

EXECUTIVE-PERSONNEL-FINANCE COMMITTEE

February 25, 2008 – 4:30 p.m.

Hilliard Building, 1st Floor Conference Room

121 E. Maple Street

Mason, Michigan

MINUTES

Members Present: Debbie DeLeon, Chair; Jan Bunting; Brad Densmore; Lynn Mason; Earl Poleski; Robert Showers; Ralph Tillotson

Members Absent: Joe Brehler; Bob VanBelzen

Staff: Gary VanNorman, Executive Director; Gerrie Roeser, Finance Manager; Lori Griffin, Executive Secretary

Guests: Bruce Hindenach, CDRS; Lisa Larson, CDRS

CALL TO ORDER

Ms. DeLeon called the meeting to order at 4:35 p.m.

APPROVAL OF THE MINUTES OF JANUARY 28, 2008

Mr. Showers moved approval of the minutes of January 28, 2008 as presented. Mr. Tillotson supported the motion. The motion carried.

ADDITIONS/DELETIONS TO THE AGENDA

Added under New Business, Item D, Ionia County request for \$15,000 of PA2 dollars to pursue network accreditation to comply with state requirements.

Mr. Tillotson moved acceptance of the agenda with the addition. Mr. Poleski supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

A. Treasurer's Report for January 2008

Community Grant and PA2

Bills to be Approved \$738,325.99

Total Revenue \$562,740.81

Total Expenses \$694,678.54

Net Income \$(131,937.73)

Total Assets & Liabilities \$4,637,432.43

Net Decrease in Cash \$(175,585.18)

Ms. Roeser noted the decrease in cash will continue due to PA2 dollars not coming in.

Medicaid

Bills to be Approved \$148,977.33
Total Revenue \$168,087.41
Total Expenses \$139,625.58
Net Income \$28,625.58
Total Assets & Liabilities \$426,179.07
Net Increase in Cash \$34,446.48

PIHP Report

CEI ending balance \$7,343.06
LifeWays balance \$27,596.32
Washtenaw balance \$31,217.32

Mr. Showers moved to recommend to the Commission approval of the Treasurer's Report for January 2008 as presented. Mr. Tillotson supported the motion. The motion carried.

B. Budget Amendments

Providers

Mr. VanNorman reported the amendments are being processed to amend for: (1) the reduction of the state allocation due to Calhoun County departure; (2) reduction in ABW due to closed enrollment; (3) allocation of lapsed PA2 funding from 06/07 for 07/08 programming needs; and (4) a shift in local dollars in the administrative budget totaling \$30,548 using interest earnings to defray the impact in the reduction of federal dollars. Mr. VanNorman also explained some block grant dollars were shifted into Ingham and Jackson County for residential programming at year end 07/07 in order to free some PA2 dollars for those counties, which will be used this year. Overall, MDCH funding decreased \$783,000; PA2 increased \$203,151; ABW decreased \$(103,856); for a total decrease of \$683,705. Mr. VanNorman reported the administrative budget was decreased \$30,548 of MDCH funds and replaced with carryover interest.

Ms. Mason moved to recommend to the Commission approval of the budget amendments as presented. Mr. Densmore supported the motion. The motion carried.

As there were several questions raised by Ms. Bunting regarding PA2 balances, Mr. Showers suggested staff speak with her regarding Gratiot's balance.

C. 2006/2007 County Census vs. Actual Spending Report

Mr. VanNorman stated this report is prepared annually to reflect how dollars are spent on a per capita basis, and is provided for information only. He noted the regional costs noted include administration and CDRS (Access), which is inclusive of the Lenawee and East Lansing offices.

D. Ionia County request for \$15,000 to pursue network accreditation

Mr. VanNorman reported this request just came in and seeks the appropriation of \$15,000 of Ionia County PA2 funds to pay for accreditation for the Ionia provider network. Mr. VanNorman continued by stating it is advisable for the Committee to approve the request with one contingency—that he be able to talk with others in the county as there is an opportunity to contract with the CMH, which is already accredited, for treatment services, thus negating the need to spend the \$15,000 of PA2.

Ms. Mason reported the Ionia County Board of Commissioners approved up to \$15,000 to secure accreditation for the provider network, which the Ionia County Substance Abuse Initiative group wanted, and that the group was not interested in contracting with the CMH at this time. She noted the need for approval of the request as soon as possible as there is a 6-9 month process for accreditation.

Ms. Mason moved to recommend to the Commission approval of the Ionia County request for \$15,000 for accreditation of the Ionia provider network. Mr. Showers supported the motion. The motion carried.

OLD BUSINESS

A. Intercounty Agreement Recommendation to Commission

Mr. VanNorman explained the handout provided included several scenarios for membership for the Committee's consideration.

Mr. Tillotson moved to recommend to the Commission that the current membership numbers be maintained. Mr. Poleski supported the motion.

Mr. Densmore stated he ran the numbers which support the current configuration.

Mr. Showers offered a friendly amendment to the motion to review the numbers each year to support the current configuration. The friendly amendment was agreed to by Mr. Tillotson and Mr. Poleski.

Vote called on the motion. The motion carried with Ms. Bunting voting no.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting adjourned at 5:52 p.m.

