

MID-SOUTH SUBSTANCE ABUSE COMMISSION

Executive-Personnel-Finance Committee

April 24, 2006 - 4:30 p.m.
Via Teleconference

MINUTES

PRESENT: Dan Alonzi, Chair; Brad Densmore; Ken Ponds; Debbie De Leon; Bob Showers; Ross Fulton; Ralph Tillotson; Gail Mahoney

ABSENT: Bob Johnson; Brian Calley

STAFF: Robin Reynolds, Executive Director; Mary Kronquist, Assistant Director; Gerrie Roeser, Finance Manager; Lori Griffin, Executive Secretary

CALL TO ORDER

The meeting was called to order at 4:35 p.m. by Mr. Alonzi.

APPROVAL OF THE MINUTES OF MARCH 27, 2006

Ms. De Leon moved approval of the Minutes of March 27, 2006 as presented. Mr. Showers supported the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

A. Treasurer's Report for March 2006

Community Grant and PA2

Ms. Roeser reported the Bills to be Approved, which were reflected in general checks 13857 through 13942 and payroll ACH 430 through 456, totaled \$553,047.91. She reported noteworthy checks as follows:

- checks 13866-13872 were travel reimbursements for a prevention workshop
- checks 13861 and 13862 were for MARO Conference expenses for staff
- 13897-13900 were for drug court team meeting payments to providers
- 13913-13922 were travel reimbursements for a prevention workshop
- 13925-13928 were travel reimbursements for a guidance workshop.

On the Income Statement, Ms. Roeser reported Total Revenues for the month of \$1,078,244.26 and \$3,947,671.62 year-to-date, which is a 44.19% receivable. She explained this receivable should be 50% but is low due to not receiving all of the PA2 dollars yet. Ms. Roeser noted that Clinton, Jackson and Lenawee PA2 dollars came in during March, and Ionia was received April 10. She also reported that interest earned has met the budget, and when the amendment is processed in June some will be used and the excess will be carried forward for next year. She also reported 6 month review meetings are being held with providers, and most overages in budgets are due to ABW; dollars coming in are approximately \$6,000 to \$7,000 less than last year. She added her belief it would all balance out by the end of the fiscal year. Ms. Roeser reported Total Expenses for the month of \$551,875.16 and \$3,631,042.02 year-to-date, which resulted in Net Income for March of \$526,369.10 and \$316,629.60 year-to-date. On the Balance Sheet, Ms. Roeser reported Total Assets and Liabilities & Capital of \$3,960,915.61. Ms. Roeser continued to the Statement of Cash Flow, reporting the Beginning Balance of \$(3,317,515.45), the Ending Balance of \$3,843,943.71, which resulted in a Net Increase in Cash of \$526,428.26 for March and \$(663,602.03) year-to-date.

Mr. Tillotson moved approval of the Community Grant/PA2 Treasurer's Report as presented. Ms. De Leon supported the motion. The motion carried.

Medicaid

Ms. Roeser reported the Bills to be Approved, reflected in checks 3242 through 3273 totaled \$249,939.23. On the Income Statement, she reported Total Revenues of \$169,597.68 for the month and \$1,049,133.28 year-to-date; Total Expenses of \$184,926.54 for the month and \$855,793.63 year-to-date, which resulted in Net Income of \$(15,328.86) for March and \$193,339.65 year-to-date. On the Balance Sheet, Ms. Roeser reported Total Assets and Liabilities & Capital of \$349,881.33. Lastly, on the Statement of Cash Flow, Ms. Roeser reported the Beginning Balance of \$(428,638.33), the Ending Balance of \$348,296.78, resulting in a Net Decrease in Cash of \$(80,341.55).

On the Medicaid PIHP Report, Ms. Roeser noted there are two new items appearing under CEI; Gratiot CMH dual programming and LifeWays. She explained pooled funding from CEI is being used to pay LifeWays shortfall and the line item is for monitoring these payments. Ms. Roeser reported the balances as follows:

- CEI \$19,086.34 for March and \$80,221.92 year-to-date
 - LifeWays \$(24,616.82) for March and \$(27,726.86) year-to-date
 - Venture \$(7,752.89) for March and \$1,080.65 year-to-date
 - Washtenaw \$769.30 for March and \$10,444.66 year-to-date
 - PEPM received to-date \$1,102,618.73
 - Gratiot CMH payment received \$2,240.00
 - YTD interest earned of \$4,078.72
 - Services delivered of \$855,091.78
 - CDR services of \$77,838.24
 - Administration costs of \$111,987.06
- Balance remaining of \$64,020.37

Ms. Roeser reported there was some activity last quarter for Venture, and since more is expected,

she will keep the balance through the end of the fiscal year.

Ms. Mahoney moved approval of the Medicaid Treasurer's Report for March 2006 as presented. Mr. Showers supported the motion. The motion carried.

OLD BUSINESS

Ms. De Leon asked for an update on the CDRS issues discussed at the last meeting. Ms. Reynolds responded she had not yet heard from Mr. Stoker's office.

ADJOURNMENT

The teleconference adjourned at 5:00 p.m.