

**MID-SOUTH SUBSTANCE ABUSE COMMISSION
CARENET SYSTEM STAFF DIRECTORY
(517) 337-4406**

Technical Information Department:

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Financial Department:

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Angela Simmons-Kersey, Billing Assistant Ext. – 106
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WHO TO CALL FOR SPECIFIC PROBLEMS

LINDA assists Providers in:

1. Will provide training on the Mid-South CareNet System to provider staff members. Training covers the demographic, insurance, finance, admissions, appointments, Events and notes menu screens.
2. Can arrange authorization trainings to providers by CDRS staff members.

LINDA & ANGELA assist Providers in:

1. Assigns user names and passwords.
2. Merging a client record.
3. Fix incorrect social security numbers submitted into CareNet System.
4. Can alter responses to “already saved” admission/discharge/assessment forms.
5. Can delete admission/discharge/assessment forms already submitted.
6. Can arrange to have duplicate authorizations deleted.
7. Can arrange to have duplicate Unique Identifiers deleted/ or merged.

ANGELA assists Providers in:

8. Questions about the Financial Desk Review Report.
9. Claims adjudication of Medicaid billings.

MONICA assists Providers in:

1. Claims adjudication & adjustments.
2. Questions on Block/Medicaid Third Party Adjustments & Corrections form.
3. Questions on denied bills.
4. Questions with problems in submitting bills.
5. Questions on the Medifax system.
6. Questions on Medicaid Deductible Billing (formerly: Spend Down).
7. Questions on Desk Review.

JILL assists Providers in:

1. Policies & Procedures on the following billing forms:
 - a. CareNet Billing Worksheet
 - b. Delayed Billing Log
 - c. Third Party Payer Adjustment Sheet
 - d. Medicaid Secondary Claim Adjustment Sheet
2. Questions on bills and amount of check issued.
3. Will provide training on the Mid-South CareNet financial billing system.
4. Questions on denied bills.
5. Questions on the MICHild Program.
6. Questions on Adult Benefit Waiver (ABW).
7. Questions on Co-Occurring Billings.
8. Questions on Desk Review.

GERRIE assists Providers in:

1. Questions regarding Budgets.
2. Questions regarding Financial Policies & Procedures.
3. Questions regarding Sliding Fee Scale.
4. Questions regarding Revised Supplemental Insurance Policy.
5. Any questions with regards to the Financial Department.