

# MID-SOUTH SUBSTANCE ABUSE COMMISSION

September 27, 2004 - 6:00 p.m.  
Michigan High School Athletic Association  
1661 Ramblewood Drive  
East Lansing, Michigan

## MINUTES

### PRESENT:

Gail Mahoney, Chairperson  
Dan Alonzi  
Shirley Carter-Johnson  
Debbie De Leon  
Dave Elwell  
Jean Golden  
Larry Gould  
Robert Johnson  
Lisa McCafferty  
Hattie Oliver  
Robert Showers  
Maxine Vanlerberg

### ABSENT:

Mary Anderson  
Ron Clark  
Ben Miller  
Tom Minter  
Ken Ponds  
Bill Swint  
Ralph Tillotson

### GUESTS:

Matthew Myers, Ingham Co. Sheriff's Office  
Dorian Davis, Ingham Co. Sheriff's Office  
Bruce Hindenach, CDRS  
Ericanne Spence, House of Commons  
D. G. Mawn, CSII  
Carol Hayes, CSII  
Melanie Pupel, CEI/CMHB  
Mary Ann, CEI consumer  
Mona Smith, CEI/CMHB  
Dave Beatty, CEI/CMHB  
Gary, CEI consumer  
Ron, CEI consumer  
Jeff Stephens, CEI employee

### STAFF:

Robin Reynolds, Executive Director  
Mary Kronquist, Assistant Director  
Gerrie Roeser, Finance Manager  
Lori Griffin, Executive Secretary  
Tim Shafto, Prevention Coordinator  
Jeanne Diver, Quality Assurance Manager

### CALL TO ORDER

Chairperson Mahoney called the meeting to order at 6:18 p.m.

### ROLL CALL

Secretary Alonzi called roll; 12 present and seven absent.

## **APPROVAL OF THE MINUTES OF AUGUST 23, 2004**

**Ms. McCafferty moved approval of the Minutes of August 23, 2004 as presented. Mr. Elwell supported the motion. The motion carried.**

## **ADDITIONS TO THE AGENDA**

There were no additions to the Agenda, but Ms. Mahoney asked that the recommendation from the Program Development Committee on the Ingham and Clinton County DARE proposals be presented after Public Comment as time did not allow for discussion by the Executive Committee.

**Mr. Showers moved to initiate discussion on the Ingham and Clinton County DARE Proposals immediately after public comment. Mr. Alonzi supported the motion. The motion carried.**

## **PUBLIC COMMENT**

Ms. Melanie Pupel, Outpatient Coordinator at CEI/CMHB introduced herself, stating she was present to discuss her agency's case management position which is in jeopardy of being cut to a half-time position. She respectfully asked that this cut be reconsidered. Ms. Pupel noted this has been a full-time position since December of 2002 and during this time, has affected many lives and helped many people who would otherwise possibly not receive assistance. In all, she reported between 60 and 65 clients have been served on an ongoing basis through this position.

Ms. Ericanne Spence, supervisor at the House of Commons spoke in support of the full time case management position. She stressed the need for community resources and for clients to access them before they are gone. She noted that many of the clients she sees have difficulty accessing community resources without an advocate, which makes this position so important. Ms. Spence briefly referenced one client who benefited from the case manager's assistance. She also noted that paperwork takes a considerable amount of time, and this is another area where the case manager helps the clients. She urged the Commission to support full continuation of the position.

Ms. Mona Smith spoke, stating her position as the case manager. She stated she loves her job, and although she could find another, she is where she is because there is a tremendous need for services that she provides. She added that most of what she does goes beyond what the therapist can do in the time they spend with the clients. She also noted it is difficult for therapists to keep up with resources in the community.

Ron, a CEI consumer, spoke in support of the case manager.

Don, a CEI consumer, spoke in support of the case manager.

Mary Ann, a CEI consumer in the methadone program, spoke in support of the case manager.

Gary, another CEI consumer, spoke of how the case manager helped him.

Ms. Smith spoke, stating the clients she works with have multiple issues, some that involve more than chemical or alcohol addictions. She reported that during the past year, 98 clients were discharged "improved", many are receiving subsidized housing they might not otherwise have gotten, 11 have been approved for social security benefits, and several have gotten food stamp assistance, and so on. She stated her hope that the grant could continue at full level.

Jeff Stephens, a therapist at CMH, spoke, stating he had sent clients to the case manager. He noted it's hard to see the impact of a position by looking just at numbers. He added he does assessments for co-occurring clients, and it is helpful to have a case manager to refer them to.

Ms. Pupel stated if the position is partially lost, it will impact the agency greatly.

Ms. Mahoney thanked those who spoke; adding staff will take the request under advisement and bring it back before the Commission at a later date.

## **NEW BUSINESS**

### **A. Discussion of DARE Proposal**

Ms. Golden asked to defer a recommendation on the Ingham County DARE proposal until the Program Development Committee has met again.

