

EXECUTIVE-PERSONNEL-FINANCE COMMITTEE

May 27, 2008 – 4:30 p.m.
Michigan High School Athletic Association
1661 Ramblewood Drive
East Lansing, Michigan

MINUTES

MEMBERS PRESENT: Robert Showers, Chair; Joe Brehler; Jan Bunting; Brad Densmore; Debbie DeLeon; Lynn Mason; Earl Poleski; Ralph Tillotson; Bob VanBelzen

STAFF: Gary VanNorman, Executive Director; Gerrie Roeser, Finance Manager; Mary Kronquist, Treatment & Program Development Manager; Joel Hoepfner, Prevention Coordinator

GUESTS: Jim VanDoren; Lisa McCafferty, Ionia Co. Health Department; Bruce Hindenach, CDRS

CALL TO ORDER

Mr. Showers called the meeting to order at 4:31 p.m.

APPROVAL OF THE MINUTES OF APRIL 28, 2008

Mr. VanBelzen moved approval of the minutes of April 28, 2008 as presented. Mr. Densmore supported the motion. The motion carried.

ADDITIONS/DELETIONS TO THE AGENDA

Ms. Bunting asked for discussion on Administration. This was added under New Business, Item B.

Mr. Tillotson moved the agenda as printed with the addition noted. Ms. Mason supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

A. Treasurer's Report for April 2008

Community Grant and PA2

- Bills to be Approved \$621,014.92
- Revenues \$490,701.23
- Expenditures \$621,260.56
- Net Income \$(130,559.33)
- Total Assets & Liabilities \$3,988,647.42
- Net Decrease in Cash \$(130,313.69)

Ms. Roeser noted Hillsdale and Clinton County PA2 dollars were received.

Medicaid

- Bills to be Approved \$221,875.99
- Revenues \$165,262.03
- Expenditures \$164,525.53
- Net Income \$736.50
- Total Assets & Liabilities \$386,736.14
- Net Decrease in Cash \$(56,613.96)

PIHP Report

- CEI ending balance \$(7,634.48)
- LifeWays ending balance \$21,119.97
- Washtenaw ending balance \$55,199.94
- Total \$68,685.43

Brief discussion ensued regarding the use of PA2 reserve funds this year, planning for next year, and how Medicaid dollars are distributed to PIHPs in relationship to structural alignment federal, state, PIHP, and CAs.

Ms. Mason moved to recommend to the full Commission approval of the Treasurer's Report for April 2008 as presented. Mr. VanBelzen supported the motion. The motion carried.

B. Administration

Ms. Bunting requested copies of the various documents related to the administrative staff, including job descriptions and salary scales; and also asked for monthly provider reports detailing number of clients served, their age, etc. Mr. Poleski stated whatever is provided to Ms. Bunting should be provided to all committee members. Mr. VanNorman will follow-up with Ms. Bunting.

OLD BUSINESS

A. Audit of Calhoun County PA2 Expenditures

Mr. VanNorman reported the audit was conducted recently with representatives from Calhoun County, Commission staff, and Mid-South's auditor in attendance. He reported the county people stated their understanding of what transpired, and that some additional information would be provided to them. He added the bottom line is Mid-South did nothing improper in the expending of Calhoun County PA2 funds last year. Remaining balance of PA2 would be transferred to Kalamazoo CA following Commission approval.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting adjourned at 5:45 p.m.