

# ***MID-SOUTH SUBSTANCE ABUSE COMMISSION***

***January 23, 2006 - 6:00 pm  
Michigan High School Athletic Association  
1661 Ramblewood Drive  
East Lansing, Michigan***

## ***MINUTES***

### ***PRESENT:***

Ken Lautzenheiser, Chairman  
Joe Brehler  
Brian Calley  
Dale Copedge  
Debbie De Leon  
Ross Fulton  
Allen Garbrecht  
Larry Gould  
Bob Johnson  
Gail Mahoney  
Ken Ponds  
Bob Showers  
Ralph Tillotson

### ***ABSENT:***

Shirley Carter  
Jim Gallant  
Jean Golden  
Ben Miller

### ***GUESTS:***

Donald Wolosuk  
Mike Blanksma, ESAP  
Pat Wheeler, NCA/LRA  
Sara Lurie, EISD/PPS  
Kathy Davis, CFS

### ***STAFF:***

Robin Reynolds, Executive Director  
Mary Kronquist, Assistant Director  
Gerrie Roeser, Finance Manager  
Lori Griffin, Executive Secretary  
Tim Shafto, Prevention Coordinator  
Jeanne Diver, Quality Assur. Mgr.  
Angela Simmons, Quality Adm. Asst

### ***CALL TO ORDER***

Chairman Lautzenheiser called the meeting to order at 6:06 p.m. He announced that items under New Business that require action would be handled first as several members need to leave early and quorum may be lost.

Chairman Lautzenheiser offered a moment of prayer in honor of Jill Carroll, who is a second cousin to Mr. Alonzi.

Mr. Lautzenheiser announced that Ms. Griffin would record those present in lieu of Roll Call.

### ***APPROVAL OF THE MINUTES OF NOVEMBER 28, 2005***

**Mr. Showers moved approval of the Minutes of November 28, 2005 as presented. Mr. Fulton supported the motion. The motion carried.**

### ***ADDITIONS TO THE AGENDA***

There were no additions or deletions offered.

**Mr. Tillotson moved approval of the Agenda as printed, noting the change in order per Chairman Lautzenheiser's comments. Mr. Copedge supported the motion. The motion carried.**

### ***PUBLIC COMMENT***

There was no public comment. Ms. Reynolds introduced Ms. Angela Simmons who is the Commission's new Quality Assurance Administrative Assistant. All welcomed her.

### ***COMMITTEE REPORTS***

#### A. Treasurer's Reports for November and December 2005 Community Grant and PA2

Ms. Roeser reported the Bills to be Approved for November totaled \$703,739.12. On the Income Statement she noted Total Revenues of \$576,795.83 for the month and \$1,120,539.70 year-to-date; and Total Expenses of \$723,013.60 for the month and \$800,380.18 year-to-date, which resulted in Net Income for November of \$(146,217.77) and \$320,159.52 year-to-date. Ms. Roeser reported from the Balance Sheet, Total Assets and Liabilities & Capital of \$4,223,510.40; and from the Statement of Cash Flow, the Beginning Balance of \$(4,233,316.98), the Ending Balance of \$4,103,250.48, which resulted in a Net Decrease in Cash of \$(130,066.50).

For December, Ms. Roeser reported the Bills to be Approved totaled \$788,602.20. On the Income Statement she reported Total Revenues of \$626,306.66 for the month and \$1,746,846.30 year-to-date; Total Expenses of \$604,092.69 for December and \$1,404,472.87 year-to-date, and Net Income of \$22,213.97 for the month and \$342,373.49 year-to-date. On the Balance Sheet, Ms. Roeser reported Total Assets and Liabilities & Capital of \$4,061,314.86. From the Statement of Cash Flow, she reported the Beginning Balance of \$(4,103,250.48), the Ending Balance of \$3,943,964.94, resulting in a Net Decrease in Cash of \$(159,285.54).

