

## **EXECUTIVE-PERSONNEL-FINANCE COMMITTEE**

**November 28, 2005 - 4:30 p.m.  
Michigan High School Athletic Association  
1661 Ramblewood Drive  
East Lansing, Michigan**

### **MINUTES**

**PRESENT:** Ken Lautzenheiser, Chair; Brian Calley; Debbie De Leon; Ross Fulton; Bob Johnson; Ken Ponds; Bob Showers; Ralph Tillotson

**ABSENT:** Dan Alonzi; Gail Mahoney

**STAFF:** Robin Reynolds, Executive Director; Mary Kronquist, Assistant Director; Lori Griffin, Executive Secretary

#### **CALL TO ORDER**

Mr. Lautzenheiser called the meeting to order at 4:38 p.m.

#### **APPROVAL OF THE MINUTES OF OCTOBER 24, 2005 AND NOVEMBER 9, 2005**

**Mr. Johnson moved approval of the Minutes of October 24, 2005 as presented. Mr. Calley supported the motion. The motion carried.**

**Mr. Calley moved approval of the Minutes of November 9, 2005 as presented. Mr. Fulton supported the motion. The motion carried.**

#### **APPROVAL OF THE AGENDA**

**Mr. Fulton moved approval of the Agenda as printed. Mr. Showers supported the motion.**

Ms. Reynolds asked to delete Item V. G., Clinton County Wraparound Funding, under New Business. She stated it was discussed by the Program Development Committee who approved the concept, but further information is needed prior to seeking approval.

**The Agenda was adopted as amended.**

## **NEW BUSINESS**

### **A. Treasurer's Report for October 2005 Community Grant and PA2**

Ms. Reynolds stated that in Ms. Roeser's absence, and the Committee's wish for brevity, she would present a shortened Treasurer's Report.

Ms. Reynolds reported the Bills to be Approved are reflected in checks 13458-13528 and ACH 306-327, and totaled \$854,359.10, with no checks of significance to report. She reported Total Revenues of \$543,743.87; Expenses for the CA of \$77,366.58; Total Expenses of \$77,366.58, and Net Income of \$466,377.29. Ms. Reynolds noted there are no year-to-date figures since October is the first month of the fiscal year. She also noted the providers are showing zero since no payments were made to them. On the Balance Sheet, Ms. Reynolds reported Total Assets and Liabilities & Capital of \$4,423,082.12, and on the Statement of Cash Flow, she noted the Beginning Balance of \$(4,507,545.74), the Ending Balance of \$4,233,316.98, resulting in a Net Decrease in Cash of \$(274,228.76).

### **Medicaid**

Ms. Reynolds reported the Bills to be Approved, reflected in checks 3027-3057 totaled \$157,146.81. She noted Total Revenues of \$206,378.71, Total Expenses of -0-, and Net Income of \$206,378.71. On the Balance Sheet, she reported Total Assets and Liabilities & Capital of \$306,295.17. Lastly, Ms. Reynolds stated from the Statement of Cash Flow, the Beginning Balance of \$(387,715.30), the Ending Balance of \$437,487.50, which resulted in a Net Increase in Cash of \$49,772.20.

On the Medicaid PIHP Report, Ms. Reynolds reported balances as follows:

- CEI \$32,185.06
- LifeWays \$(4,176.17)
- Venture \$1,940.76
- Washtenaw \$2,088.45
- PEPM Received \$206,351.57
- FY 04/05 Savings applied -0-
- YTD Interest Earned \$518.72
- CDR Services paid out \$(14,408.33)
- Administrative services paid out \$19,166.67
- Overall Balance of \$32,038.10

**Mr. Showers moved to recommend approval of the Treasurer's Report for October 2005 to the full Board. Mr. Tillotson supported the motion. The motion carried.**

### **B. Nominating Committee**

Ms. Reynolds stated the Nominating Committee presents a Slate of Officers for the new year at the January meeting. She added at this point, since it is uncertain who will be returning since some terms expire, the rotation is as follows:

Chair - Gratiot County-Dan Alonzi  
Vice Chair - Calhoun County-Ken Ponds  
Treasurer - Ingham County-Debbie De Leon  
Secretary - Clinton County-Bob Showers

Ms. Reynolds also noted Eaton County has opted out of an officer position, and that Ionia and Newaygo would be added to the rotation next year.