**Ms. Golden moved to table the Ingham County DARE Proposal and send it back to the Program Development Committee. Ms. De Leon supported the motion. The motion carried.**

For clarification purposes, Ms. Golden stated she wished to defer approval from the last Program Development Committee meeting, and to review/reconsider the proposal and recommendation to the Executive Committee. She added her belief that another meeting was needed for continued discussion. She specified that only the Ingham County DARE proposal was tabled.

Mr. Elwell stated there was considerable discussion of this proposal at the last Program Development meeting, and the proposal was recommended to the Executive Committee without a dollar amount attached.

Ms. Mahoney informed the representatives from the Sheriff's Office that the proposal would be on the agenda for Program Development at their November meeting. Undersheriff Matthew Myers stated he would be out of the state in November and asked to speak to the proposal at this time.

Undersheriff Myers stated this delay would impact the budget since the county's budget will be set before the November meeting date. He distributed a revised budget for the DARE proposal, stating the original submitted was done before the budget director had final figures. He also reported the new budget reflects a \$1,000 grant the Sheriff's Office received. Undersheriff Myers stated there are three officers who teach the DARE curriculum. He added that if funding of \$73,245 is granted, that will be 20-25% of the DARE budget. He reported that approximately 4,400 kids will be impacted with the DARE program for the upcoming year. He further noted he had read the studies that say DARE doesn't work and that it's just a "feel good" program, but added his belief in it and that it does help kids.

Ms. Mahoney thanked Undersheriff Myers for his comments.

### **B. Program Director's Association Report**

There was no report.

### **C. Director's Report**

Ms. Reynolds stated the letter to Yvonne Blackmon on the funding formula was for information.

Ms. Reynolds reported the allocation letter had been received. She stated the total allocation for FY 2004/2005 is \$6,495,194.

Ms. Reynolds stated the letter from Yvonne Blackmon seeking support for the 2005 Rally at Ford Field will be referred to the Executive Committee.

Ms. Reynolds reported she has been invited to attend a conference on methamphetamine in Minneapolis at the end of October, so all meetings have been cancelled. Ms. Golden asked that, in light of the DARE proposal, if the Program Development Committee could meet in October. Ms. Reynolds stated it could.

Lastly, Ms. Reynolds announced she would be on vacation the following week.

## **COMMITTEE REPORTS**

### **A. Treasurer's Report for August**

Ms. Vanlerberg began with the Block Grant Bills to be Approved, which totaled \$812,166.49. On the Income Statement, she reported Total Revenues for the month were \$781,094.23 and \$6,881,449.84 year-to-date. She also reported that Ionia County PA2 dollars are still outstanding, and that the July and August receivables from the State were deposited in September due to their late receipt. Ms. Vanlerberg reported Total Expenses for the month of \$76,894.49, and Net Income of \$(48,362.10) On the Balance Sheet, Ms. Vanlerberg reported Total Assets and Liabilities & Capital of \$4,096,762.93. From the Statement of Cash Flow, she continued by noting the Beginning Balance of \$3,956,179.86, the Ending Balance of \$3,889,808.28, resulting in a Net Decrease in Cash of \$(66,371.58) for August.

For Medicaid, Ms. Vanlerberg reported the Bills to be Approved total \$177,137.02. She stated Revenues for the month were \$122,754.96, Expenses totaled \$179,237.02, resulting in Net Income of \$(56,482.06). Ms. Vanlerberg stated the Balance Sheet shows Total Assets and Liabilities & Capital of \$438,113.66, and the Statement of Cash Flow has a Beginning Balance of \$583,841.91, an Ending Balance of \$544,153.35, resulting in a Net Decrease in Cash of \$(39,688.56).

Lastly, Ms. Vanlerberg reported the Medicaid PEPM Report shows balances of \$73,241.77 for CEI, \$16,027.69 for LifeWays, Venture-Calhoun shows (\$18,718.11), Venture-Berrien is zeroed out, and Washtenaw \$9,449.17, which total \$80,000.52.

**Ms. Vanlerberg moved approval of the Treasurer's Report for August 2004. Mr. Elwell supported the motion. The motion carried.**

### **B. Program Development Committee Report**

Ms. Reynolds reported the Committee received a site review report for the out-of-region providers; Clearview, Kairos and Salvation Army. She noted all were performing well and meeting all Mid-South expectations.

Ms. Reynolds also stated the Committee received an update from Professional and Program Services on their Truancy Program, noting it has been successful so far.

Also reviewed by the Committee was the FY 2004/05 Provider Panel. Ms. Reynolds reported it was recommended for approval, with one change, for Life Guidance to be offered a three month contract due to difficulties they have been experiencing in the delivery of services. Ms. Reynolds also noted part of the discussion of this program was the possibility of putting its services out for bid.

**Ms. Vanlerberg moved approval of the FY 2004/2005 Provider Panel as recommended by the Program Development Committee. Ms. Golden supported the motion. The motion carried.**

Ms. Reynolds stated the Clinton County DARE Proposal was reviewed by the Committee. She added it seeks \$19,199 in match funding; the remaining balance comes from an ODCP grant the county receives. Ms. Reynolds added this is the last year Clinton County will receive this grant due to ODCP stating it would no longer provide the funding.

