

EXECUTIVE-PERSONNEL-FINANCE COMMITTEE

April 28, 2008 – 4:30 p.m.
Michigan High School Athletic Association
1661 Ramblewood Drive
East Lansing, Michigan

MINUTES

Members Present: Robert Showers, Chair; Joe Brehler; Jan Bunting; Brad Densmore; Lynn Mason; Earl Poleski; Ralph Tillotson; Bob VanBelzen

Members Absent: Debbie DeLeon

Staff Present: Gary VanNorman, Executive Director; Gerrie Roeser, Finance Manager; Mary Kronquist, Treatment & Program Development Manager; Lori Griffin, Executive Secretary; Joel Hoepfner, Prevention Manager

Guests: Comm. Eusebio Solis, Calhoun County; Comm. Mike Rae, Calhoun County; Greg Purcell, Calhoun County Administrator/Controller; Bruce Hindenach, CDRS; Lisa Larson, CDRS; Lisa McCafferty, Ionia County Health Department

CALL TO ORDER

Chairman Showers called the meeting to order at 4:33 p.m.

APPROVAL OF THE MINUTES OF FEBRUARY 25, 2008

Ms. Mason asked that the minutes, under New Business, Part D, be corrected to reflect her comment that the Ionia County Substance Abuse Initiative (not the Ionia Board of Commissioners) wanted the \$15,000 towards provider network accreditation, and they as a group were not interested in having the Ionia CMH provide treatment services in the county.

Mr. Densmore moved approval of the minutes of February 25, 2008 as amended. Mr. Tillotson supported the motion. The motion carried.

ADDITIONS TO THE AGENDA

Mr. Tillotson moved approval of the agenda as printed. Mr. VanBelzen supported the motion.

Ms. Mason asked that discussion be added on receiving activity reports each month. Activity Reporting was added under New Business, D.

Mr. Poleski added under New Business, E, Meeting Schedule.

Vote called on the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

A. Treasurer's Report for February and March

Community Grant and PA2 for February

Bills to be Approved totaled \$614,413.60

Revenues totaled \$291,262.74

Expenses totaled \$615,583.06

Net Income \$(324,320.32)

Assets & Liabilities \$4,314,281.57

Net Decrease in Cash \$(323,150.86)

March

Bills to be Approved totaled \$672,549.95

Revenues totaled \$509,593.49

Expenses totaled \$666,967.48

Net Income \$(157,373.99)

Assets & Liabilities \$4,118,961.11

Net Decrease in Cash \$(195,320.46)

Medicaid for February

Bills to be Approved totaled \$150,275.16

Revenues totaled \$162,500.93

Expenses totaled \$150,275.16

Net Income \$12,225.77

Assets & Liabilities \$438,404.84

Net Increase in Cash \$12,225.77

March

Bills to be Approved totaled \$158,670.56

Revenues totaled \$163,615.82

Expenses totaled \$158,670.56

Net Income \$4,945.26

Assets & Liabilities \$443,350.10

Net Increase in Cash \$4,945.26

PIHP Totals as of March 2008

CEI ending balance \$(2,098.49)

LifeWays ending balance \$21,464.66

Washtenaw ending balance \$48,244.52

Mr. VanBelzen moved to recommend to the Commission approval of the Treasurer's Report for February and March as presented. Ms. Mason supported the motion. The motion carried.

B. Calhoun County Request to Address the Committee

Commissioner Eusebio Solis addressed the Committee, stating the history of Calhoun County requesting to leave the Mid-South region and the County's holding of PA2 dollars

until the transfer was granted. He stated his belief that Calhoun County should have a PA2 balance of approximately \$799,000. In actuality, only approximately \$9,000 was reported as available by MSSAC. Commissioner Solis asked for an accounting of the remaining dollars. Mr. VanNorman replied documentation had previously been provided to Mr. Purcell as to the disposition of the funds, which were used to provide services to citizens in Calhoun County. Discussion ensued. Mr. Poleski asked that an analysis of a 3 year trend of expenses be prepared. It was the consensus of the committee that an independent audit should be conducted, with Calhoun County paying for it, as stipulated in the Commission's Intercounty Agreement or By-Laws. Mr. Showers stated Calhoun County should arrange for the audit and that the Commission's auditor be in attendance.

C. FY2006/2007 Annual Report

Mr. VanNorman stated copy provided for approval was sent to Deb DeLeon, last year's chair, for her approval and signature, adding it is consistent with previous years' reports.

Mr. Densmore moved to recommend to the Commission approval of the FY2006/2007 Annual Report as presented. Mr. VanBelzen supported the motion. The motion carried.

D. Activity Reports

Ms. Mason stated it would be beneficial for members to have a reporting of staff activity on a monthly basis.

Ms. Mason moved to recommend to the Commission for staff to provide monthly activity reports to the Board. Ms. Bunting supported the motion. The motion carried.

E. Meeting Schedule

Mr. Poleski stated that with the amount of outstanding issues, he would like to see a return to a monthly meeting schedule for this committee and the full board.

Mr. Poleski moved to recommend to the Commission the return to a monthly meeting schedule for the Executive-Personnel-Finance Committee and full Board. Mr. VanBelzen supported the motion. The motion carried.

OLD BUSINESS

There was no Old Business brought before the Committee.

PUBLIC COMMENT

There was no public comment offered.

ADJOURNMENT

The meeting adjourned at 5:37 p.m.

