

# **MID-SOUTH SUBSTANCE ABUSE COMMISSION**

**June 26, 2006 - 6:00 p.m.**  
**Michigan High School Athletic Association**  
**1661 Ramblewood Drive**  
**East Lansing, Michigan**

## **MINUTES**

### **PRESENT:**

Joe Brehler  
Shirley Carter  
Dale Copedge  
Kim Crowel  
Brad Densmore  
Debbie De Leon  
Ross Fulton  
Jim Gallant  
Larry Gould  
Bob Johnson  
Gail Mahoney  
Bob Showers  
Ralph Tillotson

### **ABSENT:**

Dan Alonzi, Chair  
Brian Calley  
Allen Garbrecht  
Jean Golden  
Ben Miller  
Ken Ponds

### **GUESTS:**

Carol Patterson, Cristo Rey  
Bruce Hindenach, CDRS  
Sara Lurie, PPS  
Donald Wolosuk, Jackson County

### **STAFF:**

Robin Reynolds, Executive Director  
Mary Kronquist, Assistant Director  
Gerrie Roeser, Finance Manager  
Lori Griffin, Executive Secretary  
Tim Shafto, Prevention Manger  
Kim Thalison, Prevention Assistant

### **CALL TO ORDER**

Ms. Mahoney called the meeting to order at 6:21 p.m.

### **ROLL CALL**

Mr. Showers called roll; 13 present and six absent.

### **APPROVAL OF THE MINUTES OF MARCH 27, 2006**

**Ms. Carter moved approval of the Minutes of March 27, 2006 as presented. Mr. Densmore supported the motion. The motion carried.**

## **ADDITIONS TO THE AGENDA**

There were no additions.

**Mr. Tillotson moved to accept the Agenda as printed. Mr. Showers supported the motion. The motion carried.**

## **PUBLIC COMMENT**

Ms. Reynolds introduced Kim Thalison, the Commission's new Prevention Assistant, and Ms. Mahoney introduced Kim Crowel, Jackson County's new representative.

## **NEW BUSINESS**

### **A. Director's Report**

Ms. Reynolds noted there were several letters in the packets this month. She stated the letter from David Stoker would be discussed later. She reported the FOIA request from an attorney in Marshall was for information pertaining to a prevention campaign in 1998-1999, and that the information they requested was provided. She added this is the second FOIA request from this attorney. Ms. Reynolds noted the letter from Doris Gellert supplying our revised allocation and the various newspaper articles were for information. Ms. Reynolds also noted that all members should have received by this time, the latest Annual Report, and she commended Ms. Kronquist on the nice job she did preparing it. Ms. Reynolds also reported she had been approached by Commissioner Solis from Calhoun County to attend a future Board of Commissioners meeting to discuss the Venture CA issue, and to report on potentially how much in funding Calhoun County may lose. She noted she would attend the July 6<sup>th</sup> meeting in Marshall. Lastly, Ms. Reynolds stated her wish to table the discussion on the provision of direct services, and the response from the attorney, until next month. She added there is no urgency as the lawsuit filed has been withdrawn.

**Mr. Showers moved to receive the opinion of the Commission's attorney on AAR Services and place it on the July Commission agenda for discussion. Mr. Tillotson supported the motion. The motion carried.**

Lastly, Ms. Reynolds stated the Meth Conference she attended last month was very informative.

## **COMMITTEE REPORTS**

### **A. Treasurer's Report for May 2006 Community Grant and PA2**

Ms. De Leon reported the Bills to be Approved were reflected in general checks 14027 through 14095 and payroll ACH 484 through 509 and totaled \$606,466.08. On the Balance Sheet, she reported Total Revenues for the month of \$627,230.55 and \$5,251,253.84 year-to-date; Total Expenses of \$597,836.46 for the month and \$5,206,599.09 year-to-date, which resulted in Net Income of \$29,394.09 for the month and \$44,654.75 year-to-date. On the Balance Sheet, Ms. De Leon reported Total Assets and Liabilities & Capital of \$3,693,497.11. And on the Statement of Cash Flow, she noted the Beginning Balance of \$(3,543,025.69), the Ending Balance of \$3,569,587.71, resulting in a Net Increase in Cash of \$26,562.02 for the month and a Net Decrease of \$(937,958.03) year-to-date.

## Medicaid

Ms. De Leon reported the Medicaid Bills to be Approved, reflected in checks 3306 through 3337 totaled \$165,167.68, with some checks of note; one was voided and the other was to NetSmart for a report. She reported Total Revenues of \$249,077.70 for the month and \$1,449,448.52 year-to-date; Total Expenses of \$166,788.68 for the month and \$1,204,426.42 year-to-date, which resulted in Net Income for the month of \$82,289.02. Ms. De Leon noted that Washtenaw had submitted payment for the previous months and returned to us 04/05 savings to be used for services. She also noted Washtenaw will be paying us \$17,500 in PEPM's. On the Balance Sheet, Ms. De Leon reported Total Assets and Liabilities & Capital of \$345,237.78. And lastly on the Statement of Cash Flow, Ms. De Leon noted the Beginning Balance of \$(318,851.21), the Ending Balance of \$344,630.07, resulting in a net Increase in Cash of \$25,778.86 for the month.

