

PROGRAM DEVELOPMENT COMMITTEE

April 17, 2006 - 6:00 p.m.
Michigan High School Athletic Association
1661 Ramblewood Drive
East Lansing, Michigan

MINUTES

PRESENT: Joe Brehler, Chair; Jean Golden; Dale Copedge; Shirley Carter; Lisa McCafferty

ABSENT: Allen Garbrecht; Ben Miller; Jim Gallant; Larry Gould

STAFF: Robin Reynolds, Executive Director; Mary Kronquist, Assistant Director; Lori Griffin, Executive Secretary; Jeanne Diver, Quality Assurance Manager

GUEST: Judi Cates, CEICMHA

CALL TO ORDER

Mr. Brehler called the meeting to order at 6:04 p.m. without quorum.

ADDITIONS TO THE AGENDA

No additions were offered.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

A. Program Review-Ingham County-CEICMHA

Ms. Diver reported the CEICMHA's Executive Director is Robert Sheehan and Judith Cates is the Program Director for the CSATP Programs. She noted there are four substance abuse components as follows:

CSATP-G-14

Located in Lansing, the Program Coordinator is Melanie Jackson, and they provide services for Community Grant and Medicaid clients, which include assessments for outpatient services; outpatient treatment services; methadone services; co-occurring treatment; homeless outreach services, co-occurring case management and services in conjunction with the Ingham County Drug Court. Ms. Diver reported their scores as follows:

- Site Review: Clinical 94%; Financial 70%
- Satisfaction Surveys: 83% (37 surveyed)
- Client Admissions: 148 Admissions FY2006 (Oct-Mar)
- Delinquencies: 1 in 2nd Quarter
- Concerns and Resolutions:
 - a) Releases need to be updated
 - b) Correct process for RR Hearings to be followed
- Barriers to Treatment: Lack of dependable transportation and inability to access public transportation noted.

[Ms. McCafferty arrived; quorum achieved].

Ms. Reynolds presented the financial report, noting the score of 70% was due to several files not having documentation of income, and some cases notes not billed. She added these infractions resulted in loss of some funding. Ms. Reynolds stated the program is on-target at the six month juncture and that some dollars may be moved internally, but they are expected to draw down their allocation.

Clinton County Counseling Center

Located in St. Johns, the supervisor is Chris McDaniel, and they provide services for Community Grant and Medicaid clients, which include assessments for outpatient services, outpatient treatment services (also provided at the Clinton County Jail and Wilson Center), screening services for adolescents in the Clinton County SAP program; and prevention services.

Ms. Diver reported their scores as follows:

- Site Review: Clinical 92%; Financial 81%
- Satisfaction Surveys: 90% (14 surveyed)
- Client Admissions: 104 Admissions FY2006 (Oct-Mar)
- Delinquencies: 1 in 2nd Quarter
- Concerns and Resolutions:
 - a) Releases need to be updated
 - b) Correct process for RR Hearings to be followed
- Barriers to Treatment: Lack of dependable transportation noted.

Ms. Reynolds reported the financial score of 81%, stating most of the problems noted were due to Medicaid or ABW verification missing from files. She added they are drawn down at 50% so far and may receive some additional dollars internally as they are seeing an increased number of clients this year. Ms. Reynolds added the block grant files reviewed were 100% compliant.

CATS Program

Located at the Ingham County Jail, the supervisor is Allen Platt, and they provide services to Community Grant clients who are incarcerated at the jail, which include on-site assessments, outpatient treatment services and co-occurring crisis intervention and psychiatric services in collaboration with CEICMHA. Ms. Diver reported their scores as follows:

- Site Review: Clinical 91%; Financial 98%
- Satisfaction Surveys: 93% (36 surveyed)
- Client Admissions: 170 Admissions FY2006 (Oct-Mar)
- Delinquencies: 1 in 2nd Quarter
- Concerns and Resolutions: Relapses need to be updated
- Barriers to Treatment: None noted

Ms. Reynolds stated the financial score of 98% was reflective of one file having a progress note missing, which was adjusted off. She added their spending is at 50%.

House of Commons

Located in Mason, the supervisor is Ericanne Spence, and they provide services to Community Grant and Medicaid clients in addition to services provided through SDA for clients in the DOC system. Services provided include sub-acute detoxification to both men and women and men's residential treatment. Ms. Diver reported their scores as follows:

- Site Review: Clinical 89%; Financial 100%
- Satisfaction Surveys 87% (12 surveyed)
- Client Admissions: 110 Admissions FY 2006 (Oct-Mar)
- Delinquencies: 1 in 1st Quarter and 1 in 2nd Quarter
- Concerns and Resolutions: Distance to agency, lack of dependable transportation and inability to access public transportation noted.

Ms. Reynolds presented the financial report, noting their score was 100%. She noted the detox budget is under spent so some of this funding may be moved to residential bed funding.

Ms. Golden asked for an update on the drug courts. Ms. Reynolds reported all of our programs work with them as does CDRS, whose staff attend team meetings and work with the clients. She noted that the Ingham County Family Court has received funding for training, which will begin in October.

APPROVAL OF THE MINUTES OF FEBRUARY 20, 2006

Mr. Copedge moved approval of the Minutes of February 20, 2006 as presented. Ms. Carter supported the motion. The motion carried.

B. STAR-SI Grant Information

Ms. Kronquist reported that the State of Michigan had an opportunity to apply for a SAMHSA Grant, and with Mid-South's help, it was written and submitted, with word coming sometime in

the next two months. She reported this grant would try to improve the infrastructure and quality issues in treatment, and it would total approximately \$325,000 a year for three years. If received, she added it would be piloted at Bridgeway-Jackson, ESAP, McCullough Vargas and NCA/LRA. Ms. Kronquist added this grant will address the no-show rate, improve the retention rate and improve access and admission to treatment.

C. RFI Process

Ms. Reynolds stated the Commission approved a rotation schedule for the issuance of RFP's, and this is year two of that rotation. She added there are some issues with this year's schedule. She reported the first is discussion on AAR (CDR) services last month and the state changing the rules on whether or not the services can be performed in-house. She noted if the licensing rules were changed, these services may be ones Mid-South may want to do in-house, but for the time being we need to wait and see what happens. She recommended in light of these questions that a bid for services be put on hold. Ms. Reynolds noted the second issues is whether to bid out the CEI counties this year, adding Eaton County and NCA in Ingham County have agreed to participate in the STAR grant. She further noted that although competitiveness is good, in many counties there is only one licensed provider, who is usually the only one who bids. Ms. Reynolds stated her recommendation is to hold off on AAR services for the time being, and the RFP process needs to be in place if issues with certain programs come up or if new providers are needed.

Ms. Golden moved to recommend to the full Commission the RFP rotation be pushed back one year until questions surrounding AAR are clarified, with staff developing a schedule to make it workable in the future, and those changes are made as appropriate. Mr. Copedge supported the motion. The motion carried.

D. Youth Survey Update

Ms. Reynolds stated the brochure handed out was provided for member's information in case they were asked about the survey. She reported there is some tension between Mid-South and the Department of Education, who have a new survey they will be piloting next year. She added that in the future, Mid-South may decide this survey will work for the information we are trying to capture, however at this point there are numerous questions unanswered. She lastly noted that our survey will be conducted in November.

E. DHS/PS Information

Ms. Reynolds reported this item is on the Agenda at the request of Jim Gallant, who is not present. She said he wanted Mid-South to look at the child protection laws and how they relate to substance abuse. She stated that our providers are very well aware of this law and their role.

OLD BUSINESS

There was no old business brought before the Committee.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting adjourned at 7:07 p.m.