

MID-SOUTH SUBSTANCE ABUSE COMMISSION

Executive-Personnel-Finance Committee

May 15, 2006 - 4:30 p.m.
Via Teleconference

MINUTES

PRESENT: Dan Alonzi, Chair; Brad Densmore; Debbie De Leon; Bob Showers; Ross Fulton; Gail Mahoney; Lisa McCafferty

ABSENT: Bob Johnson; Ken Ponds; Ralph Tillotson

STAFF: Robin Reynolds, Executive Director; Mary Kronquist, Assistant Director; Gerrie Roeser, Finance Manager; Lori Griffin, Executive Secretary

CALL TO ORDER

The meeting was called to order at 4:36 by Chairman Alonzi.

APPROVAL OF THE MINUTES OF APRIL 24, 2006

Mr. Fulton moved approval of the Minutes of April 24, 2006 as presented. Ms. De Leon supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment. Ms. Reynolds reported the programs were appraised of this meeting and invited to participate if they wished.

NEW BUSINESS

A. Treasurer's Report for April 2006
Community Grant & PA2

Ms. Roeser began by reporting on the Bills to be Approved, reflected in general checks 13942 through 14026, and payroll ACH 457 through 483, which totaled \$977,358.50. She noted some significant checks as follows:

- Prepayments were made for the 3rd quarter to prevention providers; this is the last prepayment for the fiscal year. The 4th quarter will be actual expenditure reimbursement.
- Check 13952 was for staff conference expense
- Check 13956 was training expense for new prevention assistant

- Check 13959 was a prevention training expense
- Check 13988 was for prevention trainers and technical assistance
- Check 13990 to was contents and liability & bonding insurance
- There were also several travel reimbursements check for the PNA prevention training
- Check 14020 is the balance of liability & bonding insurance and not director's insurance. It will be posted to the correct account—the dollar amount is correct.

On the Income Statement, Ms. Roeser reported Total Revenues of \$676,351.67 for the month and \$4,624,023.29 year-to-date, which is 51.62% receivable (it should be 58.3%). She noted that Gratiot and Ionia PA2 dollars were received in April, and Newaygo's was received on May 1st. Ms. Roeser also noted that interest earned has exceeded budget already, and that she will be preparing an amendment in June using some and the remainder will be used as carry forward for next year's budget. Ms. Roeser also noted that 50% of the Gratiot CMH Co-Occurring contract amount was received. She continued by reporting Total Expenses for the month of \$977,720.61 and \$4,608,762.63 year-to-date, which resulted in Net Income for the month of \$(301,368.94) and year-to-date of \$15,260.66. On the Balance Sheet, Ms. Roeser reported Total Assets and Liabilities & Capital of \$3,659,997.59. She continued to the Statement of Cash Flow, reporting the Beginning Balance of \$(3,843,943.71), the Ending Balance of \$3,543,025.69, which resulted in a Net Decrease in Cash of \$(300,918.02) for the month and \$(964,520.05) year-to-date.

Medicaid

Ms. Roeser reported the Bills to be Approved, reflected in checks 3274 through 3305, and totaled \$180,683.11.

On the Income Statement, she reported Total Revenues for the month of \$151,237.54 and \$1,200,370.82 year-to-date; Total Expenses of \$181,844.11 for the month and \$1,037,637.74 year-to-date, resulting in Net Income for the month of \$(30,606.57) and \$162,733.08 year-to-date. On the Balance Sheet, Ms. Roeser reported Total Assets and Liabilities & Capital of \$320,435.76. She continued to the Statement of Cash Flow, noting the Beginning Balance of \$(348,296.78), the Ending Balance of \$318,851.21, resulting in a Net Decrease in Cash of \$(29,445.57) for the month and \$(68,542.19) year-to-date.

Ms. Roeser reported the PIHP Report was not available since the meeting was moved ahead one week, and that it would be presented in June.

Mr. Showers moved approval of the Treasurer's Report for April 2006 as presented. Mr. Fulton supported the motion. The motion carried.

B. Patrick Barrie Dialog Update

Ms. Reynolds reported on the recent dialog session held by Patrick Barrie, noting she went into it with no expectations, so she was not disappointed. She stated he discussed the history of substance abuse and possible integration, which may happen as there is some language in the House Appropriations boilerplate, which encourages mental health agencies to integrate coordinating agencies in their region. Mr. Alonzi reported that seven PIHP's are doing the work of coordinating agencies, and that mental health is not interested in providing substance abuse services. Discussion continued for a short while.

Ms. Reynolds announced that a new Drug Czar has been appointed. His name is Dan Allen and is a legal counsel to Governor Granholm.

OLD BUSINESS

There was no Old Business brought before the Committee.

PUBLIC COMMENT

There was no public comment.

Ms. Reynolds responded that discussion will take place in June with regards to the attorney response to CDRS's lawsuit, which she noted had been withdrawn.

ADJOURNMENT

The meeting adjourned at 5:10 p.m.