESENT: Ron Clark, Co-Chair; Joe Brehler; Jim Gallant; Hattie Oliver, Dale Copedge

ABSENT: Jean Golden, Chair; Shirley Carter; Allen Garbrecht; Larry Gould; Ben Miller

STAFF: Robin Reynolds, Executive Director; Mary Kronquist, Assistant Director; Jeanne Diver, Quality Assurance Manager; Lori Griffin, Executive Secretary

GUESTS: Judi Cates, CEI/CMH; Judy Jove, FSCA; Mike Blanksma, ESAP; Mona Smith, CEI/CMH; Melanie Pupel, CEI/CMH

CALL TO ORDER

Mr. Clark called the meeting to order at 6:00 pm without quorum.

APPROVAL OF THE MINUTES OF JULY 18, 2005

Ms. Oliver moved approval of the Minutes of July 18, 2005 as written. Mr. Brehler supported the motion. The motion carried.

Mr. Clark at this time introduced Jim Gallant, a new member representing Jackson County, and asked the remaining members to introduce themselves.

ADDITIONS TO THE AGENDA

There were no additions to the Agenda.

Ms. Oliver moved to accept the Agenda as printed. Mr. Gallant supported the motion. The motion carried

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

A. Program Review-Jackson County: Victory Clinic and FSCA

Ms. Diver began with Victory Clinic, which is located in Jackson. She stated that Susan McClees is the Director, David Blankenship is the Administrative Director, and that the program provides services for Community Grant and Medicaid clients, offering methadone maintenance services and utilizes individual treatment plans to stabilize the individual's life. She stated the program serves residents of Jackson County and other residents in the Mid-South region. Ms. Diver reported their scores as follows:

- Site Review: Clinical 97% and Financial 81%
- Satisfaction Surveys 89% with 154 surveyed
- Admissions totaled 24 through quarters 1-3 of FY 2005
- Delinquencies totaled 2
- No Concerns & Resolutions noted
- Barriers to Treatment noted were distance to the agency and lack of dependable transportation

On the Financial review, Ms. Reynolds reported their score was 81%, and that the program should be 75% spent at this time. She noted they were low in Outpatient and up in ABW. Ms. Reynolds noted that since the Commission is at-risk for ABW, any overages would be paid from block grant dollars, all of which the program is expected to draw down. She continued by stating Medicaid spending is lower than last year, and the overall score of 81% is good, and although there were some files found to not have documentation of income, they are meeting all expected requirements.

Ms. Diver next presented the review of Family Service and Children's Aid-Born Free program, reporting their Executive Director is Judy Jove, and Inez Porter is the new Program Director at the Born Free site. Ms. Diver stated Born Free provides services to Community Grant and Medicaid clients, and services include assessment, outpatient, intensive outpatient and case management services to pregnant and newly-delivered women; ancillary services such as child care and transportation. She also noted the program specifically targets women of various ethnic backgrounds for treatment, that pregnant and newly-delivered women are the first priority, and priority is also given to women who are intravenous drug users referred by Protective Services and Foster Care. She further reported that due to a good review last year on the Clinical side, a CareNet review was performed this year instead of visiting on-site Ms. Diver reported their scores as follows:

- Site Review: Clinical 84% and Financial 25%
- Satisfaction Surveys 93% with 39 surveyed
- Admissions totaled 119 through the first three quarters of FY 2005
- Delinquencies totaled 6
- No Concerns & Resolutions noted
- Barriers to Treatment noted were a lack of dependable transportation

Ms. Reynolds reported on the financial review, noting the score of 25%. She noted they are under spent in all categories, especially in the NexGen program. She reported this is primarily due to not having a director on board for NexGen, but that they have been actively recruiting and hope to have someone hired soon. Ms. Reynolds stated the overall financial score of 25% is not acceptable to the Commission.

Ms. Jove spoke, stating new internal policies have been implemented where billing is now being done from progress notes, and the score was unacceptable to her also and that she didn't expect it to happen again.

B. Prevention Strategic Plan Update

Ms. Reynolds reported the next steps in the strategic plan process begin soon. She noted the Implementation Plans are due to Mid-South on August 29th, they will be reviewed from August 29th to September 14th, the funding review will be held with the Program Development Committee on September 20th, meetings will be held with each Coalition from September 21st through 23rd, and final recommendations will be made to the full Commission on September 26th. Ms. Reynolds asked that the Program Development Committee members attend on September 20th for the final funding overview. She added that all of the meetings noted would be held at Mid-South.

C. CEI/CMH Intensive Case Management Program

Ms. Reynolds stated this is a continuation funding proposal seeking to increase the case manager position to 1.0 FTE in order to expand services for families in crisis. She noted they are serving women and families referred through the CDRS/FIA program. Ms. Reynolds stated the request is for \$85,424 of Ingham County PA2 funding. She continued by stating her recommendation is to table this request for

one month until there is clarification on the status of outpatient services at CEI. Ms. Reynolds reported CEI is presenting financial information to its Board soon on their costs for outpatient services, after which that information will be provided to Mid-South.

Ms. Oliver moved to table the CEI/CMH Intensive Case Management proposal until the September meeting. Mr. Copedge supported the motion.

Mr. Brehler, who provided his declaration that he is the Chair of the CEI Board, stated his belief that all issues will ultimately be resolved, and that he did not expect any changes in programming, so there was no need to table the request. Ms. Reynolds then stated her support of the proposal if all questions are answered. She also reported a revised budget had been received, with a total request of \$77,258, which would revise the per case rate to \$492 and the rate per hour to \$44.