**Mr. Elwell moved approval to fund the Clinton County DARE Program in the amount of \$19,199, paid from Clinton County PA2 funds. Ms. De Leon supported the motion.**

Mr. Showers asked if the Clinton County Sheriff would be sent a letter regarding future funding for this program. Ms. Reynolds stated she would do so. Ms. Golden asked why the state has decided to not fund these programs. Ms. Reynolds replied that a majority of the dollars are now being allocated to the drug courts, and the feeling that funding for the DARE and school resource officers can be obtained from other sources. Mr. Elwell stated that considerable discussion took place regarding Ingham County DARE, with one issue raised being what the DARE officers do when school is not in session over the summer months. He added the budget should be carefully scrutinized. Mr. Johnson stated there are other ways to fund DARE programs if the Sheriff's Office really wants to fund them.

**Vote called on the motion. The motion carried.**

#### C. Executive-Personnel-Finance Committee Report

Ms. Roeser reported that, even with the movement of funds, the Commission may experience a budget shortfall of approximately \$150,000. She stated the primary cause for this is the recent start-up of drug courts, especially in Ingham and Calhoun counties. She added that, through August, Calhoun County has billed a total of \$92,000, and the remainder is spread across the region. Ms. Roeser stated there are some Calhoun County PA2 dollars available to pay the \$92,000, and suggested that the remainder of the shortfall be spread among the other counties, taking from the 10% withholding in each county. Ms. Roeser also noted that some of the overage is ABW, which are priority clients, and that more dollars were used for adolescent services than in past years. Ms. Roeser stated she is seeking Board approval to make the necessary adjustments to take care of the providers who have provided services over and above their allotment. Ms. Mahoney added that discussion needs to take place regarding the drug courts and their impact on the FY 2004/2005 budget.

**Ms. Golden moved the staff request to use \$92,000 of Calhoun County PA2 dollars and approximately \$50,000 evenly taken from the other counties 10% withholding accounts to pay providers for overages in the FY 2003/2004 treatment budgets. Mr. Showers supported the motion.**

Mr. Showers stated that the Sheriff's Office needs to be informed of the state's desire to provide funding for drug courts and not DARE programs.

**Vote called on the motion. The motion carried.**

Ms. Reynolds reviewed the Administrative budget for FY 2004/2005, stating it increased \$35,256, mainly due to being at full staffing and for staff merit increases. In addition, she reported the budget reflects additional methamphetamine funds.

**Mr. Alonzi moved approval of the FY 2004/2005 Administrative Budget as presented. Mr. Johnson supported the motion. The motion carried.**

Ms. Reynolds next reported the provider budgets were thoroughly reviewed at the Executive Committee, and that most are at continuation levels. She added the ODCP allocation has decreased \$28,000 due to decreases in HIV funding and reduced tobacco funds. In other categories, Ms. Reynolds stated PA2 increased \$3,229, BSAS increased \$22,000 for the meth grant, and ABW increased \$10,374. She also noted that new programming for the year is the House of Commons detox unit.

**Mr. Alonzi moved approval of the FY 2004/2005 program budgets as presented. Mr. Showers supported the motion.**

Discussion ensued regarding the CEI case manager position. It was the belief of several members that since this is a CEI program, providing service for some substance abuse issues, it should be partially funded by CEI.

**Ms. Golden made a friendly amendment to the motion to remove the Ingham County DARE allocation from the FY 04/05 program budgets. The friendly amendment was accepted.**

Ms. Mahoney stated discussions need to be held with CEI regarding the case manager position, and with regard to DARE, with the question being, if the program is not fully a substance abuse program, should the Commission fund it? She added that Ms. Reynolds would report back at a later date.

Ms. De Leon commented on the Ingham County PA2 budget, stating that in addition to the DARE issue, the Teen Court is expected to ask for additional funding, and the Domestic Violence Court has found out they will no longer be funded by the feds, and they will be looking for funding. Ms. Mahoney suggested the Ingham County representatives meet to discuss what they want to use their PA2 dollars for. She added that the Commission will support whatever the county representatives decide to spend their dollars on. Ingham County members decided to meet on October 18<sup>th</sup> in place of the regularly scheduled Program Development Committee meeting.

Ms. Mahoney also reported some concern has been voiced by Mr. Johnson with regard to funding of the CDR. She added that Ms. Reynolds will gather statistics regarding level of support given to the various CDRs across the state and report back to the Commission in November so everyone will have a clear understanding of what is paid for at the CDR level.

**Vote called on the motion with friendly amendment. The motion carried.**

## **OLD BUSINESS**

Ms. Mahoney noted there will be no meetings in October, except for the Ingham County representative's' caucus on October 18.

## **PUBLIC COMMENT**

There was no public comment.

Ms. Mahoney commented on a recent meeting regarding prevention and the school survey she recently attended, along with Ms. Reynolds and Tim Shafto. She stated Tim did an excellent job of preparing and represented the agency well. She also reported the meeting was a success, with the Jackson County schools on board for the survey!

## **ADJOURNMENT**

The meeting adjourned at 8:13 p.m.

M:\Lori\MINUTES\Commission04\MSSEPTEMBER04.wpd