

# **MID-SOUTH SUBSTANCE ABUSE COMMISSION**

**Commission Meeting  
March 19, 2005 – 8:30 a.m.  
Sheraton Lansing Hotel  
925 S. Creyts Road  
Lansing, Michigan**

## **M I N U T E S**

**MEMBERS PRESENT:** Dan Alonzi; Joe Brehler; Ron Clark; Dale Copedge; Debbie DeLeon; Allen Garbrecht; Jean Golden; Larry Gould; Bob Johnson; Gail Mahoney; Lisa McCafferty; Hattie Oliver; Ken Ponds

**STAFF PRESENT:** Robin Reynolds, Executive Director; Mary Kronquist, Assistant Director; Lori Griffin, Executive Secretary; Gerrie Roeser, Finance Manager; Jeanne Diver, Quality Assurance Manager; Tim Shafto, Prevention Coordinator

### **CALL TO ORDER**

Vice-Chair Alonzi called the meeting to order at 8:36 a.m.

### **ROLL CALL**

Mr. Alonzi called roll. Quorum was not present at this time. Four members arrived after roll call.

### **ADDITIONS TO THE AGENDA**

There were no additions to the Agenda.

The Agenda was accepted as presented.

### **PUBLIC COMMENT**

There was no public comment.

### **COMMITTEE REPORTS**

## **Treasurer's Report for February 2005**

Ms. Roeser reported the Bills to be Approved for February total \$654,111.62 and are reflected in general checks 12793 through 12877 and payroll ACH 109 through 134. She noted significant checks of: #12807 to the Ingham County Sheriff's Department for FY 03/04 payable; #12843 to Sparrow Hospital is for MALPAC for whom Mid-South is fiduciary; #12847 to MediFax is for software for the programs; #12849 through 12861 are for expenses for participants to attend a prevention training; #12867 to Advance Insurance Markets is bonding insurance and #12869 is Mid-South's contribution to Jackson 211 for the current fiscal year.

On the Income Statement, Ms. Roeser reported Total Revenues for the month of \$591,084.11 and \$2,880,095.12 year-to-date, which is a 34.18% receivable. She noted this is low due to the PA2 dollars just starting to come in. She reported that to-date, Hillsdale, Calhoun, Clinton and Gratiot have been received. For the CA, expenses for the month totaled \$75,727.62 and \$365,653.40 year-to-date, which is a 39.30% spend down, which is essentially on-target. She continued by stating PA2 Other expenses totaled \$500 for the month, State and PA2 Funded Subcontracts expenses were \$476,571.99 for the month and \$2,732,300.35 year-to-date, Other Subcontracts totaled \$67,196.31 and \$210,626.43 year-to-date, which equated to Total Expenses of \$619,995.92 for the month and \$3,309,080.18 year-to-date. Ms. Roeser stated Net Income for the month totaled \$(28,911.81) and \$(428,985.06) year-to-date. Ms. Roeser stated that some providers are slightly over spent, and that these issues will be addressed when the providers have their six month programmatic reviews in April. On the Balance Sheet, Ms. Roeser reported Total Assets and Liabilities & Capital of \$3,267,269.50, and she noted on the Statement of Cash Flow the Beginning Balance of \$(3,252,428.49), the Ending Balance of \$3,195,630.28, which resulted in a Net Decrease in Cash of \$(56,788.21).

For Medicaid, Ms. Roeser reported the Bills to be Approved totaled \$178,061.86 for February, reflected in checks 2754 through 2787. On the Income Statement, she continued by reporting Total Revenues of \$196,511.30 for February and \$916,695.91 year-to-date; Total Expenses of \$178,061.86 for the month and \$697,244.67 year-to-date, resulting in Net Income for the month of \$18,449.44. She continued to the Balance Sheet, reporting Total Assets and Liabilities & Capital of \$302,282.80, and onto the Statement of Cash Flow, noting the Beginning Balance of \$(347,710.35), the Ending Balance of \$369,901.79, which resulted in a Net Increase in Cash of \$22,191.44.

Ms. Roeser reported there are no totals to report for the Medicaid PIHP as the bills just came in, and that a full report would be provided in April.

As there still was no quorum, those present accepted the report as presented.

## **NEW BUSINESS**

### **Employee Benefits**

Ms. Reynolds stated it is renewal time for health benefits for employees. She noted that although there was an 18.9% increase in benefits this year, the Commission will see a decrease of \$2,587, due to shifting of employees to single coverage (fewer

dependents) and additional employees opting out of insurance coverage. She stated the staff recommendation is to remain with the same health plan (PHP) with the overall decrease of \$2,587, and employees continuing to pay 7% of their premium cost.

Ms. DeLeon asked if staff had looked into joining a larger insurance pool, suggesting Ingham County had been able to see some savings.

[Enough members were in attendance at this time to achieve quorum.]

### **Hillsdale RFP**

Ms. Reynolds explained that Hillsdale County has a new adolescent drug court, and in order to meet the increased treatment needs, she wished to issue an RFP for treatment services in the county. She stated this RFP would be inclusive of outpatient, intensive outpatient, women's and adolescent services, and that it is hoped to have a new provider by October 1, 2005. She added the total currently allocated for treatment services in Hillsdale County is \$100,400.

**Ms. Mahoney moved to allow the RFP to be let for treatment services in Hillsdale County. Ms. DeLeon supported the motion. The motion carried.**

Mr. Johnson suggested the Board develop a policy on the issuance of RFP's that they are issued every three years. He requested a Resolution be prepared for the next Commission meeting for this.

**Mr. Brehler moved approval of the staff recommendation on health benefits to remain with the current plan and that staff continue to pay 7% of their premium cost. Mr. Ponds supported the motion. The motion carried,**

**Ms. Mahoney moved approval of the Treasurer's Reports for February as presented. Mr. Copedge supported the motion. The motion carried.**

### **ADJOURN**

The meeting adjourned at 9:00 a.m.