

MID-SOUTH SUBSTANCE ABUSE COMMISSION

January 26, 2004 - 6:00 p.m.
Mid-South Substance Abuse Commission Office
2875 Northwind drive, Suite 215
East Lansing, Michigan

MINUTES

PRESENT:

Bob Showers, Chair
Dan Alonzi
Shirley Carter-Johnson
Ron Clark
Dave Elwell
Jean Golden
Gail Mahoney
Lisa McCafferty
Tom Minter
Bill Swint
Maxine Vanlerberg

ABSENT:

Mary Balberde
Deb De Leon
Larry Gould
Bob Johnson
Ben Miller
Hattie Oliver
Ken Ponds
Ralph Tillotson

GUESTS:

Richard Ney, Life Guidance Services
John Roy Castillo, Cristo Rey
Kathy Davis, Child & Family Services
Sara Lurie, PPS
Judi Cates, CEI/CSATP
Donald Wolosuk

STAFF:

Robin Reynolds, Executive Director
Mary Kronquist, Assistant Director
Lori Griffin, Executive Secretary
Gerrie Roeser, Finance Manager

CALL TO ORDER

Chairman Showers called the meeting to order at 6:08 p.m.

ROLL CALL

Ms. Mahoney called roll; 11 present and eight absent. Ms. Reynolds introduced new members Bill Swint, Eaton County Commissioner, and Dan Alonzi, citizen representative from Gratiot County. She also noted another new member, Hattie Oliver from Jackson County, was unable to attend the meeting.

APPROVAL OF THE MINUTES OF NOVEMBER 24, 2003

Ms. Mahoney moved approval of the Minutes of November 24, 2003 as presented. Mr. Swint

supported the motion. The motion carried.

ADDITIONS TO THE AGENDA

There were no additions or deletions to the Agenda.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

1. Program Director's Association Report

There was no report.

2. Director's Report

Ms. Reynolds referenced several letters in the packets handed out. She stated the letters from David Stoker and George Elworth of the Attorney General's Office indicate the amended Interlocal Agreement is close to being approved. She noted we currently await a formal letter from MDCH.

She reported the letter from the Eaton Intermediate School District is a thank you letter for approval to purchase two parenting curriculums.

Ms. Reynolds commented on the letter to Brad Casemore dated November 25, 2003, stating that Venture did make their payment so services were not ceased. She also reported Venture will be getting our PEPM in on a regular basis from now on.

Ms. Reynolds also commented on the letter to Jerry Ambrose, Ingham County Controller, regarding funding for the 55th District Court/Ingham County Drug Court. She added it was not necessary for Mid-South to provide match funding as the dollars were received from the State Court Administrator's Office on time.

Ms. Reynolds stated the letter from Lenawee FIA seeking funding for their Strong Families/Safe Children program will be referred to the Executive Committee for consideration.

Ms. Reynolds stated the Jackson MPCB Request will also be forwarded to the Executive Committee for consideration.

Ms. Reynolds reported the letter to Yvonne Blackmon regarding Ionia and Newaygo Counties was to keep her informed of what was going on, and to hopefully speed up the approval process. She added efforts are underway to get the full amount of funding from those two counties.

Ms. Reynolds stated the letters from Gratiot, Eaton, Clinton, Jackson and Newaygo Counties regarding appointments are for information.

Ms. Reynolds commented on the article from the Battle Creek Enquirer on tobacco stings for sales to minors. She reported ten of 38 vendors sold to minors. She noted the vendors who sold were identified in the article.

Ms. Reynolds stated the letter to the organizers of the Pow Wow outlined the \$4,000 in funding they were granted by the Commission, and requested feedback from the event.

Ms. Reynolds stated the articles from the Jackson Citizen Patriot on Dave Elwell running for State Representative, the availability of foundation dollars, and new Meth laws, were provided for information

Ms. Reynolds stated the letter from Governor Granholm is the “official” approval of the Interlocal Agreement creating Mid-South.

Lastly, the article on the state’s expected shortfall for the upcoming fiscal year was provided for information.

Ms. Reynolds briefly commented on the Board Member Orientation scheduled for February 10, 2004, inviting any who wished to attend.

Ms. Kathy Davis arrived at the meeting and provided a report at this time on the Program Director's Association meeting. She stated they discussed having teleconference meetings for those who have long distances to travel. She added there was an update on the Pathway's Project for the prevention providers, and each representative briefly updated on happenings at their agency. Ms. Davis stated they also discussed the impact of site review findings being made public and potential discussions with Mid-South surrounding this issue.

COMMITTEE REPORTS

C. Treasurer’s Report for November and December 2003

Ms. Roeser began with the November Bills to be Approved, stating a total of \$584,577.53 was paid out. She reported Net Income of \$419,681.68, and Total Expenses of \$587,289.16, which resulted in a net decrease in Net Income of (\$167,607.48). Ms. Roeser also noted Total Assets and Liabilities & Capital for November of \$5,020,463.53, and from the Statement of Cash Flow, a Net Decrease in Cash of (\$449,539.09). For Medicaid in November, Ms. Roeser stated a total of \$123,131.68 was paid out. She reported Total Revenues of \$120,101.13, Total Expenses of \$123,131.68, with Net Income of (\$3,030.55). She reported Total Assets and Liabilities & Capital of \$298,074.71, and a Net Decrease in Cash of (\$60,150.55).