#### **Medicaid**

Ms. Roeser reported for November, the Bills to be Approved totaled \$172,732.19. On the Balance Sheet she noted Total Revenues of \$202,936.96, Total Expenses of \$174,832.19 and Net Income of \$28,104.77 for the month and \$234,483.48 year-to-date. On the Balance Sheet, Ms. Roeser reported Total Assets and Liabilities & Capital of \$350,139.19; and on the Statement of Cash flow, she noted the Beginning Balance of \$(437,487.50), the Ending Balance of \$467,895.17, resulting in a Net Increase in Cash for the month of \$30,407.67.

For December, Ms. Roeser reported the Bills to be Approved totaled \$203,246.22. From the Balance Sheet, she reported Total Revenues of \$143,368.70, Total Expenses of \$178,788.25, and Net Income of \$(35,419.55) for the month and \$199,063.93 year-to-date. Ms. Roeser noted from the Balance Sheet, Total Assets and Liabilities & Capital of \$290,261.67; and from the Statement of Cash Flow, the Beginning Balance of \$(467,895.17), the Ending Balance of \$421,454.00, resulting in a Net Decrease in Cash of \$(46,441.17).

On the Medicaid PIHP Report, Ms. Roeser reported balances as follows:

- CEI \$30,061.27 for December and \$88,685.23 year-to-date
- LifeWays \$(15,655.79) for December and \$(24,389.28) year-to-date
- Venture \$(28,663.17) for December and \$(27,315.50) year-to-date
- Washtenaw \$(18,646.79) for December and \$(13,552.05) year-to-date
- PEPM received to-date \$551,196.01
- YTD Interest Earned of \$1,910.90

- Services paid out of \$428,953.51
- CDR Services paid of \$43,224.99
- Administrative services paid of \$57,500.01
- Balance of \$23,428.40

Ms. Roeser noted that Mid-South did not receive Venture or Washtenaw's PEPM amounts for December; and that she was informed Ventures would be received today and they will be closed out. She noted that Washtenaw is still closing out from last fiscal year so they are making adjustments based on what Mid-South owes them.

**Ms. Mahoney moved approval of the Treasurer's Reports for November and December as presented. Mr. Showers supported the motion. The motion carried.**

B. Program Development Committee

The Committee did not meet in January.

C. Executive Committee Report

Ms. Reynolds reported staff is requesting approval to hire a Prevention Assistant. She noted funds are available from the MDCH allocation to hire this position on an ongoing basis. She stated it will be a Pay Grade 4 position with the salary range from \$27 to \$35,000, max of \$45,000 with fringes. She reported the Executive Committee reviewed this request and recommend its approval.

**Mr. Showers moved approval to hire a Prevention Assistant at a Pay Grade 4 with a salary range of \$27,847 to \$34,809 which will be paid for from the MDCH allocation. Mr. Fulton supported the motion. The motion carried.**

Mr. Lautzenheiser said the second proposal for consideration is a recommendation from the Ionia County Board of Commissioners which will amend the budget for Ionia CMH, providing an additional \$14,039 to them. He noted that the CMH will match Mid-South's contribution of \$43,721, which is for their jail diversion co-occurring case management services program. Mr. Lautzenheiser stated the Executive Committee recommends approval.

**Mr. Calley moved approval of the Ionia CMH Co-Occurring Budget amendment, providing an additional \$14,039, bringing the total Mid-South contribution to \$43,721 of MDCH funding. Mr. Tillotson supported the motion. The motion carried.**

Ms. Reynolds reported the second request for Ionia CMH is for a supplemental payment of \$7,500 to cover start-up costs last fiscal year for treatment services. She stated the Executive Committee recommends approval.

**Mr. Calley moved approval for a one-time supplemental payment for Ionia CMH in the amount of \$7,500 paid from Ionia PA2 funds. Ms. Mahoney supported the motion. The motion carried.**

Ms. Reynolds stated that at the time budgets for this year were approved; there was \$47,982 of unallocated funds left. She noted that \$5,000 was given to Human Aid, and \$14,039 was just allocated to Ionia CMH, leaving a balance of \$28,943, which she stated is proposed to be allocated to Pine Rest, an out-of-region residential provider who is close to being fully expended for the year. Ms. Reynolds stated the Executive Committee recommends approval of this request.

