

EXECUTIVE-PERSONNEL-FINANCE COMMITTEE

December 18, 2006 - 4:30 p.m.
Mid-South Substance Abuse Commission
2875 Northwind Drive, Suite 215
East Lansing, Michigan

MINUTES

PRESENT: Brian Calley; Brad Densmore; Ross Fulton; Ken Ponds (via telephone); Robert Showers (via telephone); Ralph Tillotson

ABSENT: Dan Alonzi, Chair; Debbie De Leon; Gail Mahoney; Robert Johnson

STAFF: Mary Kronquist, Assistant Director; Lori Griffin, Executive Secretary; Gerrie Roeser, Finance Manager; Jeanne Diver, Quality Assurance Manager

GUESTS: Gary VanNorman; Lisa McCafferty, Ionia County Health Department; Trisha Zizumbo, Ionia County Health Department

CALL TO ORDER

Mr. Tillotson called the meeting to order at 4:40 p.m.

ADDITIONS TO THE AGENDA

There were no additions offered.

Mr. Calley moved approval of the Agenda as printed. Mr. Densmore supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

A. Treasurer's Report for November 2006 Community Grant and PA2

Ms. Roeser reported the following:

- Bills to be Approved, reflected in general checks 14573-14659 and payroll ACH 636-659, totaled \$694,499.29
- Revenues: \$556,032.56 for November and \$1,100,592.11 year-to-date
- Noted that another request has been sent to Calhoun County for last year's PA2 dollars.
- Expenditures: \$668,638.87 for November and \$757,304.16 year-to-date
- Net Income: \$(112,606.31) for November and \$343,287.95 year-to-date
- Total Assets and Liabilities & Capital of \$4,673,483.72
- Statement of Cash Flow shows a Net Decrease in Cash of \$(133,275.32) for November and \$(461,238.62) year-to-date.

Medicaid

- Bills to be Approved, reflected in checks 3491-3523, totaled \$169,558.31.
- Revenues: \$166,628.87 for November and \$333,892.31 year-to-date
- Expenditures: \$169,558.31 for month and year-to-date
- Net Income: \$(2,929.44) for November and \$164,334.00 year-to-date
- Total Assets and Liabilities & Capital of \$347,008.46
- Statement of Cash Flow shows a Net Decrease in Cash of \$(2,927.25) for November and a Net Increase of \$28,055.52 year-to-date

Ms. Roeser reported the Medicaid PIHP Report is not ready as bills are just coming in.

B. Gratiot County RFP

Ms. Kronquist reported only one response was received from letting the RFP for Gratiot County treatment services, that from Addiction Solutions. She added it is the staff recommendation to award the RFP to Addiction Solutions for a total of \$79,966.

Mr. Showers moved to award the RFP for Gratiot County Treatment Services to Addiction Solutions for a total of \$79,966. Mr. Fulton supported the motion. The motion carried.

C. Ionia County RFP

Ms. Kronquist reported two proposals were received, from the Ionia County Health Department and Life Guidance, in response to the RFP for treatment services in Ionia County. She stated since there are some outstanding issues with both proposals, the recommendation is to table pending both providers making oral presentations to either the Program Development Committee or full Commission.

Mr. Fulton moved to table the Ionia County RFP pending further presentations from the providers. Mr. Showers supported the motion. The motion carried.

OLD BUSINESS

Mr. Ponds asked that his name be withdrawn from consideration for the office of Chairperson for 2007. He indicated that issues in Calhoun County were the reason for this request.

Mr. Showers moved to change the order of rotation for officer assignments for 2007 and move all current officers forward one step based on the request from Mr. Ponds and possible decisions made by Calhoun County. Mr. Densmore supported the motion. The motion carried.

PUBLIC COMMENT

Mr. Tillotson stated to those on the telephone that incoming Executive Director Gary VanNorman was in attendance at the meeting.

ADJOURNMENT

The meeting adjourned at 5:00 p.m.