

PROGRAM DEVELOPMENT COMMITTEE

November 19, 2007 – 6:00 p.m.
Michigan High School Athletic Association
1661 Ramblewood Drive
East Lansing, Michigan

MINUTES

MEMBERS PRESENT: Dale Copedge, Chair; Dale Barr; Shirley Carter; Jean Golden; Cliff Herl; Jerry Michalowicz; Jim VanDoren

STAFF: Gary VanNorman, Executive Director; Mary Kronquist, Treatment & Program Development Manager; Lori Griffin, Executive Secretary; Jeanne Diver, Quality Assurance Manager; Joel Hoepfner, Prevention Coordinator

GUESTS: Lisa Larson, CDRS; Barbara O'Connor, Bridgeway-Jackson; Donna Goch, Bridgeway-Jackson

CALL TO ORDER

Mr. VanDoren called the meeting to order at 6:01 p.m.

APPROVAL OF THE MINUTES

Ms. Golden moved approval of the minutes of September 17, 2007 as presented. Mr. Michalowicz supported the motion. The motion carried.

ADDITIONS TO THE AGENDA

There were no additions offered.

PUBLIC COMMENT

There was no public comment

NEW BUSINESS

A. SPF-SIG Presentation

Joel Hoepfner, the Commission's prevention coordinator, presented an in-depth synopsis of SPF-SIG—what it is and what it does. He reported we are currently in Phase II and that the Needs Assessment has been completed, resulting in an "Excellent" comment from ODCP. The Strategic Plan received a "good" review with very few changes. (Outline of his presentation is attached).

B. Performance Based Contracts

Ms. Kronquist provided a listing of providers who have performance based contracts (attached). She reported staff met with providers to review their proposed programming and contract expectations. She also noted that not all are funded with PA2 dollars, some are community grant funded. Ms. Kronquist also stated that the performance based contracts will allow the providers to see the clients outside of the treatment facility as opposed to the clients coming to the facility. Ms. Kronquist reported on four providers who will have performance based contracts next year:

- **Arbor Circle (Newaygo County)**: Total budget of \$103,000 to provide off-site treatment, outreach, and women's case management services.
- **Clinton County Counseling Center (Clinton County)**: Total budget of \$242,058 to provide off-site treatment, including more jail services.
- **Child & Family Services (Ingham County)**: Total budget of \$150,000 to provide adolescent outpatient, intensive in-home treatment and other offsite treatment to adolescents.
- **Central Diagnostic & Referral Services (Ingham County)**: Total budget of \$747,986 to provide case management services at Carefree Clinic, intensive case management at the Ingham County Health Department, case management at Michigan Rehab Services, and AAR/Women's services at the main location.

C. Statement of Work

Ms. Kronquist reported that included in all contracts this fiscal year will be at Statement of Work, which will delineate service expectations. She added the state contract was used to prepare this statement of work.

D. Report on Bridgeway-Jackson Case Management Project

Provided for information was a narrative report on the case management pilot program at Bridgeway-Jackson (attached). Ms. Kronquist reported this pilot program was approved last year and houses a case manager at Bridgeway Center. Ms. Donna Goch, Case Manger, spoke briefly on the success the program has achieved to-date.

E. December Meeting

Ms. Kronquist reported that in past years, meetings in December have been cancelled, noting that is the request again this year. No one objected.

Also distributed was a proposed meeting schedule for this Committee for next year (attached). The number of meetings was cut from 12 to 5, scheduling in months where there is expectation of meaningful business. If necessary, additional meetings can be scheduled. All present agreed the schedule looked good to them.

OLD BUSINESS

There was no Old Business brought before the Committee.

There was no public comment.

ADJOURNMENT

The meeting adjourned at 7:21 p.m.