**Mr. Fulton moved approval for the allocation of \$28,943 to Pine Rest for the provision of residential services in the region. Mr. Brehler supported the motion. The motion carried.**

Ms. Reynolds spoke regarding the ODCP/RFI process, explaining \$6.5 million dollars was available for special projects. She noted some of these dollars were taken from all of the coordinating agencies for the MOE, which was met by waiver, but the dollars were still held. The remainder of the dollars came from the MDCH not allocating all funding for several years, and \$2 million are from unexpended SIG prevention dollars. Ms. Reynolds said that now the state is offering the funds back via RFI to be used special projects, not treatment services. She also noted that some other organizations, e.g., MPRI and MISHDA, were informed of the availability of the funds and told to contact CAS.

Ms. Reynolds reported that MASACA has identified some statewide needs to write proposals for, which are: (1) a statewide outcome system for treatment; (2) a telecommunications system (video conferencing and related training); and (3) updating of the substance abuse Administrative Rules. For Mid-South, Ms. Reynolds stated she would like to write to get funds to hire a grant writer to use on an as-needed basis, for a training to bring best practices to treatment providers, and training for providers in individualized care. She further noted that other state agencies have been told that the CAS have money, so they are asking for some of these funds. Ms. Reynolds stated grants would be a maximum of \$250,000 per CA for three years. She indicated proposals would be brought back before the Board next month. Ms. Reynolds continued by stating issues were raised from discussion at the Executive Committee meeting as to whether the Board as a whole should comment on the fact that our dollars were taken away and may not come back to us if we don't write for them. She added there was also concern raised about the fact that the dollars were not to be used for treatment services.

Mr. Johnson commented that the substance abuse system has seen no increase in 17 years, and substance abuse problems are increasing. He stated a Resolution should be written stating the \$6.5 million should come back to be used for treatment and prevention services so the providers can operate. He added if we do what the state is asking, it sets a precedent for them to do it more often. He reiterated a statement needs to be made that the dollars are needed for treatment, that we need what should have been ours in the first place, and they need to send them to us now.

Ms. Mahoney agreed, but added the state has set this process in motion, and we do need to apply for the dollars. She noted we can send a message that we don't like the process, but we also need to apply for some of the funds.

Mr. Brehler stated the projects MASACA is interested in don't sound like any more dollars for treatment for those who need it. He stated in his opinion, special projects such as telecommunications equipment should be last on the priority list. He also noted his belief that the dollars need to go to our programs to help people who need it. He responded to Ms. Reynolds' statement that the dollars can't be used for treatment services, by noting that is a serious problem and we need to make it known. Mr. Johnson stated we need to tell them we don't want the money in the form they want to give it and that we would take it for treatment services.

Ms. Mahoney stated she understood Mr. Johnson's point, but added if all of the coordinating agencies don't stick together, our region will suffer if the others apply for the funds and we don't.

Mr. Alonzi stated the Board should send a Resolution which notes the RFI process is the wrong way to use the dollars, but should allow Ms. Reynolds to apply for grant funds.

Mr. Copedge stated Mid-South needs to be able to measure the success of our programs, and if dollars are available to help do that, we need to be open to applying for them because it is becoming more important each day to be able to show our success.

Mr. Showers commented on other agencies asking for some of the funds, stating the camel is already

through the door. He recommended a letter be sent to the legislature and MDCH stating our dismay on how this process was done, but at the same time do what we need to in order to secure some grant funding.

Mr. Ponds asked for Ms. Reynolds to write the letter and have the Chairperson sign on behalf of the entire Board.

Mr. Johnson agreed with sending a Resolution, but noted both issues shouldn't be included, stating the Resolution would be weakened by saying the state is wrong, but give us funds anyway. He added that if the \$6.5 million was put into treatment services for a year, it would make a difference; otherwise it won't. He added if it is felt there aren't enough tools to measure outcomes, or if we don't have a lot of data, then that is a priority and is where some of the dollars should be spent.

