



EXECUTIVE-PERSONNEL-FINANCE COMMITTEE

August 24, 2009 – 4:30 p.m.
Michigan High School Athletic Association
1661 Ramblewood Drive
East Lansing, Michigan

M I N U T E S

MEMBERS PRESENT: Ralph Tillotson, Chair; Joe Brehler; Jan Bunting; Brad Densmore; Debbie DeLeon; Lynn Mason; Stan Nieboer; Earl Poleski

MEMBER ABSENT: Robert Showers

GUESTS: Jim VanDoren; Lisa McCafferty

CALL TO ORDER

Mr. Tillotson called the meeting to order at 4:31 p.m.

ADDITIONS/DELETIONS TO THE AGENDA

Ms. Mason asked to add a letter she wrote. It was added under Old Business, Item B.

Mr. Densmore moved to accept the Agenda with exception. Ms. Mason supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

A. Treasurer's Reports for June and July 2009

June 2009 Block Grant

Bills to be approved totaled \$634,295.47

Revenues totaled \$888,488.43. Note: All PA2 received; Jackson received July 31 and reflected on July report. August payments have been released and letters will be sent to counties.

Expenditures totaled \$635,304.09

Net Income \$253,184.34

Total Assets & Liabilities \$4,127,860.46

Net Increase in Cash \$252,603.06

June 2009 Medicaid

Bills to be approved totaled \$182,899.90

Revenues totaled \$193,187.68

Expenditures totaled \$182,899.90

Net Income \$10,287.78

Assets & Liabilities \$254,288.36

Net Increase in Cash \$10,287.78

PIHP Report

CEI balance zero (payable \$80,763.72)

LifeWays balance \$9,130.08

Washtenaw balance zero (payable \$26,239.51)

July 2009 Block Grant

Bills to be approved totaled \$739,033.58

Revenues totaled \$701,695.17. Jackson's PA2 reflected. Hillsdale sent August remittance; letters sent to remainder of counties requesting funds. Amounts were higher than expected.

Expenditures totaled \$743,988.91

Net Income \$(42,293.74)

Assets & Liabilities totaled \$3,997,283.88

Net Decrease in Cash \$(130,576.58)

July 2009 Medicaid

Bills to be approved totaled \$154,394.80

Revenues totaled \$181,291.22

Expenditures totaled \$154,394.80

Net Income \$26,896.42

Assets & Liabilities \$281,184.78

Net Increase in Cash \$26,896.42

PIHP Report

CEI balance zero (payable \$76,068.63)

LifeWays balance \$(1,278.33)

Washtenaw balance zero (payable 29,369.01)

Mr. Poleski moved to accept the June and July Treasurer's Reports as presented and forward to the full Commission for approval. Ms. DeLeon supported the motion.

Mr. Poleski asked what was being done in addressing a new year budget. Mr. VanNorman responded staff is under a new insurance plan and there are primarily four categories where any monetary significance could be achieved; salaries and wages, fringes, rent, and data system. With the Health Reimbursement account set up, potential deductible changes could happen. In response to a question on the office lease situation Mr. VanNorman stated we are locked into our lease but purchasing a building is an option. Mr. VanNorman added purchasing was discussed prior to his arrival, but it is a significant commitment with uncertainty as to whether CAs will be rolled into PIHPs. There are tradeoffs in ownership, utilities, maintenance, trash removal, snow plowing, lawn care, etc. He indicated he could pursue purchasing if that was the Board's desire.

Vote called on the motion. The motion carried.

B. Annual Plan Submission to ODCP

Mr. VanNorman stated this submission is in the ODCP required format. He added a majority of it is prevention, and noted one section that was left blank in prevention information was done so at ODCP's direction since it is reported.

Ms. Mason moved the Annual Plan submission be forwarded to the full Commission for approval. Mr. Poleski supported the motion. The motion carried.

C. Comerica Investments

Ms. Roeser reported CDs matured on August 18, and after review of FDIC coverage, some funds were moved into accounts with no maximum limits with no applicable law at Comerica Bank. She added we are still waiting on the FDIC response on coverage limits. Lastly, she noted the CDs expire on 12/31/09 and alternatives are being investigated. Discussion ensued.

Mr. Poleski moved to instruct management to take the outstanding issue with the FDIC to another level in order to get an answer quickly. Ms. Mason supported the motion. The motion carried.

D. MDCH Additional Funding

Mr. VanNorman reported we received \$112,087 of additional funding from the State, all to be spent in treatment. He added that at the 6 month review process, programs were identified that needed additional dollars. Specific recommendations will be brought to the Committee next month.

OLD BUSINESS

A. Tabled Item-NCA/LRA Letter

Mr. VanNorman stated he had spoken with Commissioner Copedge, and based on receipt of financial information from the program, and the fact that Comm. Copedge is not present at this meeting, it is recommended this item be left on the table at this time. He added it could be brought off the table at the full Commission if that is desired.

B. Lynn Mason's Letter

Ms. Mason distributed her letter for members to read.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting adjourned at 5:19 p.m.