

EXECUTIVE-PERSONNEL-FINANCE COMMITTEE

April 27, 2009 – 4:30 p.m.
Michigan High School Athletic Association
1661 Ramblewood Drive
East Lansing, Michigan

MINUTES

MEMBERS PRESENT: Ralph Tillotson, Chair; Joe Brehler; Brad Densmore; Debbie DeLeon; Lynn Mason; Robert Showers

MEMBERS ABSENT: Jan Bunting; Stan Nieboer; Earl Poleski

STAFF: Gary VanNorman, Executive Director; Gerrie Roeser, Finance Manager; Lori Griffin, Executive Secretary

GUESTS: Lisa McCafferty, Ionia Health Department/Ionia alternate member; Jim VanDoren; Deb Smith

CALL TO ORDER

Mr. Tillotson called the meeting to order at 4:35 p.m.

APPROVAL OF THE MINUTES OF MARCH 23, 2009

Mr. Showers moved approval of the minutes of March 23, 2009 as presented. Ms. DeLeon supported the motion. The motion carried.

ADDITIONS/DELETIONS TO THE AGENDA

There were no additions or deletions.

Mr. Densmore moved acceptance of the agenda as printed. Ms. DeLeon supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

A. Treasurer's Report for March 2009

Community Grant & PA2

- Bills to be approved totaled \$689,068.55
- Revenue totaled \$494,024.09
- Expenditures totaled \$688,358.72
- Net Income totaled \$(194,334.63)
- Total Assets & Liabilities \$4,156,487.78
- Net Decrease in Cash \$(194,911.46)

Medicaid

- Bills to be approved totaled \$211,048.56
- Revenue totaled \$185,511.01
- Expenditures totaled \$164,059.93
- Net Income totaled \$21,451.08
- Total Assets & Liabilities \$239,420.75
- Net Decrease in Cash \$(25,537.55)

PIHP Report

- CEI ending balance was zero
- LifeWays ending balance \$(3,936.58)*
- Washtenaw ending balance was zero

* received \$3,357.58 from LifeWays in April for February deficit; deficit is now \$3,936.58 for LifeWays balance.

Ms. DeLeon moved to accept the Treasurer's Report for March 2009 as presented and forward it to the full Commission for approval. Ms. Mason supported the motion. The motion carried.

B. Policies

1. Residency

Mr. VanNorman stated Mid-South does not currently have a residency policy. This is similar to Northern Michigan's and requires clients be residents of the region for 90 days before being eligible to receive our funding, unless they meet the exceptions delineated in the policy.

2. Investment.

Mr. VanNorman reported this is also a new policy which follows current practice, assuring secure investments, and flexibility to access cash quickly if needed. It was requested to add language regarding adherence to state and federal requirements.

3. Formal Appeal to Commission

Mr. VanNorman stated this policy has minimal changes and is the process for appealing decisions to the director and ultimately the Board. Reference added to other primary policies that contain appeal language.

Ms. Mason moved to have final corrected versions to this Committee next month to forward to the full Board for approval at the April meeting. Mr. Showers supported the motion. The motion carried.

C. Insurance Health Reimbursement Arrangement

Mr. VanNorman reported health insurance rates were going to see a double-digit increase for the new benefit year—23%. Looking for relief, he stated staff has determined HRA accounts are the best alternative. He noted legal counsel has reviewed the proposed agreement and recommended some changes, which are incorporated into the agreement handed out. He also noted employees will be responsible for part of their deductible (\$300 single and \$400 family), which will be retained by the Commission and carried to the following year if not used in its entirety. There will also be a \$5 per employee monthly charge for claims processing by an outside agency.

Mr. Densmore moved to send the health insurance reimbursement arrangement proposal to the full Commission for approval. Ms. DeLeon supported the motion. The motion carried.

OLD BUSINESS

A. Policies

Mr. VanNorman stated the Procurement, Standardized Sliding Fee Scale, and Cultural Competency policies are back before the committee due to some items requiring clarification. Changes were made based on comments from members.

Mr. Showers moved to forward the Procurement, Standardized Sliding Fee Scale, and Cultural Competency policies to the full Commission for approval. Mr. Densmore supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting adjourned at 5:10 p.m.