

# Mid-South Substance Abuse Commission

September 26, 2005 - 6:00 p.m.

Lions State Office  
5730 Executive Drive  
Lansing, Michigan

## MINUTES

### Present:

Ron Clark  
Dale Copedge  
Debbie De Leon  
Ross Fulton  
Jim Gallant  
Allen Garbrecht  
Larry Gould  
Bob Johnson  
Gail Mahoney  
Lisa McCafferty  
Ken Ponds  
Bob Showers  
Ralph Tillotson

### Absent:

Ken Lautzenheiser, Chairman  
Dan Alonzi  
Joe Brehler  
Shirley Carter  
Jean Golden  
Ben Miller  
Hattie Oliver

### Guests:

Sara Lurie, EISD/PPS  
Kathy Davis, Child & Family Services  
Carol Patterson, Cristo Rey  
Michelle Liska, Prevention Partners  
Donald Wolosuk

### Staff:

Robin Reynolds, Executive Director  
Mary Kronquist, Assistant Director  
Gerrie Roeser, Finance Manager  
Lori Griffin, Executive Secretary  
Tim Shafto, Prevention Coordinator  
Jeanne Diver, Quality Assurance Mgr,  
Linda Proper, Info. System Analyst

### CALL TO ORDER

Ms. Mahoney called the meeting to order at 6:20 p.m.

### ROLL CALL

Ms. De Leon called roll; 13 present and seven absent.

### APPROVAL OF THE MINUTES OF AUGUST 22, 2005

Ms. De Leon moved approval of the Minutes of August 22, 2005 as presented. Mr. Gallant supported the motion. The motion carried.

## **ADDITIONS TO THE AGENDA**

Ms. Mahoney added the following: Item VII., C, 3, Prevention budgets; Item VII, D, Jackson County Drug Court, and Item VII, E, Copier Purchase. She noted the last two items were carried over from the Executive Committee due to time constraints.

**Mr. Showers moved the Agenda as amended. Mr. Tillotson supported the motion. The motion carried.**

## **PUBLIC COMMENT**

There was no public comment.

## **NEW BUSINESS**

### **A. Program Director's Association Report**

Ms. Michelle Liska, Association co-chair reported they did not meet.

### **B. Director's Report**

Ms. Reynolds reported the MDCH budget came out of Conference Committee and the potential \$750,000 loss was removed. She also reported the legislature is requesting ODCP to implement some type of outcome study at the state level as they want to see data on improvements after treatment. She noted the state will need to report to the legislature in March on their progress. Ms. Reynolds also stated there is language in the budget that any dollars in liquor license fees shall go toward prevention, treatment or intervention programs.

Ms. Reynolds also reported Yvonne Blackmon is no longer at the state as the Drug Czar, and that Patrick Barrie is temporarily acting in this position. Ms. Reynolds noted this is an appointed position from the Governor.

### **C. Resolution for Linda Proper**

Ms. Mahoney read the Resolution presented to Ms. Proper on the occasion of her 25<sup>th</sup> anniversary with the Commission. Ms. Mahoney commended Ms. Proper on her loyalty to the Commission and for her length of service. Ms. Reynolds commented also on Ms. Proper's service.

**Mr. Showers moved the Commission's approval of the Resolution, and expressed thanks to Ms. Proper for her service. Ms. De Leon supported the motion. The motion carried.**

Ms. Proper made brief comments.

## **COMMITTEE REPORTS**

### **A. Treasurer's Report Community Grant and PA2**

Mr. Ponds reported the Bills to be Approved totaled \$601,054.52. On the Income Statement, he reported Revenues for the month of \$588,521.48 and \$8,064,751.10

year-to-date; Total Expenses of \$723,675.27 for the month and \$7,264,852.95 year-to-date, and Net Income for August of \$(135,153.79) and \$799,898.15 year-to-date. He continued to the Balance Sheet, reporting Total Liabilities & Capital of \$4,437,589.97. On the Statement of Cash Flow, Mr. Ponds reported the Beginning Balance of \$(4,127,037.31), the Ending Balance of \$4,114,504.27, resulting in a Net Decrease in Cash of \$(12,533.04), and a year-to-date Net Decrease of \$(330,755.84).

**Mr. Ponds moved approval of the Community Grant/PA2 Treasurer's Report as presented. Mr. Fulton supported the motion. The motion carried.**

### **Medicaid**

Mr. Ponds reported the Bills to be Approved totaled \$190,782.77 for the month. On the Income Statement, he reported Total Revenues of \$192,372.93 for the month and \$2,070,425.60 year-to-date; Total Expenses of \$190,782.88 for the month and \$1,829,522.77 year-to-date, with Net Income of \$1,590.16 for the month and \$240,902.83 year-to-date. Continuing to the Balance Sheet, Mr. Ponds reported Total Assets and Liabilities & Capital of \$260,649.56. On the Statement of Cash Flow, Mr. Ponds noted the Beginning Balance of \$(390,274.36), the Ending Balance of \$391,864.52, resulting in a Net Increase in Cash of \$1,590.16 for the month and a year-to-date increase of \$88,560.96.

