

EXECUTIVE-PERSONNEL-FINANCE COMMITTEE

February 26, 2007 – 4:30 p.m.
Hilliard Building, 1st Floor Conference Room
121 E. Maple Street
Mason, Michigan

MINUTES

PRESENT: Joe Brehler; Brad Densmore; Debbie DeLeon; Lynn Mason; Robert Showers; Ralph Tillotson; Bob VanBelzen

ABSENT: Dan Alonzi, Chair; Gail Mahoney; Eusebio Solis

STAFF: Gary VanNorman, Executive Director; Mary Kronquist, Assistant Director; Gerrie Roeser, Finance Manager; Lori Griffin, Executive Secretary; Joel Hoepfner, Prevention Coordinator

GUEST: Lisa McCafferty, Ionia County Health Department

CALL TO ORDER

Mr. Showers called the meeting to order at 4:36 p.m.

APPROVAL OF THE MINUTES OF JANUARY 22, 2007

Mr. Tillotson moved approval of the Minutes of January 22, 2007 as presented. Mr. VanBelzen supported the motion. The motion carried.

ADDITIONS TO THE AGENDA

Added under New Business, Item D: Funding request from the Ingham Substance Abuse Prevention Coalition; and under Old Business, Item B: Ionia Contract recommendation.

Mr. Tillotson moved acceptance of the Agenda as printed with changes. Mr. Densmore supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

A. Treasurer's Report for January 2007 Community Grant and PA2

Ms. Roeser reported the following:

- Bills to be Approved for the month totaled \$886,755.19. She noted there were several 05/06 payables included in those payments.
- Monthly revenues of \$646,614.21
- Monthly expenses of \$704,387.76
- Net Income of \$(57,773.55)
- Total Assets and Liabilities of \$4,283,216.98
- Year-to-date decrease in cash of \$(843,113.59)

Medicaid

- Bills to be Approved totaled \$122,695.42, which also included several 05/06 payables
- Monthly revenues of \$170,505.15
- Monthly expenses of \$121,930.87
- Net Income of \$48,574.28
- Total Assets and Liabilities of \$564,204.73
- Year-to-date net increase in cash of \$98,809.73

Medicaid PIHP

- CEI balance of \$103,432.79
- LifeWays balance of \$(28,502.18)
- Washtenaw balance of \$6,111.78
- Total of \$81,042.39

- YTD PEPM received \$670,882.25
- Interest earned \$3,349.51
- Treatment services paid \$469,812.05
- AAR services paid \$57,496.68
- Administrative services paid \$65,880.64
- Total \$81,042.39

Ms. DeLeon moved to recommend to the Commission approval of the Treasurer's Report for January 2007 as presented. Ms. Mason supported the motion. The motion carried.

B. Gratiot County PA2 for Addiction Solutions

Request to provide Addiction Solutions with \$5,000 of Gratiot County PA2 for services provided to county clients in Mt. Pleasant prior to opening of Alma site. Staff recommendation is to approve.

Mr. Tillotson move to recommend to the Commission approval of the staff recommendation to provide \$5,000 of Gratiot County PA2 dollars to Addiction Solutions. Ms. DeLeon supported the motion. The motion carried.

C. Data Position Vacancy

Mr. VanNorman reported data position was vacated and that his wish is to hire a contractual person familiar with our data system to help staff with running of certain reports.

Ms. DeLeon moved to recommend to the Commission authorization to address the vacant position with a contractual person. Mr. Densmore supported the motion. The motion carried.

D. Request for Funding from Ingham Substance Abuse Prevention Coalition

Request is for \$1,500 in support of Alcohol Awareness Month activities in Ingham County. The staff recommendation is to approve.

Ms. DeLeon moved to recommend to the Commission approval of the staff recommendation to provide \$1,500 of Ingham County PA2 dollars to the Ingham Substance Abuse Prevention Coalition to support Alcohol Awareness Month activities. Mr. Brehler supported the motion. The motion carried.

OLD BUSINESS

A. Calhoun County PA2 Status

Mr. VanNorman reported he attended the February 1, 2007 Calhoun County Board of Commissioners meeting to make a presentation and request release of the 2005/06 PA2 dollars they are holding. He noted the response was the dollars will not be sent as the county is seeking approval to leave our region, which is still not certain to happen. Mr. VanNorman also reported he requested release of 2006/07 PA2 dollars. He referenced a letter in the packet from the Attorney General specifying the county, by law, is to send the PA2 dollars to the coordinating agency. Mr. VanNorman stated he could request state intervention or if that was unsuccessful, request that the Treasury Department institute a formal investigation. Brief discussion ensued.

Mr. Brehler moved to authorize Mr. VanNorman to go within the next 30 days to the state Treasury Department to resolve the Calhoun County PA2 issue if resolution has not been achieved. Mr. VanNorman should also encourage Calhoun County to have their representative(s) attend Mid-South meetings to participate in the process. Mr. Tillotson supported the motion. The motion carried.

B. Ionia Contract Update

Mr. VanNorman reported a contract has been developed and presented to the Ionia County Health Department for the provision of treatment services in Ionia County. He stated his appreciation for the responsiveness and professionalism of Ms. McCafferty in this process. Referrals will be made to their referral network once everything is in place. Mr. VanNorman also stated a joint press release will be prepared when appropriate.

ADJOURNMENT

The meeting adjourned at 5:46 p.m.