For December, Ms. Roeser reported a total of \$750,199.02 was paid out, with Total Revenues of \$591,096.08, Total Expenses of \$722,544.28, with Net Income of (\$131,448.20). She stated Total Assets and Liabilities & Capital totaled \$4,843,863.14, and the Statement of Cash Flow noted a Net Decrease in Cash of (\$713,613.12). For Medicaid, Ms. Roeser reported a total of \$177,017.17 was paid out. She added Total Revenues were \$262,930.63; Total Expenses were \$177,017.17, with Net Income of \$85,913.46. Ms. Roeser reported Total Assets and Liabilities & Capital of \$383,988.17, and a Net Increase in Cash of \$85,913.46.

Ms. Roeser reviewed the Medicaid Quarterly Report, stating the overall balance is \$89,466.40. She stated CEI has a balance of \$91,246.42, while LifeWays and Venture-Calhoun have negative balances, with Washtenaw on the positive side.

Ms. Mahoney moved to accept the Treasurer’s Reports for November and December

2003 for Community Grant and Medicaid as presented. Ms. Carter-Johnson supported the motion. The motion carried.

D. Program Development Committee Report

Ms. Golden, co-chair of the committee, reported the Lenawee County treatment programs were reviewed. She added both are performing well programmatically.

Ms. Golden also reported the Committee reviewed the Jackson 211 funding proposal and have recommended it for approval. She added members did ask about the number of calls that were substance abuse related, and were told of the 5,297 total calls; 12 were substance abuse related.

Ms. Golden noted her belief the Commission should direct them to do more outreach and marketing on the fact that they do give substance abuse referrals and information.

Ms. Golden reported the Committee reviewed the Clinton County Prevention Coalition's request for funding, and recommend it for approval.

Ms. Golden also reported the Committee received an update on Cristo Rey, with extensive discussion taking place regarding the recommended series of requirements (benchmarks) for them to adhere to. She reported the Committee recommended to the Executive Committee approval of the revised budget for the program this fiscal year of \$95,472. Ms. Reynolds stated the letter was revised to specifically name this fiscal year as the term of probation.

E. Executive-Personnel-Finance Committee Report

Ms. Mahoney moved approval of the Jackson County 211 funding request for a total of \$500 for two years, for a total of \$1,000, paid out of Jackson County PA2 funds. Ms. Golden supported the motion. The motion carried.

Ms. Mahoney moved approval of the Clinton County Coalition funding request of \$1,000 paid out of Clinton County PA2 funds. Mr. Swint supported the motion. The motion carried.

Ms. Golden moved approval of the recommendation to approve Cristo Rey's revised allocation of \$95,472, for the program to be placed on probation for the remainder of the current fiscal year, and that they meet the requirements outlined in the letter sent to them. Mr. Minter supported the motion. The motion carried.

Ms. Reynolds commented on the C-E-I supplemental request for \$110,000, stating extensive discussion took place at the meeting. She reported the Committee moved to table the request because additional documentation needed to substantiate the request has not been received from the program. In addition, she reported a sub-committee has been established, consisting of a member from each of the three member counties, to further review the request. They will meet and present a recommendation at a later meeting. Ms. Reynolds stated Bob Johnson, Bob Showers and Tom Minter will be asked to sit on the sub-committee.

Mr. Swint moved to approve tabling of the C-E-I supplemental request until such time as the sub-committee has met to review the request and make a recommendation back to the Executive Committee. Mr. Clark supported the motion. The motion carried.

Ms. Reynolds also reported extensive discussion took place regarding Prevention Partner's

supplemental funding request, with the recommendation from the Committee being to deny the supplemental request, that their budget be reduced \$16,000 this fiscal year, and that the program be placed on probation for the remainder of the fiscal year.

Ms. Mahoney moved to deny the supplemental request from Prevention Partners, that their budget be reduced by \$16,000 this fiscal year, and that they be placed on probation for the remainder of the current fiscal year. Ms. Vanlerberg supported the motion. The motion carried.

Ms. Vanlerberg moved approval of the Hillsdale MPCB funding request of \$220, paid from the fund balance. Ms. Carter-Johnson supported the motion. The motion carried.

Mr. Swint moved approval of the Eaton County MPCB funding request for \$1,000, paid from the fund balance. Ms. Carter-Johnson supported the motion. The motion carried.

Ms. Reynolds reported on the revisions made to the Mid-South By-Laws, stating most were language changes removing Shiawassee County and adding Ionia and Newaygo counties. She added there was an extensive change in the Advisory Council with its make-up and function. Ms. Reynolds reported the change is to reduce the number of members for 19 to 11 (one member per county instead of two) and the Commission Chairperson being included. She also noted meetings will be held on a bi-annual basis.

Ms. Mahoney moved approval of the changes made to the Mid-South By-Laws. Mr. Swint supported the motion. The motion carried.

Ms. Reynolds presented the Revised Slate of Officers, which was revised due to changes in membership from Eaton County, who was slated to assume the Chairmanship. She reported the new Slate is as follows:

Gail Mahoney, Chair
Bob Johnson, Vice-Chair
Maxine Vanlerberg, Treasurer
Dan Alonzi, Secretary

Ms. Golden moved approval of the Slate of Officers as revised. Ms. Carter-Johnson supported the motion. The motion carried unanimously.

Ms. Reynolds noted Committee assignments were up to the individual county representatives, and noted counties with only one member would receive Program Development Committee packets so they could attend the meetings if they so desire.

OLD BUSINESS

Ms. Reynolds presented a Resolution for Judge Arnold, asking for its approval.

Mr. Alonzi moved approval of the Resolution honoring Judge Jack Arnold for his years of service to the Commission. Mr. Swint supported the motion. The motion carried.

Ms. Mahoney moved a Resolution be prepared for Janice Tower for her years of service to the Commission. Mr. Swint supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting adjourned at 6:50 p.m.