**Mr. Ponds moved approval of the Medicaid Treasurer's Report as presented. Mr. Gould supported the motion. The motion carried.**

### **PIHP Report**

Mr. Ponds reported the balances as follows:

- CEI; \$(28,815.20) monthly and \$120,570.23 year-to-date. He noted also the transfer of \$38,903.79 to Venture to cover their June expenditures.
- LifeWays; \$(18,934.73) monthly and \$(46,133.95) year-to-date.
- Venture; \$40,413.63 monthly and \$(18,506.88) year-to-date. He noted receipt of the transfer from CEI of \$38,903.79.
- Washtenaw; \$3,288.72 monthly and \$35,755.47 year-to-date.
- Total PEPM received to-date of \$2,065,900.47
- FY 03.04 savings applied of \$61,310.00
- Total YTD interest earned of \$4,854.56
- Total YTD services paid of \$1,671,055.29
- Total YTD AAR services of \$158,491.63
- Total Administrative services paid of \$210,833.22
- **Balance Remaining of \$91,684.89**

**Mr. Ponds moved approval of the Medicaid PIHP Report as presented. Ms. De Leon supported the motion. The motion carried.**

## **B. Program Development Committee Report**

Mr. Clark reported the Committee received a program review for the out-of-region providers Clearview and Kairos. He stated both scored very well and there are no concerns with either program to report.

Mr. Clark stated the Committee reviewed the proposal for HIV/EIP services, explaining that due to changes at the state level and growth of the region, LAAN (current provider of these services for the region) will work in the high prevalence counties of Ingham,

Jackson and Calhoun to provide education services to providers and education and testing for clients, and the local health departments will be engaged to provide these services in the other counties. Mr. Clark stated the totals are as follows:

- \$134,299 total available
- \$ 5,060 for educational videos
- \$ 83,432 allocated to LAAN
- \$ 45,807 allocated to public health departments

**Mr. Clark moved approval of the HIV/EIP Proposal as submitted. Mr. Fulton supported the motion. The motion carried.**

Mr. Clark reported the Committee was informed the current Health Care Study Project was not producing the results that had been hoped, primary due to the difficulty in contacting clients after discharge from treatment. He reported the recommendation made to the Committee was to discontinue the study for an indefinite period, redesigning it later down the road. Mr. Clark also noted Commission staff will work with the State as they design their study.

Mr. Clark also reported the Committee received a prevention update.

### **C. Executive Committee Report**

Ms. Mahoney reported the Committee reviewed the Project Rehab funding proposal. She explained the DOC had discontinued funding clients for substance abuse treatment, and in order to take care of ten Mid-South clients already in treatment for their remaining stay (approximately 206 days), the request was for \$14,420, or whatever remains after taking care of all other obligations. She stated the Committee approved the request.

**Mr. Showers moved approval of the Project Rehab funding request for \$14,420, or whatever remains after all other obligations are settled. Ms. De Leon supported the motion. The motion carried.**

Ms. Mahoney reported the Committee reviewed the FY 2005/06 Administrative budget allocation. She stated there is an overall increase of \$34,102, which will be paid from the local interest earned. She added the Committee approved the request.

**Ms. De Leon moved approval of the FY 2005/06 Administrative budget allocation, which totals \$974,665, a \$34,102 increase. Mr. Clark supported the motion. The motion carried.**

Ms. Mahoney also reported the treatment program budget allocations were reviewed in detail by the Committee. Ms. Reynolds reported the allocation from MDCH decreased a total of \$108,681, reflecting the decrease in HIV/EIP, methamphetamine grant and SIG grant dollars. She reported the total reduction was \$145,373.

**Mr. Tillotson moved approval of the FY 2005/06 Program budget allocations as presented. Mr. Showers supported the motion. The motion carried.**

Ms. Mahoney reported that the prevention program allocations were also presented to and reviewed by the Committee. Ms. Reynolds stated those recommendations are as follows:

- Calhoun County recommended \$272,357, which is pending
- Clinton County recommended \$83,094; \$15,026 pending
- Eaton County recommended \$181,267
- Gratiot County recommended \$62,048
- Hillsdale County recommended \$75,633; \$25,245 pending
- Ingham County recommended \$269,525
- Ionia County recommended \$161,155
- Jackson County recommended \$149,543; \$110,086 pending
- Lenawee County recommended \$73,810
- Newaygo County recommended \$62,646

Ms. Mahoney noted all reimbursement is totally outcome based. She added that some have amounts pending while staff waits for additional information.

**Mr. Tillotson moved approval of the recommended prevention allocations for FY 2005/06 as presented. Mr. Showers supported the motion.**

Ms. Reynolds stated next month some technical assistance dollars will be brought before the Commission for approval, and there is a plan for some partial block grant dollars to be allocated to the Coalitions or for technical assistance to the counties.

**Vote called on the motion. The motion carried, with Ms. McCafferty abstaining.**

#### **D. Jackson County Drug Court**

Ms. Reynolds reported the Jackson Drug Court is operational, and this request is for \$6,015 to be reimbursed to our providers for current expenses through August 31, with an additional \$500 for September, for a total up to \$6,515 of Jackson County PA2 funds.

**Mr. Gallant moved approval of the Jackson County Drug Court funding proposal for a total up to \$6,515 to be paid from Jackson County PA2 funds. Mr. Tillotson supported the motion. The motion carried.**

#### **E. Copier Purchase**

Ms. Mahoney reported staff is requesting approval to purchase a new copier for the office. She stated three bids were received, and the recommendation is to purchase the Savin 4075 from the Polack Corporation for a total price of \$16,400, plus \$1,750 for the maintenance agreement.

**Ms. McCafferty moved approval for the purchase of a Savin 4075 from the Polack Corporation for \$16,400 plus \$1,750 for the maintenance agreement. Ms. Carter supported the motion. The motion carried.**

#### **OLD BUSINESS**

There was no Old Business brought before the Commission.

#### **PUBLIC COMMENT**

There was no public comment.

## **ADJOURNMENT**

The meeting adjourned at 7:15 p.m.

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