

**MID-SOUTH SUBSTANCE ABUSE COMMISSION**

**April 27, 2009 – 6:00 p.m.**  
**Michigan High School Athletic Association**  
**1661 Ramblewood Drive**  
**East Lansing, Michigan**

**MINUTES**

**MEMBERS PRESENT:**

Ralph Tillotson, Chairman  
Dale Barr  
Joe Brehler  
Jan Bunting  
Dale Copedge  
Brad Densmore  
Debbie DeLeon  
Pan DeVaney-Bozinoff  
Jean Golden  
Cliff Herl  
Lynn Mason  
Robert Showers  
Deborah Smith  
Jim VanDoren

**GUEST:**

Lisa McCafferty, Ionia Health Dept.

**STAFF:**

Gary VanNorman, Executive Director  
Gerrie Roeser, Finance Manager  
Lori Griffin, Executive Secretary

**MEMBERS ABSENT:**

Shirley Carter  
Stan Nieboer  
Earl Poleski

**CALL TO ORDER**

Chairman Tillotson called the meeting to order at 6:00 p.m.

**ROLL CALL**

Ms. Mason called roll; 14 present and three absent.

## **APPROVAL OF THE MINUTES OF MARCH 23, 2009**

**Mr. Showers moved approval of the minutes of March 23, 2009 as presented. Mr. Herl supported the motion. The motion carried.**

## **ADDITIONS/DELETIONS TO THE AGENDA**

Ad Hoc Committee was added as item 9B under Old Business.

**Mr. Barr moved to accept the agenda with exception. Mr. Showers supported the motion. The motion carried.**

## **COMMUNICATIONS**

Mr. VanNorman noted the various newspaper articles were for information.

## **PUBLIC COMMENT**

There was no public comment.

## **NEW BUSINESS**

### **A. Director's Report**

Mr. VanNorman reported on the following:

- ODCP conducted their annual site visit recently and four recommendations were made which need to be addressed by July 9<sup>th</sup>. The response will be shared with the Board.
- A Board Retreat is needed this year, and he suggested either June or July. He stressed the need to set priorities for the spending plan and to define what we wish to accomplish next year. Members will be polled to determine availability.
- ODCP provided an additional \$37,500 of block grant funding for treatment services to address wait lists. He added, however, they may ask for it back due to the state budget situation. An additional \$450,000 is needed for those seeking or in need of treatment.
- Updated on the methadone programming, stating CEI and Victory Clinic are working together to make the transition as seamless as possible. Victory Clinic will lease space in CEI's building for client services. They will be on-site two weeks prior to the end of CEI's contract. One issue unresolved is the DEA license Victory needs so they may use CEI's for dispensing until approval.
- PA2 sunsets in 2015, and Detroit's efforts to fight the privatization of Cobo Hall was successful so PA2 cannot be extended beyond 2015. As of now, the dollars will be lost to the system.
- Ms. Marti Lind was introduced to the Commission. She is the newest staff member in the Care Coordination Center. All welcomed her.

## **COMMITTEE REPORTS**

### **A. Treasurer's Report for March 2009.**

**Mr. Brehler moved the Executive Committee recommendation to approve the Community Grant and PA2 portion of the Treasurer's Report. Mr. Showers supported the motion. The motion carried.**

**Mr. Brehler moved the Executive Committee recommendation to approve the Medicaid portion of the Treasurer's Report. Ms. DeLeon supported the motion. The motion carried.**

### **B. Program Development Committee Report**

**Ms. Smith moved the Program Development Committee recommendation to approve the Confidentiality Policy. Mr. Herl supported the motion. The motion carried.**

**Ms. Smith moved the Program Development Committee recommendation to approve the Access to Treatment Policy. Mr. VanDoren supported the motion. The motion carried.**

**Ms. Smith moved the Program Development Committee recommendation to approve the Progressive Corrective Action policy. Ms. Golden supported the motion. The motion carried.**

**Ms. Smith moved the Program Development Committee recommendation to approve the Limited English Proficiency policy. Mr. Herl supported the motion. The motion carried.**

Ms. Smith reported the remainder of the meeting consisted of a report on methadone programming, and information on the Pregnant and Post-Partum Women grant submitted last year which was not awarded. She stated the Feds contacted staff about possibly funding the proposal; however, due to not having appropriate programming available, the opportunity was lost. Ms. Smith stated there are many grant opportunities available if programming is in place. This is one reason staff is working to retain detox services in Ingham County.

### **C. Executive Committee Report**

**Mr. VanDoren moved the Executive Committee recommendation to approve the Procurement Policy. Mr. Barr supported the motion. The motion carried.**

**Mr. Showers moved the Executive Committee recommendation to approve the Standardized Sliding Fee Scale Policy. Mr. VanDoren supported the motion. The motion carried.**

**Mr. VanDoren moved the Executive Committee recommendation to approve the Cultural Competency Policy. Ms. Smith supported the motion. The motion carried.**

Mr. Tillotson reported three additional policies, Residency, Investment, and Formal Appeal to the Commission, were discussed and will be presented to the full Commission for approval in May.

**Mr. VanDoren moved the Executive Committee recommendation to approve the new Health Reimbursement Account for Commission staff. Mr. Copedge supported the motion.**

Mr. VanNorman reported health insurance coverage for staff was going to increase 23 percent for the year, therefore, an HRA with high deductibles was selected for coverage. The Commission will cover \$1,700 of a \$2,000 deductible for single and \$3,600 of a \$4,000 deductible for family. There will also be a \$5 per month per employee fee to a 3<sup>rd</sup> party for claims processing. The total annual increase will be \$11,398, or 8.9%.

**Vote called on the motion. The motion carried.**

Revised Advisory Council By-Laws were reviewed by the Committee. Mid-South is seeking individuals in the recovery community or those served by SUD treatment to be appointed to the Council. Since this is a By-Law change, Mr. VanNorman stated it impacts the Intercounty Agreement.

**Ms. Golden moved the Executive Committee recommendation to submit the Advisory Council proposal for approval for the By-Law amendment. Mr. VanDoren supported the motion.**

**Ms. Golden amended her motion to stipulate one person appointed should be from the recovery community. Ms. Smith supported the amendment. The amendment carried.**

**Vote called on the main motion. The motion carried with Mr. Brehler voting no.**

**Mr. VanDoren moved for continuance of the Ad Hoc Committee. Mr. Densmore supported the motion.**

Mr. VanDoren stated this committee was appointed by Mr. Showers last year, and was tasked with looking at ways for the Commission to move forward in a positive way. Mr. Tillotson stated he would review decisions made by the Committee last December.

**Vote called on the motion. The motion carried.**

Mr. VanDoren stated he would contact those who served on the Committee.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

The meeting adjourned at 7:20 p.m.