

EXECUTIVE COMMITTEE

**November 22, 2004 - 4:30 p.m.
Ingham County Courthouse
Board of Commissioners Room
Mason, Michigan**

MINUTES

PRESENT: Gail Mahoney, Chair; Bob Johnson; Lisa McCafferty; Ken Ponds; Bob Showers; Ralph Tillotson; Maxine Vanlerberg; Mary Anderson; Larry Gould; Tom Minter

ABSENT: Dan Alonzi

STAFF: Robin Reynolds, Executive Director; Mary Kronquist, Assistant Director; Gerrie Roeser; Finance Manager; Lori Griffin, Executive Secretary

GUESTS: Bob Sweet, CDRS; Bruce Hindenach, CDRS; Deputy Phillip Jones, Ingham County Sheriff Department; Major Allan Spyke, Ingham County Sheriff Department; Judith Cates, CEI/CMHB/CSATP

CALL TO ORDER

The meeting was called to order at 4:46 by Vice-Chair Johnson.

APPROVAL OF THE MINUTES OF SEPTEMBER 27, 2004

Mr. Showers moved approval of the Minutes of September 27, 2004 as presented. Mr. Ponds supported the motion. The motion carried.

ADDITIONS TO THE AGENDA

There were no additions or deletions to the Agenda.

Mr. Tillotson moved the Agenda a printed. Ms. Vanlerberg supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

A. Treasurer's Report for September and October 2004
Community Grant and PA2-September

Ms. Roeser began with the September Bills to be Approved, noting they are reflected in general checks 12200 through 12462, payroll checks 4108 through 4127, and totaled \$670,354.44. She also noted that the ACH numbers at the bottom reflect direct deposit of some checks. Ms. Roeser noted the following checks: 12200 through 12203 were voided due to being outdated (over 90 days old) as they were held pending receipt of drug court dollars. They were subsequently reissued. Check 12423 to Safe Records was for record disposal in the office; and 12430 to State Farm was renewal of the Commission's vehicle insurance. Ms. Roeser reported revenues reflected on the Income Statement are anticipated receivables, and a final report will be provided in January or February. She further reported a total of \$61,732 of block grant funds were lapsed. She explained that of that total, approximately \$57,000 is methamphetamine grant funds, which will be able to be used this fiscal year, and the remainder was state fiduciary dollars. Ms. Roeser also reported that the anticipated revenue from Ionia County of \$57,176 still has not been received. In addition, she reported that at the end of the year, the Commission did receive the contracts for the Calhoun and Ingham County Drug Courts. She noted a total of \$15,000 was received from Calhoun County and \$16,380 is expected from Ingham County. She also reported the interest earned was higher than expected due to special rates on CDs and higher rates for existing accounts. All of these factors contributed to the Total Revenues for September of \$1,986,613.52 and year-to-date of \$8,868,063.36. For the CA budget, Ms. Roeser reported expenditures for September of \$79,954.71 and \$892,702.53 year-to-date, which left a balance of \$110.47. Ms. Roeser continued by reporting the PA2 Other Expenses totaled \$8,988.42 for the month and \$31,896.25 year-to-date. She added the balance of \$16,049.75 is for the prevention capacity, which will be returned to their appropriate PA2 accounts. For State and PA2 Funded Subcontracts, Ms. Roeser reported Total Expenses of \$1,261,030.92 for the month and \$7,371,839.19 year-to-date. She continued by reporting that after close-out, a total of \$155,716 in treatment dollars lapsed, but added she was able to replace block grant dollars with PA 2 in Calhoun County totaling \$71,597, plus the \$15,000 of drug court funds received. Ms. Roeser added the treatment shortfall from other providers totaled \$25,443. She also reported that due to the receipt of the Ingham County Drug Court dollars, there was no need for her to use the 10% withholding dollars from any county. Ms. Roeser continued by reporting Other Subcontracts expenses for September totaled \$285,784.08 and \$673,158.13 year-to-date. She lastly noted Total Expenses for the month of \$1,635,758.13, and Net Income for September of \$350,855.39 year-to-date. Ms. Roeser continued by reporting Total Assets and Liabilities & Capital of \$5,377,070.02, and on the Statement of Cash Flow, the Beginning Balance of \$(3,889,808.20), Ending Balance of \$4,445,260.11, resulting in a Net Increase in Cash of \$555,451.83.

