

**MID-SOUTH SUBSTANCE ABUSE COMMISSION
FY 2007/2008 FINANCIAL REPORTING**

**CARENET BLOCK GRANT BILLINGS
ADULT BENEFIT WAIVER BILLINGS
MEDICAID DEDUCTIBLE BILLINGS
PERFORMANCE BASED CONTRACT FSR**

DUE DATES

The following is a calendar of the required due dates for the monthly financial reports and block grant treatment billings due to **Jill Gawronski, Finance Assistant** at the Main Office, 2875 Northwind Drive, Suite 215, East Lansing MI 48823. Phone: 517 337-4406 ext. 115 Fax: 517 337-8578.

Please note, block grant treatment billings are to be generated under one bill enumeration number per service category per month.

Questions pertaining to financial reports may be directed to **Jill Gawronski, Finance Assistant.**

Please post these deadlines in a common area so that this information will be available every month to those staffs who are responsible for reporting.

PLEASE NOTE THAT THESE DEADLINES ARE VERY IMPORTANT TO US SO THAT WE CAN MEET OUR DEADLINES AND OBLIGATIONS TO THE STATE AND ALL PROGRAMS. THEREFORE, IF YOU ARE UNABLE TO MEET OUR DEADLINE, A 48-HOUR NOTIFICATION TO JILL IS APPRECIATED.

FSR/CARENET MONTH

September 2007

October 2007

November 2007

December 2007

January 2008

February 2008

March 2008

April 2008

May 2008

June 2008

July 2008

August 2008

September 2008/Final Liquidations

DUE DATE

WEDNESDAY, OCTOBER 3, 2007

Friday, November 2, 2007

Tuesday, December 4, 2007

Thursday, January 3, 2008

Monday, February 4, 2008

Tuesday, March 4, 2008

Wednesday, April 2, 2008

Friday, May 2, 2008

Tuesday, June 3, 2008

Wednesday, July 2, 2008

Monday, August 4, 2008

Wednesday, September 3, 2008

To Be Determined

If you fax your FSR to the Commission, an original signed document must follow by mail. Thank you.