



2875 Northwind Drive * East Lansing, Michigan * 48823 * 517.337.4406

EXECUTIVE-PERSONNEL-FINANCE COMMITTEE

February 28, 2011

Michigan High School Athletic Association
1661 Ramblewood Drive
East Lansing, Michigan

MINUTES

MEMBERS PRESENT: Joe Brehler; Jamie Clover Adams; Brad Densmore; Debbie De Leon; Warren Everett; Lynn Mason; Stan Nieboer; Ralph Tillotson

ABSENT: Cliff Herl – contacted us before the meeting to report he would not be present.

STAFF: Gary VanNorman, Executive Director; Gerrie Roeser, Finance Manager

GUESTS: Lisa McCafferty; Cletus Smith

CALL TO ORDER: Vice-Chairperson Brehler called the meeting to order at 4:30 p.m.

APPROVAL OF THE MINUTES OF JANUARY 24, 2011

Mr. Tillotson moved approval of the minutes of January 24, 2011 as presented. Mr. Densmore supported the motion. The motion carried.

ADDITIONS/DELETIONS TO THE AGENDA

Mr. VanNorman requested adding “Annual Report Distributed for Review” as Agenda item V.D.

Mr. Densmore moved acceptance of the agenda as modified for Mr. VanNorman’s additional item. Mr. Nieboer supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

A. Treasurer's Reports for January 2011

January Community Grant/PA2

Bills to be approved for the month \$525,352.80

Bank balance 1/1/11 \$4,752,789.14

Revenues received \$407,224.13

Additional cash adjustments \$232.39

Total revenues received \$407,456.52

Total expenditures \$529,334.95

Additional cash paid out \$6,937.95

Total cash paid out \$536,272.90

Administrative expenses \$59,921.40

CCC expenses \$22,845.20

Prevention expenses \$6,137.58

Jackson Recovery Court expenses \$3,363.06

Subcontractor expenses \$437,067.71

Grand total expenses \$529,334.95

Medicaid/ABW January

Bills to be approved for the month \$276,697.24

Bank balance 1/1/11 \$238,634.48

Revenues received \$259,939.43

Additional cash adjustments \$7,085.03

Total revenues received \$267,024.46

Total expenditures \$276,697.24

Total cash paid out \$276,697.24

Subcontractor expenses \$276,697.24

PIHP Reports as of January

Medicaid

CEI balance \$(55,570.58)

LifeWays balance \$(82,242.46)

Washtenaw balance \$47,345.92

PIHP Reports as of January - Continued

ABW

CEI balance \$(16,834.12)

LifeWays balance \$(4,717.81)

Washtenaw balance \$6,390.57

Ms. Roeser stated that Lifeways increased Medicaid PEPM from \$60,000 to \$75,000 beginning February 2011 and reimbursed Mid-South for the \$43,106.22 requested for services in excess of PEPM through January 2011. She further stated that the ABW risk reserve is sufficient to cover the remaining amount.

Mr. Tillotson moved to recommend to the Commission approval of the Block Grant, Medicaid and ABW Treasurer's Reports for January as presented. Ms. De Leon supported the motion. The motion carried.

B. Governor's Budget Implications

Mr. VanNorman stated that the Governor's budget did not impact the Department of Community Health as drastically as other departments. Mental Health and Substance Abuse Services received an increased recommendation. The challenge will be in how the Department's line item budgets will end up being impacted, since the Governor's budget consolidated previous line items. However, we are not as in as bad of shape as Illinois, where the Governor discontinued all SUD spending to save \$54 million for the remainder of the year. Discussion ensued.

C. Presentation of Slate of Officers for 2011

Mr. Brehler discussed the historical process of selecting officers; specifically the movement of each officer to the next higher office and filling the secretary office with the county in the rotation, which would be Hillsdale this time. The Slate would consist of Joe Brehler as Chair, Lynn Mason as Vice-Chair, Stan Nieboer as Treasurer, and Brad Densmore as Secretary.

Mr. Tillotson moved to recommend to the Commission approval of the Slate of Officers as presented. Ms. De Leon supported the motion. The motion carried.

Mr. Tillotson emphasized that Mr. Brehler, as current Vice Chair has been filling in for the former Chair who is now serving as an elected official in the House of Representatives.

D. Annual Report Distributed for Review

Mr. VanNorman presented the FY 09/10 Annual Report draft for Executive Committee Review. This will need to be put before the Commission in March for approval to meet the By-Law provision to have the report issued by April 1 each year. Mr. VanNorman requested any feedback be provided within the next two weeks so he can make any required changes and redistribute to all Board members for further review prior to the full Commission meeting in March.

OLD BUSINESS

A. Executive Director Evaluation Instruments requested

Mr. Brehler indicated this item has been discussed several times in the past and proposed that the instrument to be adopted should be short and easy to use. He felt the CEI instrument used for their Executive Director met the criteria. Ms. Mason concurred with the comments and offered a motion.

Ms. Mason moved to recommend to the Commission adoption of the CEI Executive Director's evaluation instrument for Mid-South Executive Director. Mr. Tillotson supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment. At this point, Mr. Tillotson introduced Mr. Cletus Smith who is a newly elected Commissioner from Lenawee County that has been appointed to our Board. All welcomed Mr. Smith.

ADJOURNMENT

The meeting adjourned at 5:12 p.m.