On the PIHP Report, Ms. De Leon noted the balances as follows:

CEI: Year-to-date total \$101,755.11  
LifeWays: Year-to-date total \$(58,290.85)  
Venture: Year-to-date total \$2,289.10  
Washtenaw: Year-to-date total \$20,149.77  
    Balance of \$65,863.13  
Total PEPM received for May: \$1,432,002.80  
Savings-Washtenaw: \$10,013.00  
Gratiot CMH Co-Occurring Contract: \$2,720.00  
Interest Earned: \$5,417.21  
Program Services Rendered: \$1,133,720.74  
AAR Services Rendered: \$105,647.08  
Administration: \$144,922.06  
    Balance of \$65,903.13

**Ms. De Leon moved approval of the Treasurer's Report for May 2006 as presented. Mr. Tillotson supported the motion. The motion carried.**

### **B. Program Development Committee Report**

Mr. Brehler reported the Committee received a program update for Ingham, Ionia and Hillsdale county providers. He stated all were performing as expected.

Mr. Brehler reported the Committee reviewed the Clinton County Wraparound Services proposal, which is seeking \$11,184. He briefly described the program, noting that it works with Highfields. He stated the Committee recommends approval, to be paid from Clinton County PA2 funds.

**Mr. Brehler moved approval of the Clinton County Wraparound Services proposal for a total of \$11,184 paid from Clinton County PA2 funds. Mr. Showers supported the motion.**

Mr. Gallant brought up the issue of Child Protection laws and noted his concern that employee's job descriptions have clauses that they are to abide by the child protection laws. He asked if the wraparound programs look into these laws. Discussion ensued for a few minutes.

**Vote called on the motion. The motion carried.**

Mr. Brehler reported there was discussion on prevention activities at the meeting. He noted there is an increase in the number of schools participating in the PNA Survey this year. Mr. Shafto reported that Okemos Schools and Grand Ledge Schools are on board this year, 100% of the schools in Gratiot and Newaygo counties, all but one in Ionia and Clinton Counties are participating. He added that Ingham County is coming along, noting that Lansing Schools have indicated if the surrounding districts participate, they will also. Ms. Golden reported she is scheduled to meet with the East Lansing Superintendent later in the week. Mr. Shafto reported Lenawee County has half of their public schools on board, Hillsdale is slow, but three major districts are in, and in Calhoun County, 80% have made verbal agreements, but a lot depends on the pending CA assignment to Summit Pointe. Mr. Shafto noted that Mid-South has offered to complete the survey process in Calhoun County districts no matter what happens with Summit Pointe.

### **C. Executive-Personnel-Finance Committee Report**

Ms. Mahoney reported the Committee received the FY 2004/2005 Financial Audit from Don Lloyd. She stated it was a clean, excellent audit, adding the financial staff again did a great job. She added there was only one finding—for \$198—which was money that could not be returned to a former employee.

**Mr. Showers moved to accept the FY 2004/2005 Financial Audit and to place it on file. Mr. Tillotson supported the motion. The motion carried.**

Ms. Mahoney reported the Committee extensively reviewed the Administrative and program budget amendments. She noted some additional dollars were received which need to be spent by the end of the fiscal year; approximately \$300,000 for treatment and \$97,000 for prevention. Ms. Mahoney also noted the prevention expenses are now broken out as a separate line item but are still part of the whole administrative budget. Ms. Reynolds reported the increase in the Administrative budget is to account largely for new employees and associated costs. She added the increased budget can be met using local interest earned and with the increase in state funding. Ms. Reynolds further noted all providers needing increases received an increase.

**Mr. Tillotson moved approval of the Administrative and program budget amendments as presented. Ms. De Leon supported the motion. The motion carried.**

Lastly, Ms. Mahoney reported the Committee discussed and finalized Ms. Reynolds' employment contract.

**Mr. Brehler moved approval to enter into a one year Employment Agreement with Ms. Robin Reynolds as negotiated by Mr. Alonzi, acting on behalf of the Commission. Mr. Copedge supported the motion. The motion carried.**

### **OLD BUSINESS**

Mr. Fulton reported he was asked to represent the MAC Board of Directors a MASACA meeting to discuss funding strategies in Michigan for substance abuse services. An increase in public awareness is the first step. He added an increase in the beer tax was also discussed. Mr. Fulton indicated the group would be meeting again on July 28<sup>th</sup>. Ms. Reynolds added that many stakeholders attended this meeting.

### **PUBLIC COMMENT**

There was no public comment.

## **ADJOURNMENT**

The meeting adjourned at 6:57 p.m.

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