

EXECUTIVE-PERSONNEL-FINANCE COMMITTEE

September 22, 2008 – 4:30 p.m.
Michigan High School Athletic Association
1661 Ramblewood Drive
East Lansing, Michigan

M I N U T E S

MEMBERS PRESENT: Robert Showers, Chair; Jan Bunting; Brad Densmore; Debbie DeLeon; Lynn Mason; Earl Poleski; Ralph Tillotson; Bob VanBelzen; Joe Brehler

MEMBERS ABSENT: None

STAFF: Gary VanNorman, Executive Director; Gerrie Roeser, Finance Manager; Mary Kronquist, Treatment Manager; Lori Griffin, Executive Secretary; Jeanne Diver, Quality Assurance Manager; Joel Hoepfner, Prevention Coordinator

GUESTS: Jim VanDoren; Brian Smith, Gratiot County Administrator; Lisa McCafferty, Ionia alternate member

CALL TO ORDER

Chairperson Showers called the meeting to order at 4:35 p.m.

APPROVAL OF THE MINUTES OF AUGUST 25, 2008

Mr. VanBelzen moved approval of the minutes of August 25, 2008 as presented. Mr. Tillotson supported the motion.

Ms. Mason offered a comment regarding her concerns in recording minutes. She stated her belief that when there is significant discussion at a meeting, as there was at the August meeting, some of the comments written made her uncomfortable; “misconduct” applies something is illegal or breaking the rules; and she noted she was not sure the statement on guests leaving the room was correct. Minutes in some cases reflect individual’s statements but do not for every person.

Ms. Bunting stated discussion went on for over an hour with questions to her and how members felt, all of which, in her view, should have been in the minutes.

Mr. VanNorman replied what was written was an attempt to keep the Commission’s minutes short and reflecting the main points of the conversation without airing dirty laundry. Mr. Tillotson called the question.

Vote on the motion carried with Ms. Mason abstaining and Ms. Bunting voting no.

ADDITIONS/DELETIONS FROM THE AGENDA

There were no additions or deletions offered.

Mr. Tillotson moved approval of the agenda as printed. Mr. Densmore supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

A. Treasurer's Report for August 2008

Community Grant & PA2

Bills to be Approved totaled \$677,353.19

Total Revenues \$538,250.30

- Ms. Roeser reported receipt of 3rd payments of PA2 from Clinton and Hillsdale; Gratiot was received on September 15th and Eaton's on September 22nd. None received from Lenawee or Ionia as of yet. Block Grant budget increased with one time only funding, and received final prepayment for the year earlier in the month.

Total Expenses \$676,687.23

Net Income \$(138,437.04)

Total Assets & Liabilities \$3,790,309.28

Net Decrease in Cash \$(149,102.89)

Medicaid

Bills to be Approved totaled \$210,017.92

Total Revenues \$164,679.74

Total Expenses \$209,167.92

Net Income (\$44,488.18)

Total Assets & Liabilities \$312,563.29

Net Decrease in Cash \$(45,338.18)

PIHP Report

CEI balance \$(26,175.05)

- A total of \$41,856 of last year's savings was used, and some savings from 04/05 may also be used at a later date. Ms. Roeser stated Mid-South is allowed to keep 5% each year, and if not all used, the remainder will revert back to the State. She also noted there is the ISF which was set up several years ago, which is up to 7.5% of the total PEPM received, which the PIHPs are keepers of. Those dollars can be used to address overspending.

LifeWay's balance \$6,035.65

Washtenaw balance \$74,758.28

Ms. DeLeon moved to recommend to the Commission approval of the Treasurer's Report for August 2008 as presented. Mr. VanBelzen supported the motion. The motion carried.

B. Banking Options

Mr. VanNorman stated this item is on the agenda due to the precarious state of banking these days, and a desire to have a better understanding of what, if any, potential exposure Mid-South may have with regard to our various bank accounts. Mr. Poleski stated it would be desirable to have our funds spread out in various financial institutions to limit our exposure. Members agreed there is too much at stake and we need to spread out the money.

Mr. Tillotson moved to recommend to the Commission that the Treasurer and staff evaluate our current banking options and report back to the Committee next month. Ms. Mason supported the motion.

It was noted that the security of the dollars should take precedence over the interest rate. Mr. VanNorman stated if alternative options are found when the accounts come due to be moved, if that can be done without Board approval, with a full report made at the following meeting.

Mr. Densmore made a friendly amendment to have the Board Chairperson, Treasurer, and staff be part of any decision making process relative to banking decisions, with any decisions made ratified by the full Commission at the next meeting, Mr. Tillotson supported the motion. The amendment carried with Ms. Mason voting no.

Vote called on the main motion. The motion carried unanimously.

C. Budget Recommendations for FY08/09

Proposed budgets for Care Coordination Center, Administration, and providers for review.

- Care Coordination Center total budget \$388,650
- Administration total budget \$956,147
- Providers total budget \$7,570,489.

Mr. Poleski moved to recommend to the Commission approval of the CCC and Administrative budgets for 2008/2009 as presented. Mr. Densmore supported the motion.

Mr. Poleski inquired about health care costs and what has been or is being done to contain costs. Mr. VanNorman replied employee co-pays were altered last year, and staff continues to look at carrier options. He also noted the dental provider was switched to a less costly one last year. He further added that employees may opt for a \$1,200 per year annuity in lieu of health insurance when a spouse has insurance.

Vote called on the motion. The motion carried.

OLD BUSINESS

A. Amendment of By-Laws-tabled item.

A point of order was made that if a tabled item has no action at a subsequent meeting, it is off the table at the next meeting. It is no longer an identified item of business.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting adjourned at 5:56 p.m.