

EXECUTIVE-PERSONNEL-FINANCE COMMITTEE

**April 25, 2005 - 4:30 pm
Michigan High School Athletic Association
1661 Ramblewood Drive
East Lansing, Michigan**

MINUTES

PRESENT: Ken Lautzenheiser, Chair; Dan Alonzi; Debbie De Leon; Bob Johnson; Gail Mahoney; Lisa McCafferty; Ken Ponds; Bob Showers; Ralph Tillotson

ABSENT: Tim Purcell

STAFF: Robin Reynolds, Executive Director; Mary Kronquist, Assistant Director; Gerrie Roeser, Finance Manager; Lori Griffin, Executive Secretary

GUEST: Commissioner Dave Stinson

CALL TO ORDER

Mr. Lautzenheiser called the meeting to order at 4:30 p.m.

APPROVAL OF THE MINUTES OF FEBRUARY 28, 2005

Ms. Mahoney moved approval of the Minutes of February 28, 2005 as presented. Mr. Showers supported the motion. The motion carried.

APPROVAL OF THE AGENDA

Ms. Mahoney moved approval of the Agenda as printed. Mr. Tillotson supported the motion. The motion carried.

PUBLIC COMMENT

Mr. Tillotson introduced Comm. Dave Stinson, who is a new commissioner in Lenawee County.

NEW BUSINESS

A. Treasurer's Report for March 2005
Community Grant & PA 2

Ms. Roeser reported the Bills to be Approved are reflected in general checks 12878

through 12952 and payroll ACH 135 through 158, and total \$803,749.56. She noted significant checks as follows: #12521 was voided in error in September and came back into the cash account; #12891 for Lansing Teen Court reflects 90% payment for the 04/05 contract; #12899 to CSII for methamphetamine training; and #12929, 12931 and 12942 are for prevention related training activities. On the Income Statement, Ms. Roeser noted spending and revenue should be at 50%. She reported Total Revenue for the month of \$984,320.16 and \$3,864,415.28 YTD, which is 45.86%. She continued to the administrative budget, with Total Expenses for the month of \$70,094.24 and \$435,747.64 YTD, which is 46.95%. For State and PA2 funded subcontracts, Ms. Roeser reported Total Expenses of \$687,498.54 for the month and \$3,419,798.89 YTD. She added Other Subcontracts expenses for the month of \$52,928.20 and \$263,554.63 YTD. Total Expenses for the month were \$810,520.98 and \$4,119,601.16 YTD, and Net Income of \$173,799.18 for the month and \$(255,185.88) YTD. Ms. Roeser stated six month program reviews were just completed with all providers and amendments will be presented in May to move dollars where needed to avoid lapse. On the Balance Sheet, Ms. Roeser reported Total Assets and Liabilities & Capital of \$3,408,160.10. Turning to the Statement of Cash Flow, Ms. Roeser reported the Beginning Balance of \$(3,179,029.48), Ending Balance of \$3,339,994.49, resulting in a Net Increase in Cash of \$160,965.01.

Mr. Tillotson moved to approve the Community Grant/PA2 Treasurer's Report as presented. Mr. Showers supported the motion. The motion carried.

Medicaid

Ms. Roeser reported the Medicaid Bills to be Approved, reflected in checks 2788 through 2822, and totaled \$182,333.90, with no significant expenditures to note. On the Income Statement, Total Revenues for the month were \$202,011.42 and \$1,118,707.33 YTD; Total Expenses were \$182,770.04 for the month and \$880,014.71 YTD, with Net Income of \$19,241.38 and \$238,692.62 YTD. Ms. Roeser continued to the Balance Sheet, reporting Total Assets and Liabilities & Capital of \$321,960.32. On the Statement of Cash Flow, she reported the Beginning Balance of \$(369,901.79), the Ending Balance of \$389,579.31, resulting in a Net Increase in Cash of \$19,677.52.

Ms. Roeser presented the Medicaid PIHP report next, noting for March the balances as follows: CEI \$21,309.94; LifeWays \$(3,149.83); Venture-Calhoun \$(1,101.78); and Washtenaw \$6,889.67. She commented briefly on Venture and the year-to-date negative balance of (41,110.65), stating Mid-South had met with them, and they are to determine what action will be taken. Ms. Reynolds noted the state will allow Medicaid dollars to be "pooled", so there may be some to be used toward the deficit. Ms. Roeser noted Venture was heavily billed in adolescent residential services, which are very costly. In response to Mr. Lautzenheiser's question on the LifeWays deficit, Ms. Roeser replied March was better and it may all work out by the end of the year. Ms. Roeser reported PEPM received for March was \$1,116,666.03, interest earned totaled \$2,315.45, services billed were \$871,102.17, AAR services totaled \$86,449.98 and administrative services totaled \$115,000.02, leaving a balance of \$46,429.31.

Ms. Mahoney moved to approve the Medicaid Treasurer's Report as presented. Mr. Showers supported the motion. The motion carried.

B. Clinton County MPCB Funding Request

Ms. Reynolds stated this is the yearly request for \$1,000, and is equivalent to that provided each MPCB. Recommendation is to approve and pay from the local fund balance.

Mr. Showers moved the Executive Committee approve and forward to the Commission the Clinton County MPCB funding request for \$1,000, paid from the local fund balance. Mr. Ponds supported the motion. The motion carried.

C. Gratiot County MPCB Funding Request

Ms. Reynolds this request is for the MPCB, adding this is the first year Gratiot County has asked for support. Recommendation is to approve \$1,000 and pay from the local fund balance.

Mr. Alonzi moved the Executive Committee approve and forward to the Commission the Gratiot County MPCB funding request for \$1,000, paid from the local fund balance. Ms. Mahoney supported the motion. The motion carried.

D. Ionia County Community Dialog Funding

Ms. Reynolds stated a dialog session was recently held in Ionia County to get input on substance abuse needs, at a cost of \$2,800. She noted that the county wishes to use PA2 dollars to pay for this session, which they have left from before they joined Mid-South, which they have forwarded for payment to Public Sector Consultants. Recommendation is to approve the funding request and pay from Ionia County PA2 funds.

Ms. McCafferty moved the Executive Committee approve and forward to the Commission the Ionia County Community Dialog Funding request for \$2,800, paid from Ionia County PA2 funds. Mr. Showers supported the motion. The motion carried.

OLD BUSINESS

There was no Old Business brought before the Committee.

PUBLIC COMMENT

Mr. Tillotson asked Comm. Stinson to share information he had regarding an audit of the state child care fund, and county funding implications it may have for the substance abuse field.

ADJOURNMENT

The meeting adjourned at 5:30 p.m.