



2875 Northwind Drive * East Lansing, Michigan * 48823 * 517.337.4406

EXECUTIVE-PERSONNEL-FINANCE COMMITTEE

May 24, 2010

Michigan High School Athletic Association
1661 Ramblewood Drive
East Lansing, Michigan

M I N U T E S

MEMBERS PRESENT: Earl Poleski, Chair; Joe Brehler; Brad Densmore; Debbie DeLeon; Pat Gillis; Lisa McCafferty (for Lynn Mason); Stan Nieboer; Robert Showers; Ralph Tillotson

STAFF: Gary VanNorman, Executive Director; Gerrie Roeser, Finance Manager; Lori Coe, Executive Secretary

CALL TO ORDER

Chairman Poleski called the meeting to order at 4:30 p.m.

APPROVAL OF THE MINUTES OF APRIL 26, 2010

Mr. Nieboer moved approval of the minutes of April 26, 2010 as presented. Mr. Tillotson supported the motion. The motion carried.

ADDITIONS/DELETIONS TO THE AGENDA

There were no additions or deletions offered.

Mr. Tillotson moved acceptance of the agenda as printed. Mr. Densmore supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

A. Treasurer's Report for April 2010

Community Grant and PA2

- Revenues totaled \$504,061.74
- Expenditures totaled \$694,900.13
- Administration 54% spent
- CCC 54% spent
- Subcontracts 49% spent
- ABW revenue at 80% due to open enrollment for a short period
- No PA2 received in April
- Bills to be approved totaled \$691,288.90

Mr. Brehler moved to recommend to the Commission approval of the Community Grant and PA2 Treasurer's Report for April 2010 as presented. Mr. Tillotson supported the motion. The motion carried.

Medicaid

- Revenues totaled \$243,193.06
- Expenditures totaled \$242,489.28
- Administration 47% spent
- CCC 56% spent
- Subcontracts 70% spent
- Bills to be approved totaled \$242,524.28

PIHP Report

- CEI balance \$(89,912.51)
- Life ways balance \$(32,392.44)
- Washtenaw balance \$27,103.33

Mr. Showers moved to recommend to the Commission approval of the Medicaid Treasurer's Report for April 2010 as presented. Mr. Tillotson supported the motion. The motion carried.

B. State Action Plan Update FY 2010/2011

This document is required by the state for planning purposes. There were only a few areas which required change or where further information was wanted from the previous year. Some areas in prevention included underage drinking, over-the-counter drugs, and traffic fatalities. There were also changes in Communicable Diseases.

Mr. Tillotson moved to recommend to the Commission approval of the State Action Plan Update for FY 2010/2011 as presented. Mr. Showers supported the motion. The motion carried.

OLD BUSINESS

A. ABW Update

Mr. VanNorman reported conditions for the state contract with the PIHPs have changed; there will no longer be a limited benefit as the issue of parity with substance abuse and mental health came into play. He also reported the rates were scheduled to increase to \$15.87 PEPM on May 1, 2010. However, the Actuary inserted a geographic factor for the 18 PIHPs and we, therefore, will receive less than anticipated, with three different rates. The PEPM rates will be \$6.16 for CEI, \$11.36 for Washtenaw, and \$9.83 for LifeWays. Rates are different for the same services based on dollars spent last year. These rates will be rebased next year per the State. Mr. VanNorman also reported an additional \$126,000 for services already provided was received, which will free up some block grant funds spent on ABW clients.

B. Update on Non-Credentialed Staff Issue

Mr. VanNorman stated this incident was reported to the Mid-Michigan affiliation PIHP and they concurred with the proposed solution. The provider owes roughly \$8,000 for billings submitted by the non-credentialed clinician and will be notified as to the recoupment process. The provider does have an appeal right.

C. Executive Director Evaluation Process

Lengthy discussion ensued on a process to use for evaluation of the executive director, with three different tools presented for consideration. Mr. Showers requested the tool used at CEI be obtained, if possible. Forms used to evaluate other CA directors were also requested. Ms. McCafferty said reading the Annual Report and Financial Audit is all that is needed as those documents say it all as to how the director is performing. Mr. Showers agreed. Mr. Poleski asked each member to think about priorities of the Commission and director, and for each to note 4 or 5 qualities they would want or expect of a director. Mr. Brehler stated another area to think about is whether or not members believe the Commission has a valuable contribution to make. Mr. VanNorman will ask for the requested documents and have them mailed out.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting adjourned at 6:00 p.m.