Medicaid-September

Ms. Roeser reported the September Bills to be Approved totaled \$329,032.99 and are reflected on checks 2566 through 2600. She noted only one check of significance, 2599 to CSATP, which was their supplemental funding approved earlier by the Board. Ms. Roeser reported Total Revenue for the month of \$131,170.90 and \$2,405,901.27 year-to-date; Total Expenses of \$534,339.52 and \$2,378,806.30, which resulted in Net Income for the month of \$(403,168.62) and year-to-date of \$27,094.97. She continued by reporting Total Assets and Liabilities & Capital of \$240,251.57, and from the Statement of Cash Flow, the Beginning Balance of \$(544,153.35), the Ending Balance of \$303,303.56, which resulted in a Net Decrease in Cash of \$(240,849.79).

On the Medicaid PEPM Report, Ms. Roeser reported it will be revised once final payables are complete, and that Washtenaw had given permission to apply some 02/03 savings so their balance will increase. She reported CEI's balance is \$22,056.23, LifeWays's is \$43,931.66, Venture-Calhoun is \$(14,110.42), Venture Berrien is zero, and Washtenaw is \$1,167.98, which resulted in an overall balance of \$128,026.00. Ms. Roeser also reported that CEI had been holding some dollars back; Commission staff was under the impression they were rebasing but they actually had \$216,000. She added that some of this funding will be used to cover the lapse at Venture-Calhoun and others that may arise after payables are complete. Ms. Reynolds noted here that we now have permission to pool Medicaid dollars in our region.

Mr. Showers moved acceptance of the September Treasurer's Reports as presented and that it be forwarded to the full Commission for approval. Ms. Vanlerberg supported the motion. The motion carried.

Community Grant and PA2-October

For October, Ms. Roeser reported the Bills to be Approved, reflected in general checks 12463 through 12548, and ACH transactions 007 through 030, totaled \$1,312,414.16. She acknowledged this is high, explaining it contains both September payments and the October 1/12th prepayments to the providers. She added the significant checks were 12476 voided due to an incorrect amount, and 12464 were for MASACA yearly membership dues. On the Income Statement, Ms. Roeser reported Total Revenue of \$1,057,831.47, CA Expenses of \$76,325.51, State and PA2 Funded Subcontracts Expenses of \$564,287.33, and Other Subcontracts Expenses of \$27,085.25, which resulted in Total Expenses of \$667,698.98, and Net Income for the month of \$390,133.38. On the Balance Sheet, Ms. Roeser reported Total Assets and Liabilities & Capital of \$4,206,444.83, and the Statement of Cash Flow, noting the Beginning Balance of \$(4,445,260.11), the Ending Balance of \$3,304,494.22, resulting in a Net Decrease in Cash of \$(1,140,765.89).

Medicaid-October

Ms. Roeser reported the Medicaid Bills to be Approved, reflected in checks 2601 through 2630 totaled \$119,722.70. On the Income Statement, she reported Total Revenues of \$147,554.31, there were no expenses due to Medicaid processing being one month behind, and Net income of \$147,554.31. She continued with the Balance Sheet, noting Total Assets and Liabilities & Capital of \$252,370.26. And lastly, on the Statement of Cash Flow, Ms. Roeser reported the Beginning Balance of \$(303,303.56), the Ending Balance of \$316,589.25, which resulted in a Net Increase in Cash of \$13,285.69.

On the Medicaid PEPM Report, Ms. Roeser reported CEI shows a balance of \$(31,523.72), LifeWays's balance is \$3,502.12, Venture's is \$(13,480.42), and Washtenaw is \$3,678.52, for an overall balance of \$(37,823.50). Ms. Roeser noted that CEI will deposit the dollars they have been holding into our account.

