

EXECUTIVE-PERSONNEL-FINANCE COMMITTEE

May 26, 2009 – 4:30 P.M.
Michigan High School Athletic Association
1661 Ramblewood Drive
East Lansing, Michigan

M I N U T E S

MEMBERS PRESENT: Ralph Tillotson, Chair; Joe Brehler; Jan Bunting; Brad Densmore; Lynn Mason; Stan Nieboer; Earl Poleski; Robert Showers

MEMBERS ABSENT: Debbie DeLeon

STAFF: Gary VanNorman, Executive Director; Gerrie Roeser, Finance Manager; Lori Griffin, Executive Secretary; Jeanne Diver, CCC/Quality Assurance Manager; Lisa Larson, Utilization Coordinator

GUESTS: Pat Wheeler, NCA/LRA; Lisa McCafferty, Ionia alternate member; Judith Cates, CEI-CMH/SAS; Ericanne Spence, CEI-CMHA/SAS; Melanie Jackson, CEI-CMHA/SAS; Jim VanDoren; Deb Smith

CALL TO ORDER

Mr. Poleski called the meeting to order at 4:33 p.m. as Mr. Tillotson had not yet arrived.

APPROVAL OF THE MINUTES OF APRIL 27, 2009

Mr. Nieboer moved approval of the minutes of April 27, 2009 as presented. Mr. Brehler supported the motion. The motion carried.

ADDITIONS/DELETIONS TO THE AGENDA

There were no additions or deletions.

PUBLIC COMMENT

There was no public comment.

Mr. Showers and Mr. Tillotson arrived. Mr. Tillotson assumed the chair.

NEW BUSINESS

A. Treasurer's Report for April

Community Grant & PA2

- Bills to be approved totaled \$718,636.04
- Revenue totaled \$496,479.54
- Expenses totaled \$718,911.08
- Net Income \$(222,431.54)
- Total Assets & Liabilities \$3,878,258.38
- Net Decrease in Cash \$(278,229.40)

Ms. Roeser noted receipt of Hillsdale, Gratiot, Lenawee, and Clinton PA2 dollars. These receipts will be reflected in next month's report.

Mr. Showers moved to accept the Community Grant/PA2 portion of the Treasurer's Report and forward it to the full Board for approval. Mr. Densmore supported the motion. The motion carried.

Medicaid

- Bills to be approved totaled \$170,938.93
- Revenue totaled \$191,150.23
- Expenses totaled \$170,938.93
- Net Income \$20,211.30
- Total Assets & Liabilities \$259,632.05
- Net Increase in Cash \$20,211.30

PIHP Report

- CEI ending balance -0-
- LifeWays ending balance \$(10,440.66)
- Washtenaw ending balance -0-

Received \$3,936.58 from Life ways in May for March deficit.

Ms. Mason moved to accept the Medicaid portion of the Treasurer's Report and forward it to the full Board for approval. Mr. Poleski supported the motion. The motion carried.

B. Executive Order Impact

Mr. VanNorman reported that across all CAs, a total of \$679,998 was cut via Executive Order, from SDA and General fund dollars. This also included dollars removed from Odyssey House and Salvation Army in Detroit. Mid-South's share was \$5,142 in SDA and \$43,732 general fund, totaling \$48,875. Mr. VanNorman noted he had expected a larger cut, and that it will not impact current allocations but will impact services. He also noted an additional \$450,000 is needed this year for services. This funding request was sent to ODCP based on contract provision.

C. ODCP Site Review Item: Risk-Based Monitoring Plan

This plan is a result of our recent site review by ODCP and federal requirement that we have such a plan. It addresses issues the state wants addressed. Mr. VanNorman noted that every CA was cited because none have officially adopted a plan. Discussion ensued.

Mr. Showers moved acceptance of the Risk-Based Monitoring Plan as presented and that it be forwarded to the full Board for approval. Mr. Densmore supported the motion. The motion carried.

Mr. Copedge arrived, stating he would be unable to attend the full Board meeting due to a conflict with a county meeting, and asked that item V.E. be moved up on the agenda for discussion at this time. He asked that this item not be put forth for a vote this evening, and asked where it stood. Mr. VanNorman replied he met in a dialog session with Ms. Wheeler and Mr. Larry Salstrom, NCA Board chairman before the letter was sent, and that the letter is not an action item for this meeting. Mr. VanNorman indicated that there is no money to grant the request, and their six month review found SDA budgeted twice, plus the agency is losing approximately \$60,000 in United Way funding. Mid-South funds 80-90 percent of the program now.

Mr. Copedge moved to place the NCA/LRA letter on the table. Mr. Poleski supported the motion. The motion carried.

D. Policies

Benefit Information

Mr. VanNorman reported this policy was referenced needing modification in the ODCP site review. He added that ODCP was incorrect in that it did include all benefits for ABW. He added the policy now includes fee for service information not required by policy. Upon committee approval, it will be forwarded to the full Board for approval at the June meeting.

Mr. Nieboer moved to approve the Benefit Information policy and that it be put before the full Commission in June for approval. Mr. Showers supported the motion. The motion carried.

OLD BUSINESS

A. Policies

Mr. VanNorman reported the Residency, Investment, and Formal Appeal to Commission policies were back for committee approval after suggested changes were made. Only the Investment policy had changes.

Mr. Nieboer moved to accept the changes as printed and recommend approval of the Residency, Investment, and Formal Appeal to Commission policies to the full Board for approval. Ms. Bunting supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting adjourned at 5:27 p.m.