Mr. Brehler stated if Mid-South doesn't apply for some of the funds, he didn't see how our region would be adversely impacted. He again stated the dollars should go for treatment and prevention services, adding there are a lot of people who need help and many organizations are having trouble keeping their doors open. He added we need to tell the state to give us back what they took and take no dollars for administrative purposes.

Mr. Lautzenheiser asked if a compromise would be to have a Resolution for all of our 10 County Commission's to adopt on the misappropriation of dollars, and to let Ms. Reynolds apply for funds. He stated doing it that way would send a stronger message.

Ms. De Leon stated her belief we would be cutting off our nose in spite of our face if the dollars are let go.

Mr. Tillotson said if we tell the state we don't need/want the dollars, there are others who will take them. He added they (the state) probably don't care what we think and probably won't listen, so he would support Ms. Reynolds' recommendation.

Mr. Fulton stated both this Board and the county Boards of Commissions should prepare Resolutions, but agreed if the dollars are not used for treatment, they won't do anyone any good.

Ms. Reynolds stated that if approved, her recommendations could be revised to make them more targeted for services to individuals; more specific to make on impact on people's lives. She indicated the MPRI helps parolees, MISHDA helps the homeless, and staff could apply for funds that would be more related to treatment or prevention.

Mr. Lautzenheiser suggested that MAC should be involved in the writing of the Resolution.

Ms. De Leon stated whatever is decided to do, the other CAS need to be informed.

Mr. Showers stated any discussions at the state level should be done in conjunction with MAC, as that is their charge.

**Mr. Showers moved for Ms. Reynolds to pursue or apply for ODCP grant funding. Ms. De Leon supported the motion.**

Discussion continued, with Mr. Showers stating he disagrees with what is being done, but added Mid-South needs to stay flexible. He also stated his agreement that for this body to send a message may not be the most advantageous way to go.

Mr. Johnson stated Ms. Reynolds should contact the other CAS to let them know our position, adding if all sent the same message to return the dollars for programming, the state would get the message.

Ms. De Leon stated Mid-South would be ignoring reality of we don't take the funds. She added the state's stance probably won't change and the dollars will go elsewhere, and that we need to take the opportunity to make things better whether it is directly related to the client or not.

Mr. Copedge stated the state has already earmarked the funds, and they won't change their mind.

**Vote called on the motion. The motion carried, with Mr. Brehler, Mr. Johnson and Mr. Fulton voting no.**

Mr. Gould stated MAC should be involved and asked that Mr. Brehler have input into the writing of the letter. He added Lenawee County would endorse the letter.

D. Nominating Committee

Following is the Slate of Officers for 2006:

Dan Alonzi, Gratiot County	Chair
Ken Ponds, Calhoun County	Vice-Chair
Debbie De Leon, Ingham County	Treasurer
Robert Showers, Clinton County	Secretary

**Mr. Gould moved to accept the Slate of Officers for 2006 as presented. Mr. Showers supported the motion. The motion carried.**

***NEW BUSINESS***

A. Prevention Youth Survey

Mr. Shafto presented an overview of the Prevention Youth Survey results.

B. Director's Report

Ms. Reynolds stated various newspaper articles were included in the board packets, some pertinent to our Board and the prevention coalitions, and were provided for information. She added that one had to do with a prevention program we funded some years ago.

***OLD BUSINESS***

Ms. Reynolds stated the Resolution discussed at the November meeting on the lack of a "plan" for substance abuse services at the state level would be on the Agenda for the February Program Development Committee.

***PUBLIC COMMENT***

Mr. Alonzi thanked members for the prayers for his second cousin. He added it has been heartening seeing all of the support she has all over the world.

Mr. Lautzenheiser stated this meeting will be his final one as Chair, and also as the Hillsdale County

representative. He noted there is some feeling of a conflict of interest as he is a member of the LifeWays Board as well as Mid-South. He also stated he has other Monday night obligations he wishes to keep. He stated he would come back to visit, and that he would continue serving on the Hillsdale Coalition.

***ADJOURNMENT***

The meeting adjourned at 7:55 p.m.

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