Ms. Oliver withdrew her motion to table the request.

Ms. Oliver moved to recommend to the Executive Committee that the CEI/CMH Intensive Case Management proposal be funded for \$77,258, paid from Ingham County PA2 funds. Mr. Copedge supported the motion. The motion carried with Mr. Brehler abstaining.

D. CEI/CMH Homeless Treatment Outreach Program

Ms. Reynolds stated this is a continuation funding proposal which provides services to the homeless population in Ingham County, offering case management, outreach, technical assistance, and limited treatment services, most which have been provided over the last four years in the homeless shelters by CMH staff. Ms. Reynolds stated the budget was revised, and the new amount is \$81,002. She continued by stating this is a good program providing needed services in the community, and that the staff recommendation is to support at the new budget amount.

Ms. Melanie Pupel spoke, stating the program works well due to the efforts of Dave Beatty, and his work in turn saves treatment dollars because he helps clients connect to services without accessing the treatment dollars. Mr. Clark added he has worked with this program in the past and echoed Ms. Pupel's comments.

Mr. Gallant moved to recommend to the Executive Committee approval of the CEI/CMH Homeless Outreach Proposal at the revised amount of \$81,002, paid from Ingham County PA2 funds. Mr. Copedge supported the motion. The motion carried with Mr. Brehler abstaining.

E. Ionia CMH Case Management/Jail Diversion Program

Ms. Reynolds stated this proposal seeks continuation funding to provide co-occurring case management services with a .5 FTE position serving individuals dually-diagnosed with substance abuse and mental health disorders. She also reported that this year a new component added will focus on individuals incarcerated or at risk to be incarcerated, and this funding will supplement the jail diversion program in Ionia County that is currently funded by Ionia CMH. Ms. Reynolds stated the program will serve 40 clients for 400 hours of direct service for the \$29,682 requested, and the staff recommendation is to approve the request.

Mr. Brehler moved to recommend to the Executive Committee approval of the Ionia CMH Case Management/Jail Diversion Program funding request of \$29,682 of MDCH funding. Mr. Copedge supported the motion. The motion carried.

F. Newaygo CMH Co-Occurring Case Management Services Proposal

Ms. Reynolds stated this proposal seeks continuation funding to providing co-occurring case management services in Newaygo County, with a .5 FTE position providing appropriate care to individuals who are dually-diagnosed with substance abuse and mental health disorders. She continued by stating the request

is for \$36,601 to provide 600 hours of service to 75 clients, and the staff recommendation is to approve. She also noted the County would prefer having their PA2 funds used for this proposal, and that efforts are ongoing to set up a meeting with county officials to further discuss the use of their PA2 dollars.

Mr. Gallant moved to recommend to the Executive Committee approval of the Newaygo County CMH Co-Occurring Case Management Services proposal for a total of \$36,601 paid from MDCH dollars. Ms. Oliver supported the motion. The motion carried.

G. Barry-Eaton District Health Department Community and Court Services Proposal

Ms. Reynolds stated this is a continuation funding request for the Eaton County Drug Court programs, which provides services to the following: Family Court Division/Juvenile; Abuse and Neglect-Family Court; OUIL 3rd Offenders; services for homeless individuals; and Eaton County Jail Reentry services. She noted there will be expansion in the Family Court component where there will be increased coordination with FIA and the Court and further development of the drug court structure, for a total request of \$145,600 of Eaton County PA2 funds. Ms. Reynolds also reported the program received \$24,312 in Kellogg Foundation grant funding for drug screens and a technician, and \$22,500 in HUD funding for the homeless component to provide educational groups. Ms. Reynolds stated the program expects to serve 252 clients/families at a \$783 per case rate, and the staff recommendation is to approve. She also commended the program on its efforts to secure outside funding.

Mr. Brehler moved to recommend to the Executive Committee the Barry-Eaton District Health Department proposal for Community and Court Services be approved in the amount of \$145,600 paid from Eaton County PA2 funds. Mr. Copedge supported the motion. The motion carried.

H. Psychological Consultants/37th Circuit Court Relapse Prevention Group Proposal

Ms. Reynolds stated this is also a continuation funding request to provide relapse prevention services to clients currently under supervision of the 37th Circuit Court Probation Department. She reported services include weekly group therapy and support case management services, and the amount requested is \$13,500 of Calhoun County PA2 funds. Ms. Reynolds noted last year they expended \$7,000 so this year's request is for a full year allocation.

Mr. Gallant moved to recommend to the Executive Committee approval of the Psychological Consultants/37th Circuit Court Relapse Prevention proposal for a total of \$13,500 paid from Calhoun County PA2 funds. Ms. Oliver supported the motion. The motion carried.

OLD BUSINESS

A. Ingham County DARE Update

Ms. Reynolds reported she and Mr. Shafto attended a recent meeting of the Ingham County Law Enforcement Committee to present information on the Commission's funding decision on DARE, our future direction, and how DARE potentially fits into our direction. She stated the presentation was well-received by the Committee members. Mr. Copedge stated the Committee was concerned with the reduction in funding and potential interaction of youth and police officers, and that the County needs to work on its budget.

PUBLIC COMMENT

Ms. Cates spoke, thanking the Committee for resolving issues with their programs, and that she was glad to have the case management position back to full-time status. She also stated her programs have had some referrals from the Ionia jail diversion program, so it appears to be a good dovetail to what her programs provide.

ADJOURNMENT

The meeting adjourned at 7:10 pm

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