**Mr. Tillotson moved to present the Slate of Officers for 2006 as presented. Mr. Showers supported the motion. The motion carried.**

### **C. Calhoun County Prevention Allocation**

Ms. Reynolds stated the recommendation for Calhoun County is a total of \$272,144. She reported the breakdown of funding as follows:

\$177,361 MDCH funding  
\$85,431 Calhoun County PA2  
\$9,352 methamphetamine grant

She reported the dollars will go to Minority Program Services and the TCC to perform the data collection.

**Mr. Ponds moved to approve the staff recommendation for the Calhoun County Prevention Allocation of \$272,144 and forward it to the full Commission for approval. Mr. Tillotson supported the motion. The motion carried.**

### **D. Newaygo County Prevention Allocation**

Ms. Reynolds noted this recommendation was previously approved and is back after receiving a budget. She stated the recommendation is to fund Pride Youth Programs \$54,302 for goals one and two, and the Sheriff's Department \$12,000 to do compliance checks in the county.

**Mr. Fulton moved to approve the staff recommendation for the Newaygo County Prevention Allocation of \$66,302 and to forward it to the full Commission for approval. Mr. Ponds supported the motion. The motion carried.**

### **E. Ingham County Teen Court Funding**

Ms. Reynolds reported the Program Development Committee has reviewed this proposal and recommend it for continuation funding in the amount of \$25,000 in Ingham County PA2 dollars. She added they may be back for an additional request of \$14,000 if match funding can be obtained from Ingham County or the Courts.

**Ms. De Leon moved to approve the staff recommendation for the Lansing Teen Court in the amount of \$25,000, paid from Ingham County PA2 funds, and to forward it to the full Commission for approval. Mr. Fulton supported the motion. The motion carried.**

#### **F. Gratiot County Co-Occurring Treatment Funding**

Ms. Reynolds reported this proposal was also reviewed by the Program Development Committee who recommend its approval. She explained Gratiot County CMH and Human Aid wish to braid funding to offer co-occurring treatment to individuals with substance abuse and mental health disorders. She stated they anticipate serving approximately 20 clients at \$2,500 each. Ms. Reynolds also noted that since a majority of the clients will have Medicaid, the recommendation is to grant \$5,000 in block grant funding, with the Commission working with the providers on how to match the dollars.

**Ms. De Leon moved to approve the staff recommendation for the Gratiot County Co-Occurring Treatment Proposal in the amount of \$5,000 in block grant dollars, and to forward it to the full Commission for approval. Mr. Showers supported the motion. The motion carried.**

#### **G. Calhoun County Detention Center Treatment Funding**

Ms. Reynolds reported this proposal was reviewed by the Program Development Committee who recommend its approval. She stated it is a joint venture between Psychological Consultants and the Calhoun County Juvenile Home and will provide funding for substance abuse treatment services for high risk youth who reside in the home. She added between 8 and 10 hours of treatment services will be provided each week. Ms. Reynolds stated the recommendation is to approve \$16,000 of Calhoun County PA2 dollars.

**Mr. Ponds moved to approve the staff recommendation for the Calhoun County Detention Center Funding proposal in the amount of \$16,000, paid from Calhoun County PA2 funds, and to forward it to the full Commission for approval. Mr. Tillotson supported the motion. The motion carried.**

**OLD BUSINESS**

Mr. Johnson asked if all the prevention allocations are completed, and if so, he requested a recap of what is being done and what goals and dollar amounts were approved for each goal. He also asked for information on how the counties are treating their individual goals. Ms. Reynolds replied this could be done at the January meeting.

### **PUBLIC COMMENT**

There was no public comment.

### **ADJOURN**

The meeting adjourned at 5:10 p.m.