

PROGRAM DEVELOPMENT COMMITTEE

April 20, 2009 – 6:00 p.m.
Michigan High School Athletic Association
1661 Ramblewood Drive
East Lansing, Michigan

M I N U T E S

MEMBERS PRESENT: Deborah Smith, Chair; Jan Bunting; Shirley Carter; Dale Copedge; Pam DeVaney-Bozinoff; Cliff Herl; Lisa McCafferty (for Lynn Mason)

MEMBERS ABSENT: Dale Barr; Jean Golden; Jim VanDoren

STAFF: Gary VanNorman; Executive Director; Mary Kronquist, treatment Manager; Jeanne Diver, Quality Assurance Manager; Lori Griffin, Executive Secretary

CALL TO ORDER

Ms. Smith called the meeting to order at 6:01 p.m. without quorum. Three members arrived after roll call; quorum was achieved.

Mr. Herl arrived.

ADDITIONS TO THE AGENDA

There were no additions offered.

Ms. Carter arrived.

APPROVAL OF THE MINUTES OF MARCH 16, 2009

Mr. Herl moved approval of the minutes of March 16, 2009 as presented. Ms. DeVaney-Bozinoff supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

A. Policies

1. Confidentiality

Ms. Bunting moved to place the Confidentiality policy on the table for discussion. Ms. DeVaney-Bozinoff supported the motion. Motion carried.

Ms. Kronquist reported minimal changes to policy; more information provided in Sections 6 and 7 on disclosure and revocation, and clarified information on HIPAA.

Mr. Copedge arrived.

Ms. Bunting moved to recommend to the Commission approval of the Confidentiality policy as revised. Ms. DeVaney-Bozinoff supported the motion. The motion carried.

2. Access to Treatment

Ms. McCafferty moved to place the Access to Treatment policy on the table for discussion. Mr. Herl supported the motion. The motion carried.

Ms. Kronquist stated standard format changes and reference changes from CDRS to CCC were made to this policy.

Ms. McCafferty moved to recommend to the Commission approval of the Access to Treatment policy as revised. Mr. Herl supported the motion. The motion carried.

3. Progressive & Corrective Action

Ms. Carter moved to place the Progressive & Corrective Action policy on the table for discussion. Mr. Copedge supported the motion. The motion carried.

Ms. Kronquist stated the policy is clarified as is the process for forwarding information to the Program Development Committee.

Mr. Copedge moved to recommend to the Commission approval of the Progressive & Corrective Action policy as revised. Ms. DeVaney-Bozinoff supported the motion. The motion carried.

4. Limited English Proficiency

Mr. Herl moved to place the Limited English Proficiency policy on the table for discussion. Mr. Copedge supported the motion. The motion carried.

Ms. Kronquist stated federal regulations and standards and law require this policy. It follows all coding needed and paperwork which requires translation, and is for treatment providers only. The Commission provides sign language interpreters when needed.

Mr. Copedge moved to recommend to the Commission approval of the Limited English Proficiency policy as revised. Ms. Bunting supported the motion. The motion carried.

OLD BUSINESS

A. Update on Methadone programming transition.

Ms. Kronquist reported that as of last week, a verbal agreement was in place between CEI and Victory Clinic for office space in the current G-14 location so clients will not have to travel after May 31 to receive their dosing. Mr. VanNorman added both providers have been responsive to assure the clients have minimal disruption in services. He further stated all clients had received letters of explanation and release forms to complete. In response to a question from Mr. Copedge on whether Victory will operate under CEI's DEA pharmacy license, Mr. VanNorman said it can take up to 8 weeks to have the license transferred, and Victory may have to use CEI's in the interim period, for which they would pay. Discussion ensued on methadone dispensing and storing.

B. Pregnant post-partum women's grant update

Mr. VanNorman reported the Commission submitted a grant application last spring to the Feds, which we were not awarded. He added a phone call was received earlier in the month to discuss possibly funding it. After discussion it was determined a facility needed to be up-and-running in the county, which we do not have and could not get going in roughly one week's time, so our funding opportunity was gone. A total of approximately \$1.5 million was lost due to not having existing programming. He noted this is why the focus is now on detox and creating programming as many funding opportunities are available.

C. Update from CCC

Ms. Diver stated the CCC is now fully staffed and the number of screening calls is decreasing. She also noted staff is working with providers to reduce the number of pended authorizations. Mr. VanNorman stated he was pleased with efforts of the CCC to help providers understand system movement.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting adjourned at 6:46 p.m.