Mr. Tillotson moved acceptance of the October Treasurer's Report as presented and that it be forwarded to the full Commission for approval. Mr. Showers supported the motion.

Mr. Ponds inquired about the negative balance in the Calhoun account. Ms. Reynolds responded it is due to services costing more than the dollars received. She added it would be balanced out with pooled funding. Ms. Roeser added services have increased over the last few

years.

Vote called on the motion. The motion carried.

B. ODCP Request for Funding-2005 Rally

Ms. Reynolds stated this is a request from the ODCP for funding assistance for the 2005 Rally they are having at Ford Field in Detroit. She added that numerous sources are being sought for funding, including MASACA, who have agreed to give \$5,000. Ms. Mahoney noted that Mid-South is actually supporting through the MASACA dues paid. Ms. Reynolds stated in light of that fact, her recommendation is to deny the request.

Mr. Johnson moved the staff recommendation to deny the funding request from ODCP for the 2005 Rally and for Ms. Reynolds to respond via letter. Ms. McCafferty supported the motion.

Mr. Showers asked if other CAs were supporting the rally. Ms. Reynolds replied that many thought the MASACA contribution was sufficient. In response to Ms. McCafferty's question on how much the rally was going to cost, Ms. Reynolds said it was around \$350,000.

Vote called on the motion. The motion carried.

C. Hillsdale County MPCB Funding Request

Ms. Reynolds stated this is the yearly request for funding to support the county MPCB. The amount requested is \$220, which is available from the local fund balance. She noted the staff recommendation is to approve the request.

Mr. Tillotson moved the staff recommendation to approve the Hillsdale County MPCB request for \$220, paid from the local fund balance, and that it be forwarded to the full Commission for approval. Ms. Vanlerberg supported the motion. The motion carried.

D. Calhoun County MPCB Request

Ms. Reynolds stated this request is for \$1,000, which is available from the local fund balance, and the staff recommendation is to approve.

Mr. Ponds moved the staff recommendation to approve the Calhoun County MPCB request for \$1,000, paid from the local fund balance, and that it be forwarded to the full Commission for approval. Mr. Showers supported the motion. The motion carried.

E. Eaton County MPCB Request

Ms. Reynolds stated this request mirrors the previous two, and the staff recommendation is to approve.

Mr. Johnson moved the staff recommendation to approve the Eaton County MPCB request for \$1,000, paid from the local fund balance, and that it be forwarded to the full Commission for approval. Mr. Tillotson supported the motion. The motion carried.

F. Ingham County DARE Funding Request for 2005

Ms. Reynolds stated the revised budget, totaling \$73,245, was provided. She also noted this request had been reviewed last week by the Program Development Committee, as well as the special Ingham County Caucus, and the recommendation coming forth is to approve funding for nine months, which totals \$54,963. Ms. Reynolds also noted a letter was received from the Chairman of the Ingham County Law Enforcement Committee requesting consideration be given to full funding of the position.

Mr. Showers asked why the full amount can't be awarded. Ms. Mahoney responded that the Program Development Committee believes the position is a nine month one (since the kids are in school only nine months of the year) and they are unsure if the curriculum fits into the Commission's mission. Discussion ensued, with Mr. Minter stating this issue has split the Ingham County Commissioners as well as the caucus of Mid-South representatives. He added the concerns of Ingham County are budgetary and a commitment on the part of Sheriff Wrigglesworth for continuation the DARE program. Mr. Minter added that the County is asking for support at the original amount requested, \$73,245, which is just a small portion of the entire program budget. He also noted the issue of viability of the program garnered much discussion at the Ingham County Commission meeting. Mr. Minter stated he voted no, as he has advocated for full funding due to this being one of few programs Mid-South has that is strictly prevention oriented. He added his belief that if it is not funded, it will severely cripple prevention efforts in Ingham County. Ms. Mahoney responded that the Commission has a new prevention plan in place, and that it was unfair to say the Commission is doing nothing in the area of prevention. Mr. Minter clarified he was speaking of active prevention programs for substance abuse. Ms. Reynolds stated there are several, much of which is not funded with PA2 dollars.

