

## **MID-SOUTH SUBSTANCE ABUSE COMMISSION**

April 26, 2004 - 6:00 p.m.  
Michigan High School Athletic Association  
1661 Ramblewood Drive  
East Lansing, Michigan

### **MINUTES**

#### **PRESENT:**

Gail Mahoney, Chair  
Dan Alonzi  
Mary Balberde  
Shirley Carter-Johnson  
Ron Clark  
Debbie De Leon  
Dave Elwell  
Bob Johnson  
Lisa McCafferty  
Tom Minter  
Ken Ponds  
Bill Swint  
Bob Showers  
Ralph Tillotson

#### **ABSENT:**

Jean Golden  
Larry Gould  
Ben Miller  
Hattie Oliver  
Maxine Vanlerberg

#### **CALL TO ORDER**

Ms. Mahoney called the meeting to order at 6:12 p.m.

#### **ROLL CALL**

Mr. Alonzi called roll; 13 present and five absent. One member arrived after roll call.

#### **GUESTS:**

Bruce Hindenach, CDRS  
Michelle Liska, Prevention Partners  
Barbara O'Connor, Bridgeway-Jackson  
Kathy Davis, Child & Family Services  
John Roy Castillo, Cristo Rey  
Sara Lurie, PPS  
Rod Macdonald, NCA/LRA  
Christine Riddlehauf, Gratiot Co.

#### **STAFF:**

Robin Reynolds, Executive Director  
Mary Kronquist, Assistant Director  
Gerrie Roeser, Finance Manger  
Lori Griffin, Executive Secretary  
Jeanne Diver, Quality Assurance Mgr.

## **APPROVAL OF THE MINUTES OF MARCH 22, 2004**

**Mr. Elwell moved approval of the Minutes of March 22, 2004 as presented. Mr. Minter supported the motion. The motion carried.**

## **ADDITIONS TO THE AGENDA**

Ms. McCafferty asked for an update on the school survey. It was placed under Old Business.

**Mr. Tillotson moved approval of the Agenda as amended. Mr. Clark supported the motion. The motion carried.**

## **PUBLIC COMMENT**

There was no public comment.

## **NEW BUSINESS**

### **A. Program Director's Association Report**

Ms. Michelle Liska reported on behalf of the Association. She stated at their last meeting, Mr. Bob Sheehan spoke about the upcoming Authorization Work Group that Mid-South is hosting, and encouraged providers to participate in this process. She also stated the group reviewed a draft letter to Mid-South regarding site reviews for both prevention and treatment. In addition, she noted the Association is developing a framework for conducting training for new providers, getting some guidelines from a domestic violence organization. Ms. Liska also reported the Association will be looking at program administration training needs and how they can best assist Mid-South in this process.

### **B. Director's Report**

Ms. Reynolds commented on the Legislative Report, which was provided for information. She stated this report is sent to the State every year, and questions should be addressed to Ms. Roeser or herself.

Ms. Reynolds referred the proposal from Home of New Vision for funding to establish a transitional house in Jackson County to both Program Development and Executive Committees for review.

Ms. Reynolds discussed the letter from Doris Gellert on the repayment of the cash advance. She noted it communicates when the advances are due back and how the pre-payment model for next year will work. She added that each CA will meet with the department in June or July to determine where each will start the new fiscal year with funding.

Ms. Reynolds stated the allocation letter from the State has two additional sources of funds in it: One is for \$71,500 for the Methamphetamine Prevention Project. A meeting will be held soon to determine what the dollars can be used for in the area of model prevention programming. She added it is known that an infrastructure and advisory group will need to be established, and any other decisions regarding this funding will come to the Board for approval. Ms. Reynolds also reported some non-Synar dollars are in the allocation to be used for additional tobacco checks

and vendor education. She added the state came close to the 20% sale rate, so these dollars will be used for additional checks.

Ms. Reynolds reported on a grant received by Family Service & Children's Aid totaling \$16,000 is for additional services.

Ms. Reynolds stated the Executive Summary of the Jackson Report Card was provided as requested. She added the entire document is available at the Jackson County United Way web site. Ms. Mahoney noted the county is in the process of soliciting funds to update the report.

