

MID-SOUTH SUBSTANCE ABUSE COMMISSION

June 22, 2009 – 6:30 p.m.
Michigan High School Athletic Association
1661 Ramblewood Drive
East Lansing, Michigan

MINUTES

MEMBERS PRESENT:

Ralph Tillotson
Dale Barr
Joe Brehler
Jan Bunting
Dale Copedge
Brad Densmore
Debbie DeLeon
Pam DeVaney-Bozinoff
Jean Golden
Cliff Herl
Lynn Mason
Stan Nieboer
Earl Poleski
Robert Showers
Deborah Smith
Jim VanDoren

GUESTS:

Lisa McCafferty, Ionia alternate
Patricia Wheeler, NCA/LRA
Gerald McCullough, MVA
Roy Vargas, MVA

STAFF:

Gary VanNorman, Executive Director
Gerrie Roeser, Finance Manager
Mary Kronquist, Treatment Manger
Lori Coe, Executive Secretary
Joel Hoepfner, Prevention Coordinator
Lisa Larson, Utilization Coordinator

MEMBER ABSENT:

Shirley Carter

CALL TO ORDER

Mr. Tillotson called the meeting to order at 6:30 p.m. announcing it would be combined with Executive-Personnel-Finance Committee.

Ms. Mason noted a point-of-order regarding proceedings of the meeting.

Mr. Showers stated procedurally the need to approve the minutes from the Executive Committee meeting before moving into Committee-of-the-Whole meeting.

Mr. Herl moved approval of the Executive-Personnel-Finance Committee minutes of May 26, 2009 as presented. Mr. Showers supported the motion. The motion carried.

Ms. Mason moved to go directly to a Committee-of-the-Whole meeting. Ms. Golden supported the motion. The motion carried.

ROLL CALL

Ms. Mason called roll; 16 present and one absent.

APPROVAL OF THE MINUTES OF MAY 26, 2009

Mr., Herl moved approval of the minutes of May 26, 2009 as presented. Mr. Barr supported the motion. The motion carried.

ADDITIONS TO THE AGENDA

Mr. Copedge moved the item under New Business remain on the table. Ms. DeLeon supported the motion. The motion carried.

Mr. VanNorman added item VIII.D.3 Risk Based Monitoring Plan, which comes from Executive-Personnel-Finance Committee.

Mr. Densmore moved approval of the agenda as amended. Ms. Smith supported the motion. The motion carried.

COMMUNICATIONS

The only item was a letter to CEI in appreciation of their efforts in the transitioning of methadone services to Victory Clinic.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

A. Director's Report

Mr. VanNorman reported on HB 4436 which is the DCH appropriations bill. The Senate modified the boilerplate. He stated it contains language that for FY2010 all substance abuse dollars shall be expended for contracting with PIHP's. This means only PIHPs will be considered as CAs. He

noted this violates several laws, and has only one year of authority. He added it has been addressed by MASACA and other groups, and that he was unsure where mental health stands on it.

COMMITTEE REPORTS

A. Audit Committee Report – J. Brehler

Mr. Brehler reported the Committee received the FY2007/2008 financial audit from Don Lloyd. He stated it was a clean audit. He noted one area of concern prohibited the Committee from accepting the report. He stated the Committee recommendation is to ask the full Board to accept with the caveat that the item in question will be resolved in the near future, and that the Audit Committee be authorized to accept the full audit report in total as it needs to be submitted to the State by June 30th. The Committee will report back to the full Commission at the next meeting.

Mr. Brehler briefly reported on the audit. He stated the area of contention is the uncertainty of level of FDIC insurance. Staff has received conflicting answers from banks and the FDIC. Mr. Brehler stated the Audit Committee will meet again to address this matter and asked that the Board accept the Audit Report on the Audit Committee's satisfaction that the item on page 12 is resolved.

Mr. VanDoren moved to accept the FY2007/2008 Financial Audit conditionally. Ms. Smith supported the motion. The motion carried.

Mr. Tillotson expressed his thanks to the Committee and to Mr. Lloyd.

B. Treasurer's Report for May 2009 – J. Brehler

Mr. Brehler reported the Bills to be approved totaled \$697,284.64 for the month; revenues totaled \$695,550.71, expenses totaled \$698,842.83, resulting in net income/loss of \$(3,292.12). He added all PA2 dollars have been received except Jackson.

Mr. Brehler moved acceptance of the Community grant/PA2 portion of the Treasurer's Report. Mr. Barr supported the motion. The motion carried.

Mr. Brehler reported Medicaid bills totaled \$187,421.85; revenues totaled \$171,790.38, and expenses totaled \$187,421.85, resulting in net income/loss of \$(15,631.47).

Mr. Brehler moved acceptance of the Medicaid portion of the Treasurer's Report. Ms. Smith supported the motion. The motion carried.

C. Program Development Committee Report – D. Smith

Ms. Smith moved the Program Development Committee recommendation for approval of the SUD Treatment and Prevention Staff Qualifications policy. Ms. Golden supported the motion. The motion carried.

Ms. DeLeon moved the Program Development Committee recommendation for approval of the Utilization Management policy. Mr. VanDoren supported the motion. The motion carried.

Ms. Smith reported the Committee received a presentation from Mr. Hoepfner on the prevention strategic plan, which is being updated. It will be brought back to the Committee when completed. She also noted they also were updated on the methadone program transition from CEI to Victory Clinic. VCS is up and running and there was 100% transition of clients. She commended all involved on a job well done. Lastly, Ms. Smith told of training in July on family support services. Information is available for anyone interested.

D. Executive-Personnel-Finance Committee Report – R. Tillotson

1. Benefit Policy

Mr. Showers moved approval of the Benefit Information Policy. Mr. VanDoren supported the motion. The motion carried.

2. Budget Amendment

a. Administration

Budget reduced overall by \$43,142 due to wage freeze for employees, staff vacancies, and elimination of T-1 line expense.

Mr. Brehler moved approval of the Administrative budget amendment as presented. Mr. Showers supported the motion. The motion carried.

b. Care Coordination Center

Budget reduced by \$30,195 due to wage freeze for employees, staff vacancies, and elimination of T-1 line expense.

Mr. Brehler moved approval of the CCC budget amendment as presented. Mr. Showers supported the motion. The motion carried.

c. Provider Contracts

Block grant increased \$142,386 for SPF-SIG; SDA decrease of \$5,142; PA2 increased \$241,972; ABW increased \$86,426 for total increase of \$465,642.

Mr. Brehler moved approval of the provider budget amendment as presented. Ms. Smith supported the motion. The motion carried.

Mr. Nieboer asked for a friendly amendment to add an additional \$10,750 of Newwaygo PA2 for Arbor Circle to augment their service plan. Mr. Brehler supported the motion. The amendment carried.

E. Risk Monitoring Plan

Mr. Showers moved approval of the Risk Monitoring Plan as presented. Ms. Smith supported the motion. The motion carried with Ms. Mason voting no.

OLD BUSINESS

There was no old business brought before the committee.

PUBLIC COMMENT

There was no public comment. Mr. Tillotson noted and commended staff for freezing staff wages and fringe benefits.

ADJOURNMENT

The meeting adjourned at 7:23 p.m.