

## **MID-SOUTH SUBSTANCE ABUSE COMMISSION**

May 27, 2008 – 6:00 p.m.  
Michigan High School Athletic Association  
1661 Ramblewood Drive  
East Lansing, Michigan

### **MINUTES**

#### **MEMBERS PRESENT:**

Robert Showers, Chairman  
Dale Barr  
Joe Brehler  
Jan Bunting  
Shirley Carter  
Dale Copedge  
Brad Densmore  
Debbie DeLeon  
Jean Golden  
Cliff Herl  
Lynn Mason  
Jerry Michalowicz  
Earl Poleski  
Deborah Smith  
Ralph Tillotson  
Bob VanBelzen  
Jim VanDoren

#### **GUESTS:**

Lisa McCafferty, Ionia H.D.  
Bruce Hindenach, CDRS

#### **STAFF:**

Gary VanNorman, Executive Director  
Mary Kronquist, Treatment & Program  
Development Manager  
Gerrie Roeser, Finance Manager  
Lori Griffin, Executive Secretary  
Jeanne Diver, Quality Assurance Mgr.

#### **CALL TO ORDER**

Chairman Showers called the meeting to order at 6:01 p.m.

#### **ROLL CALL**

Mr. VanBelzen called roll; 15 present and two absent (both arrived after roll call).

#### **APPROVAL OF THE MINUTES OF APRIL 28, 2008**

**Mr. VanBelzen moved approval of the minutes of April 28, 2008 as presented. Mr. Barr supported the motion. The motion carried.**

## **ADDITIONS/DELETIONS TO THE AGENDA**

There were no additions or deletions from the agenda.

**Mr. Tillotson moved to accept the agenda as printed. Mr. Densmore supported the motion. The motion carried.**

## **COMMUNICATIONS**

Mr. VanNorman noted the letter from LifeWays identified no concerns with Mid-South's 2<sup>nd</sup> Quarter 2008 Quality Report. In addition, the letter complimented Mid-South on our approach to ensure a quality system of care.

## **PUBLIC COMMENT**

There was no public comment.

## **NEW BUSINESS**

### **A. Director's Report**

Mr. VanNorman reported that Activity Reports for him and Ms. Diver were included in the meeting packet as an example of such reporting by managers in the future. Some Board members expressed no need for reporting and some expressed a desire for it.

## **COMMITTEE REPORTS**

### **A. Treasurer's Report**

**Ms. DeLeon moved approval of the Executive Committee recommendation to approve the Treasurer's Report for April 2008. Mr. VanDoren supported the motion. The motion carried.**

### **B. Executive-Personnel-Finance Committee Report**

Mr. Showers reported the requested audit of the expenditures of Calhoun County PA2 dollars was conducted. Mr. VanNorman continued, stating after all documentation was reviewed, Calhoun County representatives noted their understanding of the expenditures, but expressed not being happy with the results. Mr. VanNorman added some additional information will be provided, with Mid-South owing the county approximately \$9,400.

**OLD BUSINESS**

**A. FY2006/07 Annual Report: What it says**

Mr. VanNorman briefly discussed the Annual Report and what information the material conveys to the reader, and how we might use this to address planning for FY08/09.

**PUBLIC COMMENT**

There was no public comment

**ADJOURNMENT**

The meeting adjourned at 7:15 p.m.