## **COMMITTEE REPORTS**

### **A. Treasurer's Report for March 2004**

Ms. Roeser reported the Bills to be Approved for block grant totaled \$731,237.81. She stated Total Revenues were \$1,384,309.56, Total Expenses were \$728,274.47, which resulted in Net Income of \$656,035.09. Ms. Roeser also reported Total Assets and Liabilities & Capital of \$4,529,282.10, and a Net Increase in Cash of \$1,161,071.54, due in part to receipt of six of ten PA2 payments.

For Medicaid, Ms. Roeser reported the Bills to be Approved totaled \$168,134.83, Total Revenues of \$218,921.52, Expenses of 168,134.83, resulting in Net Income of \$50,786.69. She further reported Total Assets and Liabilities & Capital of \$603,687.40 and a Net Increase in Cash of \$50,786.69. Lastly, on the Medicaid PHP Report, Ms. Roeser noted an overall balance of \$146,486.35, with CEI having a healthy balance, Washtenaw has a balance, and LifeWays and both Ventures showing negative balances.

Ms. Mahoney stated the Executive Committee reviewed the reports in depth and recommend approval.

**Mr. Showers moved to approve the Treasurer's Reports as presented. Ms. Carter-Johnson supported the motion. The motion carried.**

### **B. Program Development Committee Report**

Mr. Clark, co-chair of the Committee, reported a review of Ingham County programs Insight, Child & Family Services and Cristo Rey, was presented. He stated all are doing well, with significant improvement found at Insight and Cristo Rey.

Mr. Clark also reported a proposal from the Lenawee County Board of Commissioners and the Probate Court was reviewed and recommended for funding in the amount of \$50,000 in Lenawee County PA2 funds.

Mr. Clark stated the Committee received an update on the Authorization Work Group and the meeting scheduled for May 10<sup>th</sup>.

### **C. Executive-Personnel-Finance Committee Report**

Ms. Mahoney stated the Committee recommends approval of \$50,000 in Lenawee County PA2 funds for the Intensive Home Therapy Program.

**Mr. Tillotson moved approval for \$50,000 in Lenawee County PA2 funds for the Intensive Home Therapy Program. Mr. Clark supported the motion. The motion carried.**

Ms. Mahoney reported the Committee discussed the request from Prevention Partners to suspend repayment of their cash advance, and will be establishing a sub-committee of Jackson and Hillsdale representatives to review and make a recommendation in May, with the program continuing to make payments.

Ms. Mahoney stated the sub-committee looking at the NCA/LRA cash advance request has met and brings forth a recommendation for consideration.

**Mr. Minter moved approval of the recommendation from the sub-committee to provide NCA/LRA with a cash advance in the amount of \$72,000 on October 1, 2004, with all counties using the services paying a portion from their PA2 account; that the advance be repaid to the Commission by September 30, 2005, or upon a reorganization/merger of the agency, and that the Commission look into the possibility of being listed as a lien holder for the properties owned by NCA. Mr. Showers supported the motion. The motion carried.**

Ms. Mahoney stated the Committee discussed House Bill 5745, which could potentially change the language of the liquor tax law, making payment to Mid-South optional. She noted this was provided for information at this time, but Commissioners may want to discuss it at their county meetings.

Ms. Mahoney reported the Committee approved entering into an agreement with LifeWays and Bridgeway-Jackson for the provision of case management services to co-occurring clients at the Jackson County Jail.

**Mr. Tillotson moved approval for the contract between LifeWays, Bridgeway and Mid-South for co-occurring services provision. Mr. Ponds supported the motion. The motion carried.**

Lastly, Ms. Mahoney stated the Committee approved the request from the Clinton County MPCB for funding assistance.

**Mr. Showers moved approval of the request from the Clinton County MPCB for \$1,000 in support, paid from the local fund balance. Ms. Carter-Johnson supported the motion. The motion carried.**

## **OLD BUSINESS**

### **A. Update on Prevention Survey**

Ms. Reynolds stated a brief update was given to the Program Development Committee. She reported state dollars can be used for it, and Yvonne Blackmon has indicated her excitement that will be done; however, there will be no "official" endorsement coming from them. She further explained this is due to the Department of Education's lack of endorsement of the survey.

## **PUBLIC COMMENT**

There was no public comment.

## **ADJOURNMENT**

The meeting adjourned at 6:46 p.m.

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