Mr. Tillotson moved to accept the recommendation of the Program Development Committee and grant \$54,963 in funding for the Ingham County DARE Program. The motion died due to a lack of support.

Mr. Johnson moved to recommend full funding in the amount of \$73,245 for the Ingham County DARE Program, and that it be forwarded to the full Commission for approval. Mr. Minter supported the motion. The motion carried with Ms. Mahoney voting no.

G. CEI Co-Occurring Case Management Funding Request

Ms. Reynolds reported this request would partially restore the position cut to half time earlier this year to 75% of their original request, which was \$86,134. She added the staff recommendation is to approve funding in the amount of \$64,188, paid from Ingham County PA2 funds.

Mr. Showers moved to accept the staff recommendation to fund the CEI Co-Occurring Case Management position at \$64,188, paid from Ingham County PA2 funds, and that it be forwarded to the full Commission for approval. Ms. Vanlerberg supported the motion. The motion carried.

H. Lansing Teen Court Funding Request

Ms. Reynolds reported this is a request for an increase in funding; \$25,000 has been provided in previous years, and they are asking for an additional \$56,000 for two new staff positions; a

case manager and program site coordinator. Discussion ensued with members asking how many of the youth served are substance abuse clients versus those who are not, and how much Mid-South should pay as opposed to other agencies. Ms. Reynolds stated that if funding was granted for new positions this year, there would not be enough to continue next year, so essentially a new person would be hired for just one year. She stated the Program Development Committee recommends not granting an increase at this time, and for the Court to bring back a proposal showing a proportional funding base.

Mr. Tillotson moved the recommendation from the Program Development Committee to deny the new funding request from the Ingham County Teen Court for \$56,000, and retain the current funding level of \$25,000, paid from Ingham County PA2 funds. Mr. Minter supported the motion. The motion carried.

I. Newaygo County PA2

Ms. Reynolds reported this item is for information only. She stated communication has been back and forth between herself and representatives of Newaygo County concerning use of Newaygo's PA2 dollars. She stated that when Kent County was the coordinating agency for Newaygo County, they automatically passed 60% of the funds to the CMH and the remainder to Pride Youth Program. She continued by stating when the merger was in negotiation, the PA2 dollars were discussed, and all agreed that any funding recommendations would be made by the Mid-South Board, of which Newaygo County would have a voting representative. Ms. Reynolds also reported that last fiscal year; Mid-South funded the CMH with all state dollars, which they did not have in the past, for approximately \$36,000. She stated the county is now asking for information on what we are using dollars for, and for their 60% of the PA2 dollars. Ms. Anderson stated it was the Newaygo Commissioner's intent at the time of the merger that 60% of the PA2 dollars would go to the CMH. Ms. Reynolds will follow-up with the interim County Administrator and the CMH.

OLD BUSINESS

A. AAR Services

Ms. Mahoney stated this item was provided due to some concerns voiced by a Board member about the function of the AAR (CDR). She noted the information provided clearly delineates the duties of the CDR, and shows the percentage of total budget allocated by Mid-South for these services is one of the lowest in the state. She asked if discussion could be deferred to the full Commission due to the late hour. Members agreed to this request.

PUBLIC COMMENT

Ms. Judi Cates spoke, expressing her appreciation for the funding increase for the co-occurring case manager. She added her disappointment on the loss of 25% of the funding; adding she was unsure how Adult Mental Health Services would find the additional funding as they also took a funding cut. She added the position will most likely be cut by 25%. Ms. Cates also stated that with the outcome measures they now have, it was her hope that the DARE program can present the same outcomes for their program in order to accept funding from Mid-South. She again thanked the Committee for their thoughtful consideration.

ADJOURNMENT

The meeting adjourned at 5:51 p.m.

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